



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



OFFICE OF CULTURAL DIPLOMACY

11 June 2025

Dear Sir/Madam,

The Department of Foreign Affairs - Office of Cultural Diplomacy (DFA-OCD) intends to procure the services of an events management company for the **Book Launch of “From the Philippines to the World – A Global Catalogue of Philippine Studies Programs Abroad Promoting Academic Excellence and Cultural Diplomacy”** on **25 July 2025**.

Please submit a signed quotation and indicate your acceptance of the attached [technical specifications](#) for the said procurement. The Department accepts open quotations submitted directly, through the email given below. Quotations should not exceed the Approved Budget for the Contract (ABC) of **ONE MILLION PESOS ONLY (PHP 1,000,000.00)** inclusive of VAT and other applicable taxes and charges. Kindly send the proposed quotation on or before **16 June 2025 at 12 noon**.

Should you require further clarification, please contact the Office of Cultural Diplomacy - Cultural Exchanges Division via email at ocd.div2@dfa.gov.ph (copy furnished ocd@dfa.gov.ph). Thank you.

Sincerely yours,

For the Assistant Secretary:


ANDRE PETER C. ESTANISLAO
Director