



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS



**CONSULAR OFFICE ILOILO**

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31 JUL 2025

**REQUEST FOR QUOTATION**

The Department of Foreign Affairs – Consular Office Iloilo will be procuring **Various Office Supplies** as reflected in the attached Purchase Request/Technical Specifications for C.Y. 2025 with the approved budget of **ONE HUNDRED THOUSAND FIVE HUNDRED TWELVE PESOS ONLY (Php100,512.00)** for this project.

Please submit your lowest price quotation, inclusive of VAT and all other applicable taxes, for the following items and specifications attached in this request.

The payment shall be made within thirty (30) upon full delivery and receipt of the invoice with complete requirements as prescribed by OFMS-FRMD. Payment shall be made through the List of Due and Demandable Accounts Payable (LDDAP). All payments shall be inclusive of all the taxes and other lawful charges.

Deadline of submission is on 04 AUG 2025 at 12:00nn.

Kindly acknowledge receipt of this letter in the space provided below.

**EARLE B. BUENVENIDA**  
Property Officer