

PURCHASE REQUEST

Entity Name:

Fund Cluster: Continuing
Appropriations FY 2024 - MOOE

Office/Section : OAMSS-GRAD		PR No.: 2025.05.0349 Responsibility Center Code : _____		Date: 21 May 2025	
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	pc	Automatic Document Feeder <i>Technical Specifications:</i> - ADF (Automatic Document Feeder)/Manual Feed, Duplex - Scanning Speed: 40 ppm / 80 ipm - Resolution: 600 dpi - ADF Capacity: 50 sheets - Image Sensor: Color CIS x 2 - Power Consumption: 17 W or less - Software: Compatible: MacOS or Window OS - Interface: USB 3.2 Gen1 / USB 3.1	3		
	pc	Overhead, Simplex Scanner <i>Technical Specifications:</i> - Scanning Speed: 3 sec per page - Resolution: 285 to 218 dpi - Image Sensor: Lens Reduction optics / Color CCD x 1 - Power Requirements: AC 100-240V 50-60 Hz - Software: Compatible: MacOS or Windows OS - Interface: USB 2.0 / USB1.1	1		
XXXX	XXXX	XXX NOTHING FOLLOWS XXX	XXXX	XXXX	XXXX
		Disclaimer: Price Per Item should not exceed PHP49,999.00			
					ABC PHP 200,000.00
Purpose: Procurement of Specialized Scanners for the DFA Archives					
Requested by:  Signature : _____ Printed Name RODERICK B. SIERRA Designation : Acting Director, OAMSS-GRAD Approved by:  Signature : _____ Printed Name PATRICK JOHN U. HILADO Designation : Assistant Secretary					