



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



OFFICE OF THE CONSULAR AFFAIRS

Date: 19 MAY 2025

REQUEST FOR QUOTATION OF PRICES

Sir/Madam:

Please submit a detailed quotation for the items listed below, with the lowest price for each item. The quotation should be provided in the form of a letter, and must adhere to the following conditions:

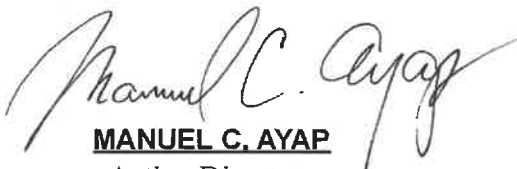
1. Formal Quotations submitted to this office will be considered final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER or JOB ORDER will be served to the supplier/contractor. The delivery date will be indicated in the Purchase/Job Order.
2. The Department hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government.
3. Goods/Services supplied and delivered shall be subject to the usual inspection by the Department's Internal Auditor or a duly authorized representative and
4. Payment will be effected only upon full compliance with the standard accounting and auditing requirements.
5. Deadline for Submission of Quotation: 22 MAY 2025 at 12:00NN

QUANTITY	UNIT	PARTICULARS	AMOUNT
250,000	pcs	Printing of Apostille Application Forms Size: 8.5" x 13" sq. in. Color: Yellow Paper: Bookpaper, 80 gsm, Offset printing Printing: back-to-back printing with color red checks Packing: 500pcs/ream	
		APPROVED BUDGET OF CONTRACT (ABC)	PhP350,000.00

Company Name / Supplier:

Address and Telephone Number:

Contact Person:


MANUEL C. AYAP
Acting Director