



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE TO PROCEED

03 March 2016

Madam:

Please be informed that pursuant to the Notice of Award dated 03 March 2016, signed by the Undersecretary for Administration and Head of the Procuring Entity, the **Hotel Jen** is hereby given this Notice to Proceed to provide services for the Coaching and Mentoring Workshops for the Home Office, Satellite, and Regional Consular Office Officials on 10-11 March 2016 in the total amount of *Seventy-Eight Thousand Pesos* (PhP 78,000.00) only, inclusive of all taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003".

Very truly yours,

A handwritten signature in black ink, appearing to read "Linglingay F. Lacanlale".

LINGLINGAY F. LACANLALE
Undersecretary for Administration
and Head of the Procuring Entity

Ms. Rona Caparino
Sales Manager
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Pasay City