




DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS  
NOTICE OF AWARD

03 May 2016

**Madam:**

Please be informed that, upon the recommendation of the Bids and Awards Committee of the Department of Foreign Affairs as contained in its Resolution No. (MTCL) 158 - 16, the Department is awarding the procurement for the printing of 15,000 pieces of personnel leave cards to your firm, the **Litany Commercial**, which submitted the lowest quotation in the total amount of *Fifty-Two Thousand Five Hundred Pesos* (PhP 52,500.00) only, including taxes and other lawful charges, subject to the signing of the Contract.

Very truly yours,

  
LINGLINGAY F. LACANLALE  
Undersecretary for Administration  
and Head of the Procuring Entity

**Ms. Lea P. Arceo**  
Marketing Manager  
Litany Commercial  
Rm. 321 Downtown Center Bldg.  
Quintin Paredes Street  
Binondo, Manila