

## PURCHASE REQUEST

Department of Foreign Affairs

**Entity Name:** Department of Foreign Affairs

**Fund Cluster: General Fund**

**Office/Section:**  
Intelligence and Security  
Unit (ISU)

PR No.:

2025.05.04 07

Date: 30 MAY 2025

**Responsibility Center Code :**

Stock/ Property No.	Unit	ITEM / DESCRIPTION	Quantity	Unit Cost	Total Cost
	Unit	<b>Laptop</b>	4		PHP200,000.00
		Operating System: latest proprietary operating system 64-bit with latest and compatible productivity software			
		Processor: Cache 12MB; Cores 10; Threads 12; Max Turbo Frequency: 4.60GHz			
		<b>Memory:</b> 16GB RAM			
		<b>Storage:</b> 512 SSD			
		<b>Display:</b> at least 14 inches Non-touch			
		<b>Ports:</b> at least 1 USB and HDMI			
		<b>Accessories:</b> laptop bag and wireless mouse			
		<b>Warranty:</b> At least 1-year (inclusive of cost replacement/repair of parts and labor)			
	Unit	<b>Barcode/Label Printer</b>	3		PHP90,000.00
		Printing Specifications: Direct Thermal or Thermal Transfer; Continuous, Tear-Off, Dispenser, Cutter; 203 dpi (8 dots/mm); 6ips(152.4mm/sec)			
		Max Print Area: 104mm(4.09") x 999mm(39.33")			
		CPU: 32Bit RISC CPU (180MHz)			
		Printer Memory: 16MB ROM, 32MB RAM			
	Unit	<b>Web Camera</b>	3		PHP10,000.00
		Resolution: High HD 720P, 1280*720 Pixels			
		Lens Type: High HD Glass Lens			
		Viewing Angle: 68 Degrees			
		Focus Type: Fixed Focus			
		Focus Range: 60cm and beyond			
		Compatible with windows			
		<b>TOTAL</b>			<b>PHP300,000.00</b>

Purpose: For the official use of ISU.

**Signature**

Printed Name:

**Designation:**

Requested By:

**DENNIS E. CRUZ**

**Property Officer**

Approved by:

**ROGELIO E. VILLANUEVA, JR.**

**Acting Head, ISU**