



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FOREIGN AFFAIRS
Tel. No.: 8834-4000, 8834-4318 Fax No.: 8834-3295

Date: 20 June 2025

REQUEST FOR QUOTATION OF PRICES

Sir/Madam :

Please submit your formally detailed lowest price quotation form/letter for the following items individually described below, subject to the following conditions:

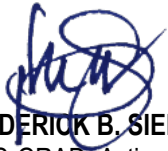
1. Formal Quotations submitted to this office will be considered final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER or JOB ORDER will be served to the supplier/contractor. The delivery date will be indicated in the Purchase/Job Order.
2. The Department hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government.
3. Goods/Services supplied and delivered shall be subject to the usual inspection by the Department's Internal Auditor or duly authorized representative and
4. Payment will only be effected by strict compliance with the usual prescribed accounting and auditing requirements.
5. Deadline for Submission of Quotation: 23 June 2025 at 12:00nn

QTY.	UNIT	PARTICULARS	AMOUNT
3	pc	Auto Feed Document Scanner Technical Specifications - ADF (Automatic Document Feeder)/Manual Feed, Duplex - Scanning Speed: 40 ppm / 80 ipm - Resolution: 600 dpi (10 ppm, Color: 600 dpi, Monochrome: 1,200 dpi) - ADF Capacity: 50 sheets - Image Sensor: Color CIS x 2 - Power Consumption: 17 W or less - Software Compatible: Mac OS or Windows OS - Interface: USB 3.2 Gen1 / USB3.1 - Dimension: 292 x 161 x 152 mm	
1	pc	Overhead Simplex Scanner Technical Specifications: - Scanning Speed: 3 sec per page - Resolution: 285 to 218 dpi - Image Sensor: Lens Reduction optics/Color CCD x 1 - Power Requirements: AC 100-240V 50-60Hz - Software Compatible: Mac OS or Windows OS - Interface: USB 2.0 / USB.1 - Dimension: 210 x 156 x 383 mm	
		Sampling/testing of scanners, equipment warranty for 1 year	
		Delivery: Five (5) days after testing/approval of equipment	
		Mode of Payment: Send Bill	
		ABC-----	Php 200,000.00

Company Name / Supplier :

Address and Telephone No :

Contact Person :



RODERICK B. SIERRA
OAMSS-GRAD, Acting Director
Prepared by