



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE TO PROCEED

05 August 2016

**Madam:**

Please be informed that pursuant to the Notice of Award dated 05 August 2016, signed by the Undersecretary for Policy and Acting Head of the Procuring Entity, the ***Don Ramon Catering Services*** is hereby given this Notice to Proceed to provide catering services for the 13<sup>th</sup> ASEAN Matters Technical Board (AMTB) Meeting and Consultative Meeting with the Civil Society Organizations (CSO II) on 25-26 August 2016 in the total amount of *One Hundred Twenty Thousand Pesos* (PhP 120,000.00) only, inclusive of all taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003".

Very truly yours,

A handwritten signature in black ink, appearing to read "Enrique A. Manalo".

**ENRIQUE A. MANALO**  
Undersecretary for Policy  
and Acting Head of the Procuring Entity

**Ms. Michelle Jaime Tolentino**  
Sales and Marketing Manager  
Don Ramon Catering Services  
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