



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



OFFICE ON THE UNITED NATIONS AND INTERNATIONAL ORGANIZATIONS

Date: 18 February 2025

REQUEST FOR QUOTATION OF PRICES

Sir/Madam:

Please submit your formally detailed lowest price quotation form/letter, subject to the following conditions:

1. Formal Quotations submitted to this office will be considered final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER or JOB ORDER will be served to the supplier/contractor.
2. The Department hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government.
3. Goods/Services supplied and delivered shall be subject to the usual inspection by the Department's Internal Auditor or duly authorized representative and
4. Payment will only be effected by strict compliance with the usual prescribed accounting and auditing requirements.

Deadline for submission of your proposal is on **21 February 2025 before 12nn**

QUANTITY	UNIT	PARTICULARS	AMOUNT
1		1. Must have active engagement and involvement in programs that promote and protect the human rights of persons with disabilities; 2. Must be an advocate for equal opportunities, accessibility and social inclusion of persons living with disabilities in all areas of life; 3. Must have experience in engaging with the government and other international organizations; 4. Must have a minimum of 25 years of experience in the promotion of human rights, with a particular focus on advocating for the rights of persons with disabilities; 5. Must have involvement in research, advocacy, or policy development related to persons with diverse abilities; 6. Must be a member of a Civil Society Organization (CSO) of the Republic of the Philippines; 7. Must be actively involved in the drafting of the PHRP4 especially during regional consultations; 8. Must be accredited with the Philippine Government Electronic Procurement Systems (PhilGEPS); 9. Must have a BIR Certificate of Registration (of current employer); 10. Must have a Mayor's Permit; and 11. Must be willing to provide services on send-bill arrangement. Payment will be made at least 30 days after receipt of invoice. Please refer to the attached detailed Terms of Reference (TOR) / Technical Specifications	PhP250,000.00
			ABC: PhP250,000.00

Janice C. Sanchez-Rivera
Director/Canvasser

Office of the United Nations and International Organizations-DFA
Tel No. 0918 944 0790/ Email: unio.div6@dfa.gov.ph and unio@dfa.gov.ph