



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



BIDS AND AWARDS COMMITTEE

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SUPPLEMENTAL / BID BULLETIN No. 2

Project : Procurement for the Retrofitting of the Department of Foreign Affairs (DFA) Headquarters
Reference : PB-IN-01-2025
ABC : PhP 2,383,752,198.00
Date : 15 April 2025

This Supplemental/Bid Bulletin is issued to provide the prospective proponents/bidders the following information on the above-named project:

1. 2nd Pre-bidding Conference 14 March 2025

Queries and Responses during the meeting	Additional Remarks and Clarifications
<p>Question: What if the costs were computed based on the plans and BOQ?</p> <p>Answer: Changes must be raised with the end user to be discussed with the designer. All discrepancies will be raised with the designers. The deadline for the submission of the request for Supplemental Bid is 15 April 2025, or earlier.</p>	None
<p>Question: Are we specifying a brand - which is prohibited by COA? Can we propose other brands with similar specifications?</p> <p>Answer: We are not specifying a brand. You can look for material with similar specifications. We can not change the design made by our designers. We can not change the structural component of the design. In the interest of transparency, a Supplemental Bid Bulletin will be issued.</p>	<ul style="list-style-type: none">Neither the FRCM nor the EIFS is exclusive to a single supplier. Bidders should refer to the project drawings and technical specifications, and they may use approved equal alternatives.Any proposed alternative must include documentation showing compliance with project specifications, performance test results, and relevant certifications. These will be reviewed and validated for approval.
<p>Question: Payment scheme - 10% and 5%</p> <p>Answer: We do not make advance payments.</p>	None
<p>Question: Direction of the Finishes of tiles and ceiling finishes</p> <p>Answer: These are in the technical</p>	None

specifications.	
<p>Question (online): Can it be worth Php150 M retrofitting works? Can it be renovation work for PHP 150 M?</p> <p>Answer: Due to the structural component of the project, we require a PHP 150 M retrofitting project.</p>	None
<p>Question: On the requirement for the six storeys</p> <p>Answer: It should be at least six storeys.</p>	None
<p>Question: JVA with a foreign company registered locally?</p> <p>Answer: There is no prohibition on the foreign registration, provided they have the required documents.</p>	None

2. [ANNEX A](#): OAMSS' Consolidated Responses to Queries from Prospective Bidders

3. Responses on other queries as follows:

QUERIES	RESPONSE
The GCC of the Bid Documents specifies Advance Payment of 15%, kindly confirm	The 15% Advance Payment is generally allowed. However, <u>the Terms of Payment as contained in the Scope of Works will prevail.</u>
What are the acceptable proof of evidence that shall be attached in financing the project aside from NFCC. Is Revolving Promissory Note Line Certificate from Government/Commercial banking institution sufficient?	There is no exception. You shall provide the NFCC. (Sec. 23(1)(a)(viii), IRR of RA9184)
Regarding the JOINT VENTURE for the Project for Bidding Procurement for the retrofitting of the Department of Foreign Affairs (DFA) Headquarters . Can we execute an initial Joint Venture Affidavit of Undertaking that in the event the Joint Venture parties have successfully secured the award of the Contract, the parties shall likewise secure a Special PCAB License for acting in the capacity of such joint venture to the Philippine Contractors Accreditation Board (PCAB)?	Regarding the submission of a Special PCAB License for your proposed Joint Venture (JV) in connection with the Bidding for the Retrofitting of the Department of Foreign Affairs (DFA) Headquarters, please be advised that the execution of an initial Joint Venture Affidavit of Undertaking, stating that the parties shall secure a Special PCAB License only in the event that the Joint Venture is awarded the Contract, is <u>not allowed.</u>

	<p>In accordance with the Guidelines issued by the Government Procurement Policy Board (GPPB) under <u>NPM No. 009-2016</u>, the Special PCAB License must be secured and submitted as part of the eligibility documents on or before the deadline for the submission and receipt of bids. For your reference, the GPPB clarified:</p> <p>"As regards the stage of its submission, since the special PCAB license for JVs is one of the Class 'A' documents under Section 23.1 of the IRR of RA 9184, the same shall be part of the bidders' first envelope containing the eligibility documents and technical proposal to be submitted on or before the deadline for the submission and receipt of bids indicated in the invitation to bid. Section 25.1 of the IRR of RA 9184 provides for the documents to be included in the bids, thus:</p> <p>Bidders shall submit their bids through their duly authorized representative using the forms specified in the bidding documents in two (2) separate sealed bid envelopes, and which shall be submitted simultaneously. The first shall contain the technical component of the bid, including the eligibility requirements under Section 23.1 of this IRR, and the second shall contain the financial component of the bid." (Emphasis supplied)</p> <p>Further, the GPPB also emphasized:</p> <p>"All told, it is our considered view that the submission of the individual PCAB licenses of each joint venture partner participating in a civil works procurement is not necessary if the bidder is participating as a Joint Venture. As mentioned, the submission of the Special PCAB license for JV bidders is required pursuant to Section 38 of RA 4566 and Section 3.5 of its associated IRR as part of the technical eligibility documents to be submitted, together with the bid proposal, on or before the deadline for submission and receipt of bids."</p> <p>In view of the above, the Special PCAB License must already be secured and included in your Joint Venture's eligibility documents <u>by the deadline for</u></p>
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	<u>submission and receipt of bids, which is scheduled on 25 April 2025.</u>
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For the information and guidance of all concerned.



EDGAR B. BADAJOS
Assistant Secretary
and BAC Chairperson