



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE TO PROCEED

03 August 2016

**Madam:**

Please be informed that pursuant to the Notice of Award dated 03 August 2016, signed by the Undersecretary for Policy and Acting Head of the Procuring Entity, the **West Heaven Food Corporation** is hereby given this Notice to Proceed to provide catering services for the celebration of the 49<sup>th</sup> ASEAN Day on 08 August 2016 in the total amount of *Seventy-Five Thousand Pesos* (PhP 75,000.00) only, inclusive of all taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003".

Very truly yours,

A handwritten signature in black ink, appearing to read "Enrique A. Manalo".

**ENRIQUE A. MANALO**  
Undersecretary for Policy  
and Acting Head of the Procuring Entity

**Ms. Ruth Bautista**  
Administrative Officer  
West Heaven Food Corporation  
390 Mayon Ave.  
Brgy. Lourdes  
Quezon City