



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



OFFICE OF CONSULAR AFFAIRS
REQUEST FOR QUOTATION OF PRICES

Date: 04 JUL 2025

Sir/Madam:

Please submit your formally detailed lowest price quotation form/letter for the following items individually described below, subject to the following conditions:

1. Formal Quotations submitted to this office will be considered final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER or JOB ORDER will be served to the supplier/contractor. The delivery date will be indicated in the Purchase/Job Order;
2. The Department hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government;
3. Goods/Services supplied and delivered shall be subject to the usual inspection by the Department's Internal Auditor or duly authorized representative;
4. Payment will only be affected by strict compliance with the usual prescribed accounting and auditing requirements; and
5. Deadline for Submission of Quotation: 07 JUL 2025 at 12:00nn.


QTY	UNIT	PARTICULARS	AMOUNT
	Lot	Repair and Maintenance Services of the Official Motor Vehicles of the Office of Consular Affairs (OCA) (Please see attached PR and TOR)	433,000.00
		TOTAL	433,000.00

Please provide your best offer, fill-out the details below, and submit this form along with your quotation and government requirements.

Company Name / Supplier : _____

Address and Contact Number : _____

Contact Person : _____


MARIA TERESA E. NARBUADA
Administrative Officer 