



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE TO PROCEED

01 June 2016

Madam:

Please be informed that pursuant to the Notice of Award dated 01 June 2016, signed by the Undersecretary for Policy and Acting Head of the Procuring Entity, the **Hotel Jen Manila** is hereby given this Notice to Proceed to provide accommodation and services on 02 – 03 June 2016 in the total amount of *Seventy-Eight Thousand Pesos* (PhP 78,000.00) only, inclusive of all taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003".

Very truly yours,

A handwritten signature in black ink, appearing to read "Enrique A. Manalo".

ENRIQUE A. MANALO
Undersecretary for Policy and
Acting Head of the Procuring Entity

Ms. Rona Caparino
Sales Manager
Hotel Jen Manila
3001 Roxas Boulevard
Pasay City