



PURCHASE REQUEST					
Entity Name: <u>DFA- OFFICE OF PUBLIC DIPLOMACY (OPD)</u>				Fund Cluster: _____	
Office/Section : OPD / DIV-2		PR No.: <u>2025.07.0540</u> Responsibility Center Code :		Date: <u>07 JUL 2025</u>	
Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	License	ADOBE PHOTOSHOP -For compatibility/interoperability with existing files/fleet -Must provide for 2 separate licenses for teams, with online cloud for teams that provide online connection and collaboration. -The software must allow users to create and edit images interactively on the computer screen and save them in one of the many raster graphics file formats such as JPEG,PNG and GIF	2	PHP	PHP
	License	ADOBE CREATIVE CLOUD FOR TEAMS/CREATIVE SUITE FOR GOVERNMENT -For compatibility/interoperability with existing files/fleet -Must have a creative cloud for teams and includes well-known applications for design, photography, video, web, and other digital document experiences. -The software must be a graphic design platform used for designing presentation, social media graphics, and more. -A multi-track video editor used in mobile journalism, filmmaking, and video productions. -With custom media library filled with royalty-free videos, animated backgrounds, loops, sound-effects, and additional music options. -Must have a music slideshow, collage and movie maker capabilities which allows users to create videos in minutes)	2		
		xxxxxx Nothing Follows xxxxxx			
		Total	4		
		ABC	TOTAL: Php250,000.00		
Purpose: For the official use of the OPD. The current Adobe licenses being used by OPD will expire in September 2025, thus the need to procure the same brand is necessary for the continuation of its projects and work plans which are dedicated to formulate, design and implement public diplomacy and cultural programs. OPD personnel are more adept at managing Adobe programs than any other software licenses and so replacing the software will limit the standard outcome of their works. Furthermore, the existing Adobe accounts were also being utilized as storage and depository of the OPD's files.					
Requested by: Signature :  Printed Name : ARIEL A. GONZALES Designation : Property Officer			Approved by:  ARVIN R. DE LEON Assistant Secretary		