



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**NOTICE TO PROCEED**


10 May 2016

**Madam:**

Please be informed that pursuant to the Notice of Award dated 13 May 2016, signed by the Undersecretary for Administration and Head of the Procuring Entity, the ***Litany Commercial*** is hereby given this Notice to Proceed to deliver the various office supplies in the total amount of *Two Hundred Three Thousand Two Hundred Twenty-Five Pesos* (PhP 203,225.00) only, inclusive of all taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003".

Very truly yours,

  
**LINGLINGAY F. LACANLALE**  
Undersecretary for Administration  
and Head of the Procuring Entity

**Ms. Jerrylyn Harisco**  
Sales  
Litany Commercial  
321 Downtown Center Bldg.  
Quintin Paredes St., Binondo  
Manila City