



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



OFFICE OF CULTURAL DIPLOMACY

14 March 2025

Dear Sir/ Madam,

The Department of Foreign Affairs intends to procure production / events management services for ***Heritage Talks 2025***, a series of four lectures organized by the DFA Office of Cultural Diplomacy to promote greater understanding and appreciation of various aspects of Philippine cultural heritage and to educate audiences on contemporary issues and modern efforts in preserving Philippine culture and heritage.

In this regard, we kindly request a quotation from your company for ***Heritage Talks 2025***. Please submit a signed quotation and confirm your acceptance of the attached technical specifications for the event. Quotations should not exceed the Approved Budget for the Contract (ABC) of **Nine Hundred Ninety-Nine Thousand Pesos Only (Php 999,000.00)**. We accept open quotations submitted directly to the email address provided below. The deadline for submission of quotations will be on or before **17 March 2025 at 12:00NN**.

Should you require any further clarification, please feel free to contact the Office of Cultural Diplomacy via email at ocd@dfa.gov.ph, cc: ocd.div1@dfa.gov.ph . We look forward to receiving your quotation.

Thank you.

Sincerely,

EMMYLOU B. FELIMER
Acting Director