



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS



**BIDS AND AWARDS COMMITTEE**

**BAC Resolution No. AMP-021-25**

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) FOR THE LEASE OF DESKTOP COMPUTERS FOR THE OFFICIAL USE OF THE PERSONNEL OF THE OFFICE OF PUBLIC DIPLOMACY (OPD)**

**WHEREAS**, the Office of Public Diplomacy ("OPD") intends to lease desktop computers for official use of its personnel;

**WHEREAS**, the lease of desktop computers for the official use of the personnel of OPD, with an Approved Budget for the Contract ("ABC") of *Four Hundred Eighty Thousand Pesos* (PhP 480,000.00) only, chargeable against OPD's FY 2025 Regular Appropriations MOOE for Rents - Equipment, is included in the Department's Annual Procurement Plan ("APP") for FY 2025;

**WHEREAS**, Section 53.9 of the Revised Implementing Rules and Regulations ("IRR") of Republic Act ("RA") No. 9184, otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex "H" thereof;

**WHEREAS**, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex "H" of the 2016 revised IRR of RA 9184, a Request for Quotation ("RFQ") was posted on the Philippine Government Electronic Procurement System ("PhilGEPS") website for at least three (3) consecutive days, starting from 14 to 17 February 2025;

**WHEREAS**, in compliance with Item No. (V)(D)(8)(b)(ii), Annex "H" of the IRR, RFQs were sent to at least three (3) potential suppliers/contractors, namely: Icontech Computer Parts and Accessories Trading Corp.; Joneco Tech Marketing Corp.; King Kong Computer Corp.; Modernext IT Solutions Corporation; Unitech IT Solutions Corp.;

**WHEREAS**, in response to the solicitation of offers, quotation was received from **Unitech IT Solutions Corp.**, which submitted the single calculated and responsive quotation in the amount of *Four Hundred Seventy Thousand Four Hundred Pesos* (PhP 470,400.00) only;

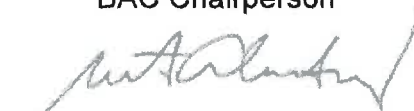
**NOW, THEREFORE**, we, the Members of the Bids and Awards Committee of the Department, **RESOLVE** to **RECOMMEND** to the Head of the Procuring Entity ("HoPE") resort to Negotiated Procurement under Section 53.9 (Small Value

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Procurement) as the alternative method of procurement for the lease of desktop computers for the official use of the personnel of OPD to **Unitech IT Solutions Corp.**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.


**ADOPTED**, this 20<sup>th</sup> day of February 2025, Pasay City.

  
**EDGAR B. BADAJOS**  
BAC Chairperson


  
**WINSTON DEAN S. ALMEDA**  
BAC Vice Chairperson

  
**MARCO ANGELO FELIX L. LOPEZ**  
BAC Member

  
**ADRIAN G. MIRAS**  
BAC Member

  
**ARVIN R. DE LEON**  
Representative of the End-user

Approved:  
By the Authority of the Secretary for Foreign Affairs:

  
**MA. HELLEN B. DE LA VEGA**  
Undersecretary  
and Head of the Procuring Entity



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NOTICE OF AWARD

20 February 2025

Sir/Madam:


Please be informed that, upon the recommendation of the Bids and Awards Committee ("BAC") of the Department of Foreign Affairs ("DFA") as contained in its Resolution No. **AMP-021-25**, the DFA is awarding the contract on the following project/procurement to your firm, **Unitech IT Solutions Corp.**:

Project Title	End-User Unit
LEASE OF DESKTOP COMPUTERS FOR THE OFFICIAL USE OF THE PERSONNEL OF THE OFFICE OF PUBLIC DIPLOMACY (OPD)	OPD

The contract has a total cost of *Four Hundred Seventy Thousand Four Hundred Pesos* (PhP 470,400.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,

  
**MA. HELLEN B. DE LA VEGA**  
Undersecretary  
and Head of the Procuring Entity

**Unitech IT Solutions Corp.**

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San Juan 1, City of San Juan