

Department of Foreign Affairs Supplemental Annual Procurement Plan for FY January – June 2023

Code (PAP)	Procurement Program/Project	Object Code	PMO/End- User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisem ent/Postin g of IB/REI	Submissi on/Openi ng of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Participation in the Mandatory	5020201002	ASEAN	NP – Scientific, Scholarly/Artistic Work, Exclusive Tech. & Media Service (Sec. 53.6)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	10,000.00	10,000.00	-	Source of Fund: Training and Scholarship Expenses: ASEAN teambuilding, Health and Wellnes, and GAD Activities, Honorarium for Guest Speaker
	Proffesional Services (Fees for Civil Service Commission – FSOE Qualifying Test)	5021199000	BFSE	NP – Scientific, Scholarly/Artistic Work, Exclusive Tech. & Media Service (Sec. 53.6)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	1,344,500.00	1,344,500.00	-	Source: Training and Scholarship (732,600.00), travelling expenses – local (495,000.00, travelling expenses-foreign (116,900.00)
	Professional Services (Fees for Civil Service Commission – FSOE Preliminary Interview, Written Test, Oral Test)	5021199000	BFSE	Shopping – Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	712,480.00	712,480.00	-	Source: Travelling expenses-foreign (567,100.00), Rents-ICT Machinery and Equipment (146,380.00)
	Other Subscriptions (Water) Water Expenses	5029907099	BFSE	Shopping – Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	350,000.00	350,000.00	-	Source: Rents-ICT Machinery and Equipment (304,620.00), Advertising Expenses (45,380.00)
	Other Subscriptions (Water) Water Expenses	5020401000	BFSE	Shopping – Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	4,620.00	4,620.00	-	Source: Advertising expenses (4,620.00)
	Repairs and Maintenance-Motor Vehicle	5029905003	DFA Mindanao	Shopping – Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	15,000.00	15,000.00	-	Change of tires of official motor vehicle
	Other General Services	5029905003	DFA Mindanao	Shopping – Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	15,000.00	15,000.00	-	Framing of canvass
	ICT Equipment – Semi-xpendable	5029905003	DFA Mindanao	Shopping – Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	33,000.00	33,000.00	-	ICT equipment supplies
	Furniture and Fixtures	5060407001	DLLU	Shopping – Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	350,000.00	350,000.00	-	For the procurement of modular cubicle partitions, chairs, conference equipment; SF Furniture and Fixtures (FY 2022 Continuing Appropriations-Congress- Introduced)

	Semi-expendable furniture, fixtures and books expenses-furniture and fixtures	5020322001	DLLU	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	87,000.00	87,000.00	-	For the procurement of office chairs and other furniture and fixtures expenses
	Rent/Lease Expenses-Motor Vehicles for the period June to December 2023	5020995003	DLLU	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	400,000.00	400,000.00	-	Source:FY 2022 Continuing Appropriations - Congress Introduced)
	Rents - ICT Machinery and Equipment	5029905008	DLLU	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	900,000.00	900,000.00	-	Procurement of lease ICT equipment & machinery (laptop)
	Representation expenses (FY 2022 Continuing Appropriations-Congress-Introduced	5029903000	DLLU	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	625,000.00	625,000.00	-	Hosting of meetings, briefings and conferences in partnership with other Department Offices (OSEC, OP, OPPC, FSI and other offices)
	Representation expenses (FY 2022 Continuing Appropriations-Congress-Introduced	5029903000	DLLU	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	625,000.00	625,000.00	-	Procurement of token gifts for the members of officials of Congress e.g. wine, travel kit, etc.
	Representation expenses (FY 2022 Continuing Appropriations-Congress-Introduced	5029903000	DLLU	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	750,000.00	750,000.00	-	Hosting of Meetings/Conferences
	Semi-expendable-office equipment	5020321002	DLLU	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	75,000.00	75,000.00	-	Procurement of office equipment (coffee maker, refrigerator, air purifier, & air cooler) for the use of DLLU personnel
	Semi-expendable Communications Equipment	5020321007	DLLU	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	144,000.00	144,000.00	-	Procurement of mobile phones for official use of DLLU personnel
	Semi-Expendable ICT Equipment	5020321003	DLLU	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	59,000.00	59,000.00	-	Procurement of Projector Screen and Portable Hard Drive for the official use of DLLU personnel
	Supplies and Materials - Semi-Expendable-Other Office Equipment	5021103002	HRMO	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	98,000.00	98,000.00	-	Procurement of two (2) heavy duty paper shredders for the HRMO/HCSAD and RSPD
	Consultancy Services - Procurement of goods and general services for the upgrading of the Department's HRIS-PBWIS into Customized Cloud-based Software as a Services Human Capital Management and Payroll System.	5021103002	HRMO	Public Bidding	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	35,000,000.00	35,000,000.00	-	Source of Funds: HRMO Continuing Appropriation - MOOE, FY 2022

	Representation Expenses: Conduct of DFA Day Celebration and Conferment of the Department Level Awards and the Gawad Mabini Awards – Transportation	5029903000	HRMO	Negotiated Procurement – Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	90,000.00	90,000.00	-	SF: DFA Day Food Packs for OCA Aseana Personnel PhP180,000.00
	Conduct of DFA Day Celebration and Conferment of the Department Level Awards and the Gawad Mabini Awards – Performance/Honoraria	5029903000	HRMO	Negotiated Procurement – Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	90,000.00	90,000.00	-	SF: DFA Day Food Packs for OCA Aseana Personnel PhP180,000.00
	Conduct of DFA Day Celebration and Conferment of the Department Level Awards and the Gawad Mabini Awards – Palace Catering	5029903000	HRMO	Negotiated Procurement – Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	600,000.00	600,000.00	-	SF: Commemorative Memorabilia PhP550,000.00
	Conduct of DFA Day Celebration and Conferment of the Department Level Awards and the Gawad Mabini Awards – Miscellaneous, Legal, and Emergency Expenses	5029903000	HRMO	Negotiated Procurement – Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	40,000.00	40,000.00	-	SF: Miscellaneous and Emergency Expenses PhP100,000.00
	Conduct of DFA Day Celebration and Conferment of the Department Level Awards and the Gawad Mabini Awards – Supplies	5029903000	HRMO	Negotiated Procurement – Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	10,000.00	10,000.00	-	SF: Miscellaneous and Emergency Expenses PhP100,000.00
	Conduct of DFA Day Celebration and Conferment of the Department Level Awards and the Gawad Mabini Awards – Meals for PRAISE Meetings, TWG, Committee, DFA Day Organizing Committee, and Guests	5029903000	HRMO	Negotiated Procurement – Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	300,000.00	300,000.00	-	Conduct of DFA Day Celebration and Conferment of the Department Level Awards and the Gawad Mabini Awards – Meals for PRAISE Meetings, TWG, Committee, DFA Day Organizing Committee, and Guests
	Conduct of DFA Day Celebration and Conferment of the Department Level Awards and the Gawad Mabini Awards – Frames	5029903000	HRMO	Negotiated Procurement – Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	150,000.00	150,000.00	-	Conduct of DFA Day Celebration and Conferment of the Department Level Awards and the Gawad Mabini Awards – Frames
	Conduct of DFA Day Celebration and Conferment of the Department Level Awards and the Gawad Mabini Awards – Services/Rental of Videographer, Photographer, and Audio Visual Equipment	5029903000	HRMO	Negotiated Procurement – Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	340,500.00	340,500.00	-	Conduct of DFA Day Celebration and Conferment of the Department Level Awards and the Gawad Mabini Awards – Services/Rental of Videographer, Photographer, and Audio Visual Equipment

	Conduct of DFA Day Celebration and Conferment of the Department Level Awards and the Gawad Mabini Awards - DFA Day Catering Services	5029903000	HRMO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	999,500.00	999,500.00	-	Conduct of DFA Day Celebration and Conferment of the Department Level Awards and the Gawad Mabini Awards - DFA Day Catering Services
	Conduct of DFA Day Celebration and Conferment of the Department Level Awards and the Gawad Mabini Awards - Procurement of Loyalty Pins	5029903000	HRMO	Public Bidding	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	2,700,000.00	2,700,000.00	-	Conduct of DFA Day Celebration and Conferment of the Department Level Awards and the Gawad Mabini Awards - Procurement of Loyalty Pins
	Representation expenses for DFA Participation in the 2023 Independence Day Flag Raising and Wreath-Laying Rites at Rizal Park on 12 June 2023	5029903000	HRMO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	162,892.00	162,892.00	-	Representation Expenses- DFA Year End Celebration
	Semi-expendable furniture, fixtures and books expenses	5029903000	HRMO-GAD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	45,500.00	45,500.00	-	Purchase of semi-expendable furniture and fixtures for the DFA Daycare facility- SF: Training Expenses - Purchase of Daycare materials/Equipment (Php45,500.00)
	Semi-expendable machinery and equipment expenses	5029903000	HRMO-GAD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	76,500.00	76,500.00	-	Purchase of Semi-Expendable Office Equipment for the DFA Daycare Facility
	Semi-expendable machinery and equipment expenses	5029903000	HRMO-GAD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	173,000.00	173,000.00	-	Purchase of Semi-Expendable Information and Communications Technology (ICT) Equipment for the DFA Daycare Facility
	Semi-expendable machinery and equipment expenses	5029903000	HRMO-GAD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	5,000.00	5,000.00	-	Purchase of Semi-Expendable Information and Communications Technology (ICT) Equipment for the DFA Daycare Facility
	Training Expenses-Support for GAD activities implemented by Foreign Service Posts	5020201002	HRMO-GAD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	1,500,000.00	1,500,000.00	-	SF: Training Expenses (1)Training of Internal Coaches-Consultancy Services (Php500,000.00) (2) Training Expenses - Various GAD Trainings/Planning Sessions/Workshops/Meetings for DFA Personnel - Consultancy Services (Php200,000.00) (3) Training Expenses - Various GAD Trainings/Planning Sessions/Workshops/Meetings for DFA Personnel-Registration Fees (Php800,000.00)
	Regional Training on Gender and Development-DSA(hotel and meals) other allowances, and other incidental expenses	5020201002	HRMO-GAD	Direct Retail Purchase of POL and Airline Tickets (Sec. 53.14)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	1,400,000.00	1,400,000.00	-	SF:Training Expenses - Various GAD Trainings/Planning Sessions/Workshops/Meetings for DFA Personnel-Registration Fees (Php200,000.00)

	Repairs and Maintenance - R & M - Buildings	5021300000	IAS	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	32,000.00	32,000.00	-	Procurement of additional supplies needed to complete the renovation of the new IAS office.
	Semi- Expendable - Furniture, Fixtures and Expenses	5020322001	IAS	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	38,000.00	38,000.00	-	Procurement of Serving Trolley/fund source:Semi-Expendable Machinery and Equipment Expenses - Office Equipment
	Semi-Expendable - Other Machinery and Equipment	5020321099	IAS	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	6,000.00	6,000.00	-	Procurement of Serving Trolley/Fund Source
	Rents-ICT Machinery and Equipment	5025505004	ISU	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	347,741.82	347,741.82	-	Source: Continuing Appropriations 2022 - Rents and Equipment (Php324,261.12) CA 2022 Rents - Motor Vehicles (Php23,480.70)
	Landline	5020502002	ISU	Renewal of Contract per Appendix 21 (WETI)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	70,812.93	70,812.93	-	From CA 2022 Landline
	Cable, Satellite, Telegraph and Radio Expenses	5020502002	ISU	Renewal of Contract per Appendix 21 (WETI)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	24,000.00	24,000.00	-	From CA 2022 Cable, Satellite, Telegraph and Radio Expenses
	Rents-ICT Machinery and Equipment	5029905004	ISU	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	117,258.18	117,258.18	-	Rents-ICT Machinery and Equipment
	Training Expenses	5020201002	ISU	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	52,517.26	52,517.26	-	From ISU Team Building and Health and Wellness Activity - Lease of and beverages Motor Vehicle, Gender and Development Training - Lease of Venue including meals and beverages
	Travel Expenses (Foreign Travel) MOAO related travels	5020102000	MOAO	Direct Retail Purchase of POL and Airline Tickets (Sec. 53.14)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	1,593,000.00	1,593,000.00	-	Source: training and scholarship- 300,000.00; semi-expendable ICT 800,000.00; semi-expendable F&F - 40,000.00; other professional service - 50,000.00; other general services - 50,000.00; repairs and maintenance- 80,000.00; printing and publication- 100,000.00 and other representations - 173,000.00
	Lease of Venue-Philippines-Brazil Bilateral Consultation Meeting	5029903000	OAA	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	180,000.00	180,000.00	-	Source of Funds: PH-Uruguay BCM 79,000.00; PH-Canada Administrative Consultation 79,000.00; PH-Canada Maritime Dialogue 22,000.00

	Other Professional Services - Engagement of Contract of Service Personnel	5021199000	0AMSS	Public Bidding	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	4,414,000.00	4,414,000.00	-	For the renewal/extension of contract of COS personnel; SF:Continuing Appropriation MOOE CY 2022 - (PhP2,020,000.00); R&M-Motor Vehicles (PhP500,000.00); R&M-Buildings-Preventive Maintenance Services for Aircon System (PhP1,104,000.00); R&M-Other Equipment (PhP790,000.00)
	Subscription Expenses - ICT Software Subscription for Network Intrusion Prevention, Network, Network Visibility and Server Security Solutions	5021199000	0AMSS	Public Bidding	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	6,000,000.00	6,000,000.00	-	For the renewal of Network Intrusion Prevention Visibility and Server Security Solutions License; SF, CA MOOE FY 2022 (PhP5,839,548.13); Subscription Expenses-ICT Software Subscription MOOE FY 2022 (PhP160,451.87)
	Internet Subscription Expenses - Email Management Services for the Department	5021199000	0AMSS	Public Bidding	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	24,000,000.00	24,000,000.00	-	For the renewal of email licenses; SF CA MOOE FY 2022
	Repair and Maintenance - Building and Other Structures - Repair and Maintenance of the Plumbing System	5021304001	0AMSS	Public Bidding	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	1,092,700.00	1,092,700.00	-	SF: Supplies and Materials - Other Supplies and Materials Expenses
	General Services - Janitorial Services	5021202000	0AMSS	Public Bidding	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	10,000,000.00	10,000,000.00	-	Additional Budget for Janitorial Services - Continuing Appropriations FY 2022 from Various Offices of the Department
	ICT Software Subscription - Cybersecurity Licenses an Warranty	5029907001	0AMSS	Public Bidding	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	22,000,000.00	22,000,000.00	-	Source: Utility Expenses - Water Expenses - 5,999,526.82; Utility Expenses - Electricity Expenses - 5,740,319.54; Communication Expenses - Cable, Satellite, Telegraph and Radio Expenses - 5,493,198.26; Rent/Lease Expenses - Rents-Motor Vehicles 4,766,955.38
	Travel Expenses-Local Travel Travel - Baguio City (DFA Cottage)	5020101000	0AMSS	Direct Retail Purchase of POL and Airline Tickets (Sec. 53.14)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	4,000.00	4,000.00	-	Source of Funds: CA MOOE FY 2022 - R & M Buildings
	Procurement of Refrigerator (7 pcs.) 8 cu ft two-door, door cooling, efficient energy saving, wired shelves, inverter technology, no frost, multi-air flow	5020101000	0AMSS	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	206,465.00	206,465.00	-	APP-CSE 2023

	R&M (Leased Assets) - Building and Other Structure-Procurement of Tempered Glass Door	5021308001	OCA	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	35,000.00	35,000.00	-	Provision for the repairs and replacement of defective parts in OCA Aseana
	Other General Services - Other General Services	5021299099	OCA	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	214,888.00	214,888.00	-	Augmentation of Funds-source from the excess budget (other general services-Estate Dues)
	R&M-Transportation Equipment-official vehicle of OCA	5021306001	OCA	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	25,000.00	25,000.00	-	Augmentation of Funds
	Professional Services-Engagement of Outsourced Personnel	5021199000	OCA	Public Bidding	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	11,000,000.00	11,000,000.00	-	Augmentation of Funds; SF FY 2022 Continuing Appropriations MOOE
	Other Professional Services - Engagement of COS Personnel	5021199000	OCA-TOPS	Public Bidding	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	42,000,000.00	42,000,000.00	-	Augmentation of Funds - Renewal of contract of COS personnel/Hiring of Personnel (Php31,100,000.00 MOOE FY 2023 & Php10,900,000.00 FY 2022 Continuing Appropriations))
	Rents - Building and Structures (Office Space and Staff House)	5029905001	OCA/CO	Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	60,000.00	60,000.00	-	Augmentation of Funds- Rents of Office Space and Staff House
	Communications Expenses - Postage and Courier Services-Domestic Pouch Delivery(passports, parcels, equipment, etc.	5021199000	OCA/CO	Public Bidding	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	4,860,000.00	4,860,000.00	-	New Project - Provision of Local Pouch for TOPS (FY 2022 Continuing Appropriations
	Non-Accountable Forms - Authentication Slip	5020303000	OCA-CO Dumaguete	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	600,000.00	600,000.00	-	New Project - Procurement of Authentication Slips
	Insurance Expenses-CO Dumaguete	5021503000	OCA	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	1,500.00	1,500.00	-	CO Dumaguete Insurance Expenses
	Procurement cost of OCA's Queueing Management System (QMS) for FY 2023 per PRF-CAF-2023-04-08 dated 03 April 2023	5021503000	OCA	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Internally Generated Funds (05000000)	990,000.00	990,000.00	-	Source of Funds: Passport Revolving Funds (PRF)
	Installation of Glass Wall, Glass Door and Wood Divider for OCA's Conference Room per PRF-CAF-2023-04-09 dated 17 April 2023	5021503000	OCA	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Internally Generated Funds (05000000)	940,000.00	940,000.00	-	Source of Funds: Passport Revolving Funds (PRF)
	Training Expenses	5020201002	OCA-CO Dumaguete	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	30,000.00	30,000.00	-	Augmentation of Funds- additional funds for training expenses

	ICT Equipment (semi-expendable)	5020321003	OCA-CO Dumaguete	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	46,000.00	46,000.00	-	Augmentation of Funds- additional funds for ICT Equipment
	Other Supplies and Materials Expenses	5020399000	OCA-CO Dumaguete	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	5,000.00	5,000.00	-	Augmentation of Funds- additional funds for the procurement of supplies
	Auditing Services	5021102000	OCA-CO Dumaguete	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	4,000.00	4,000.00	-	Augmentation of Funds- additional funds for payment of auditing services
	Travelling Expenses-Foreign	5020102000	OCA	Direct Retail Purchase of POL and Airline Tickets (Sec. 53.14)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	200,000.00	200,000.00	-	Augmentation of Funds (SF: OCA ASEANA Other General Services)
	Other Professional Services	5021199000	OCA	Public Bidding	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	3,137,004.00	3,137,004.00	-	Augmentation of Funds (SF: OCA ASEANA Other General Services)
	Office Supplies Expenses	5020301003	OCA-TOPS	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	36,000.00	36,000.00	-	Augmentation of Funds (SF: OCA ASEANA Other General Services)
	Electricity Expenses	5020402000	OCA-CO Kidapawan	Renewal of Contract per Appendix 21 (WETI)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	103,000.00	103,000.00	-	Augmentation of Funds (SF: OCA ASEANA Other General Services)
	ICT Office Supplies	5020301001	OCA-CO Davao	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	8,000.00	8,000.00	-	Augmentation of Funds: SF: Travelling Expenses-Local, Office Supplies Expenses and R & M - Motor Vehicle)
	Environment/Sanitary Services	5021201000	OCA-CO Davao	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	100.00	100.00	-	Augmentation of Funds: SF: Travelling Expenses-Local, Office Supplies Expenses and R & M - Motor Vehicle)
	Insurance Expenses	5021503000	OCA-CO Davao	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	1,000.00	1,000.00	-	Augmentation of Funds: SF: Travelling Expenses-Local, Office Supplies Expenses and R & M - Motor Vehicle)
	Transportation and Delivery Expenses	5029904000	OCA-CO Davao	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	1,000.00	1,000.00	-	Augmentation of Funds: SF: Travelling Expenses-Local, Office Supplies Expenses and R & M - Motor Vehicle)
	Other MOOE	5029990099	OCA-CO Davao	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	2,000.00	2,000.00	-	Augmentation of Funds: SF: Travelling Expenses-Local, Office Supplies Expenses and R & M - Motor Vehicle)
	ICT Office Supplies	5020301001	OCA-CO General Santos	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	800.00	800.00	-	Augmentation of Funds: SF: Office Supplies Expenses and other supplies and materials expenses)
	R&M-ICT Equipment	5021305003	OCA-CO General Santos	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	3,450.00	3,450.00	-	Augmentation of Funds: SF: Office Supplies Expenses and other supplies and materials expenses)

	Transportation and Delivery Expenses	5029904000	OCA-CO General Santos	Negotiated Procurement - Small Value Procurement (Sec. 53. 9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	2, 225. 00	2, 225. 00	-	Augmentation of Funds: SF: Office Supplies Expenses and other supplies and materials expenses)
	Insurance Expenses	5021503000	OCA-CO Antipolo	Negotiated Procurement - Small Value Procurement (Sec. 53. 9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	150. 00	150. 00	-	Augmentation of Funds: SF: CO Antipolo's MOOE FY 2023 - Other Supplies and Materials Expenses
	Training Expenses	5020201002	OCA-CO Calasiao	Negotiated Procurement - Small Value Procurement (Sec. 53. 9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	10, 000. 00	10, 000. 00	-	Augmentation for Training Expenses for FY 2023
	Office Supplies Expenses	5020201002	OCA-CO Calasiao	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52. 1. b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	10, 600. 00	10, 600. 00	-	Various Office Supplies
	Office Equipment (Semi-expendable)	5020201002	OCA-CO Calasiao	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52. 1. b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	9, 000. 00	9, 000. 00	-	Dry Seal and Acrylic Boxes
	Drugs and Medicines Expenses	5020307000	OCA-CO Malolos	Negotiated Procurement - Small Value Procurement (Sec. 53. 9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	1, 000. 00	1, 000. 00	-	First Aid Kit and Medicine Supplies
	Other General Services	5021200000	OCA-CO Malolos	Negotiated Procurement - Small Value Procurement (Sec. 53. 9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	840. 00	840. 00	-	Customized Stamps for Passport Processors and Encoders
	Office supplies and expenses: not included in Part A and Part B of APP-CSE	5020301003	OCA	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52. 1. b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	168, 000. 00	168, 000. 00	-	Procurement of various stamps for the official use of personnel in all frontline units of the Passport Division not included in APP-CSE
	Training Expenses	5020201002	OCA-CO Angeles	Negotiated Procurement - Small Value Procurement (Sec. 53. 9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	10, 000. 00	10, 000. 00	-	To compensate the DTE in the upcoming Regional Training on Gender and Development (GAD)
	Other Supplies and Materials Expenses	5020399000	OCA-CO Angeles	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52. 1. b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	10, 000. 00	10, 000. 00	-	Procurement of other supplies and materials to be use in anticipation of CO Angeles transfer to SM City Clark
	Water Expenses	5020401000	OFMS	Renewal of Contract per Appendix 21 (WETI)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	124, 740. 00	124, 740. 00	-	Source: Auditing Services (124, 740. 00)
	Rent-Motor Vehicles	5029905003	OFMS	Negotiated Procurement - Small Value Procurement (Sec. 53. 9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	133, 125. 00	133, 125. 00	-	Source:Auditing Services (133, 125. 00)
	Semi-Expendable M&E-Office Equipment	5020321002	OFMS	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52. 1. b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	928, 534. 72	928, 534. 72	-	Source: Office Supplies Expenses (9, 534. 72), Auditing Services (60, 000. 00) and travelling expenses-foreign (330, 000. 00)

	Semi-Expendable M&E-Communication Equipment	5020321007	OFMS	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	121,500.00	121,500.00	-	Source: Office supplies expense (121,500.00)
	Semi-Expendable FF & B-Furniture & Fixtures	5020322001	OFMS	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	1,467,500.00	1,467,500.00	-	Source: Office supplies expenses (149,500.00, other supplies & materials expense (958,000.00), ICT supplies (282,000.00) textbook & Inst. Materials expenses (50,000.00) and auditing services (28,000.00)
	Other Supplies and Materials Expense	5020399000	OFMS	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	110,000.00	110,000.00	-	Source: Auditing Services (110,000.00)
	ICT Software Subscription	5029907001	OFMS	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	25,000.00	25,000.00	-	Source: ICT Supplies Expense (25,000.00)
	Repairs and Maintenance - Semi-Expendable Machinery & Equipment - ICT Equipment	5021321003	OFMS	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	222,000.00	222,000.00	-	Source: Repairs & Maintenance (25,000.00)
	Other Professional Services	5021199000	OFMS	Negotiated Procurement - Highly Technical Consultants (Sec. 53.7)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	107,405.08	107,405.08	-	Source: Auditing Services (PhP107,405.08)
	Accountable Forms Expenses	5020302000	OFMS	Negotiated Procurement - Agency to Agency (Sec. 53.5)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	300,000.00	300,000.00	-	Source:Semi-Expendable M&E - Office Equipment (PhP300,000.00)
	Library and Other Reading Materials Subscription Expenses	5029907004	OFMS	Renewal of Contract per Appendix 2I (WETI)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	100,000.00	100,000.00	-	Source: Other Subscription Expenses
	Fidelity Bond Premiums	5021502000	OFMS	Negotiated Procurement - Agency to Agency (Sec. 53.5)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	104,407.25	104,407.25	-	Source: Travelling Expenses-Foreign (104,407.25)
	Postage and Courier Services	5020501000	OFMS	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	6,000.00	6,000.00	-	Source: Travelling Expenses-Foreign (6,000.00)
	Other Professional Services	5020399000	OFMS	Public Bidding	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	2,061,014.42	2,061,014.42	-	Source:ICT Training (270,000.00), Travelling Expenses-Foreign (274,892.75); Training Expenses(835,393.71); Semi-expendable Communications Equipment (121,500.00); R&M Communication Technology Equipment (99,000.00); Accountable Forms expenses (100,361.28); Semi-expendable office equipment (209,000.00); ICT office supplies (104,352.00); Office supplies expenses (46,514.68); For renewal of contract of service personnel assigned at the OFMS for the period of 01 July 2023 to 31 December 2023.

	Other Professional Services -Renewal of Contract of Services Personnel assigned at OFMS for the period 01 July to 31 December 2023	5020399000	OFMS	Public Bidding	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	1,214,247.49	1,214,247.49	-	From: CA 2022-Office Supplies Expenses (931,084.78) and rents-motor vehicles (283,162.71) For renewal of contract of service personnelof OFMS for the period 1 July 2023 to 31 December 2023.
	Other Supplies and Materials Expenses	5020399000	OFMS	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	350,000.00	350,000.00	-	Source: Training Expenses (350,000.00,For the procurement of jackets for official use of OFMS.
	R&M-Semi-expendable-ICT Equipment	5020399000	OMEAA	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	324,670.00	324,670.00	-	Source: R & M-Buildings (100,000.00); Other Professional Services (30,000.00); Office Supplies Expenses (198,225.00)/to procure SSD, RAM, computer desktop and portable computer printers.
	ICT Office Supplies	5020300101	OMEAA	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	3,555.00	3,555.00	-	Source: R & M-Buildings (100,000.00); Other Professional Services (30,000.00); Office Supplies Expenses (198,225.00)/to procure USB cable wire, HDMI standard cable and USB optical wired mouse.
	M&E-Semiexpendable-ICT Equipment	5020321003	OMEAA	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	199,720.00	199,720.00	-	To procure computer desktop and portable computer printers (R&M Semi-expendable ICT Equipment)
	Other Supplies and Materials - Part B of APP-CSE	5020309000	OP	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	37,500.00	37,500.00	-	Used for the representation supplies of the office-office supplies and materials
	Rent-Motor VehicleS	5029905003	OP	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	16,000.00	16,000.00	-	Four Sedan for One day for the Presentation of Credentials of Resident Ambassador accredited by the Republic of the Philippines
	Office supplies-ICT supplies	5020301002	OP	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	61,998.75	61,998.75	-	To cover the office supplies ultracard NC for the ID card Consumables utilized for the issuance of Diplomatic IDs: S/F is ICT Office Supplies

	Motor Vehicle Rental	5029905003	OP	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	2,000.00	2,000.00	-	Rent of motor vehicles - four sedans for one day - for the presentation credentials of resident Ambassadors accredited to the PHL. The amount is in addition to the PhP16,000 - with memo. No. 463
	Other Supplies	5020309000	OP	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	33,000.00	33,000.00	-	20 sets- sign here stick - PhP3,000.00; 400 pcs-large envelope 10" x 15" with DFA Logo in dry seal - PhP6,000.00; 10 reams A4 with DFA Logo in Dry Seal - PhP7,000.00; 100 pcs. Pike Royal Blue Folder, Spread: 23.5" x 19.5" --- PhP17,000.00
	Printing and Publication	5029902000	OP	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	70,000.00	70,000.00	-	For the printing and publication of revised Protocol Manual 2023 SF; Office Representation
	Other Supplies	5020301002	OP	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	9,609.69	9,609.69	-	SF;Office Supplies
	Professional Services-Other Professional Services	5020119900	OPCD	NP - Scientific, Scholarly/Artistic Work, Exclusive Tech. & Media Service (Sec. 53.6)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	605,100.00	605,100.00	-	SF; Training Expenses-Conduct of GAD Activity (Php110,000)/Conduct of Team Building Activity (Php141,300.00); Subscription Expenses-ICT Software Subscription (Php200,000.00);Local Travel (Php118,800.00); Semi-Expendable ICT Equipment (Php35,000.00)
	Professional Services-Other Professional Services	5020119900	OPCD	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	50,000.00	50,000.00	-	SF; Supplies and Materials Expenses-Office Supplies Expenses
	Professional Services: Other Professional Services - DFA Branding Project	5020119900	OPCD-CDD	NP - Scientific, Scholarly/Artistic Work, Exclusive Tech. & Media Service (Sec. 53.6)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	500,000.00	500,000.00	-	SF;OUMATER-CDU -Local Travel-Attendance in Cultural Activities and Programs
	Other Maintenance and Operating Expenses: Representation-Inter-office cultural projects	5020119900	OPCD-CDD	NP - Scientific, Scholarly/Artistic Work, Exclusive Tech. & Media Service (Sec. 53.6)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	500,000.00	500,000.00	-	SF;OUMATER-CDU -Local Travel-Attendance in Cultural Activities and Programs
	Communication Expenses:Postage and Courier Services-Postage Courier Services	5020501000	OPCD-CDD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	2,000,000.00	2,000,000.00	-	SF;OUMATER-CDU -Foreign Travel-Attendance in Cultural Activities and Programs

	Office Supplies Expense: Textbooks and Instructional Materials Expenses-Purchase of Cultural Books	5020301002	OPCD-CDD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	250,000.00	250,000.00	-	SF:OUMATER-CDU-Foreign Travel-Attendance in Cultural Activities and Programs
	Professional Services: Other Professional Services-DFA Branding Project	5020119900	OPCD-CDD	NP - Scientific, Scholarly/Artistic Work, Exclusive Tech. & Media Service (Sec. 53.6)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	100,000.00	100,000.00	-	SF: OUMATER-CDU-Supplies and Materials Expenses: Drugs & Medicines
	Other Maintenance and Operating Expenses-Photography Competition	5020119900	OPCD-CDD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	150,000.00	150,000.00	-	SF:OUMATER-CDU-Supplies and Materials Expenses: Drugs & Medicines
	Professional Services:Other Professional Services - Cook Off	5020119900	OPCD-CDD	NP - Scientific, Scholarly/Artistic Work, Exclusive Tech. & Media Service (Sec. 53.6)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	5,500,000.00	5,500,000.00	-	SF:OUMATER-CDU-Professional Services:Other Professional Services - Online Dance Workshop (2,000,000.00);Other Professional Services - Fiesta Filipinas (2,500,000.00)
	Professional Services:Other Professional Services - Cultural Event for Non-resident Ambassadors	5020119900	OPCD-CDD	NP - Scientific, Scholarly/Artistic Work, Exclusive Tech. & Media Service (Sec. 53.6)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	300,000.00	300,000.00	-	SF:OUMATER-CDU-Professional Services: Other Professional Services-National Heritage Month Celebration (Php300,000.00)
	Professional Services:Other Professional Services - ACPI Project- Video Animation of PH Games	5020119900	OPCD-CDD	NP - Scientific, Scholarly/Artistic Work, Exclusive Tech. & Media Service (Sec. 53.6)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	1,500,000.00	1,500,000.00	-	SF:OUMATER-CDU-Professional Services:Other Professional Services-OPCD Publication (Php500,000.00);2023 Museum and Galleries Month (Php1,000,000.00)
	Professional Services:Other Professional Services - Philippine Soft Power Roadmap	5020119900	OPCD-CDD	NP - Scientific, Scholarly/Artistic Work, Exclusive Tech. & Media Service (Sec. 53.6)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	5,000,000.00	5,000,000.00	-	SF:OUMATER-CDU-Professional Services:Other Professional Services-Runway Show and Fashion Exhibit (Php5,000,000.00)
	Professional Services:Other Professional Services - DFA Branding Project	5020119900	OPCD-CDD	NP - Scientific, Scholarly/Artistic Work, Exclusive Tech. & Media Service (Sec. 53.6)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	200,000.00	200,000.00	-	SF:OUMATER-CDU-Professional Services:Other Professional Services-DFA Branding Project (Php200,000.00)
	Professional Services:Other Professional Services - Cook Off	5020119900	OPCD-CDD	NP - Scientific, Scholarly/Artistic Work, Exclusive Tech. & Media Service (Sec. 53.6)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	500,000.00	500,000.00	-	SF:OUMATER-CDU-Training and Scholarship Expenses-Philippine Book Development Month (Php500,000.00)
	Professional Services:Other Professional Services - Coffee Table Book on Artwork in Philippine for FSPs	5020119900	OPCD-CDD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	2,000,000.00	2,000,000.00	-	SF:OUMATER-CDU-Other Maintenance and Operating Representation -Filipino Food Month Celebration (Php2,000,000.00)

	Professional Services:Other Professional Services -Cultural Exhibit	5020119900	OPCD-CDD	NP - Scientific, Scholarly/Artistic Work, Exclusive Tech. & Media Service (Sec. 53.6)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	400,000.00	400,000.00	-	SF:OCMAIER-CDU-Other Maintenance and Operating Expenses: Representation;Buwan ng Wikang Pambansa (Php500,000.00)
	Professional Services:Other Professional Services -Photographer for OPCD Database	5020119900	OPCD-CDD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	100,000.00	100,000.00	-	SF:OCMAIER-CDU-Other Maintenance and Operating Expenses: Representation;Buwan ng Wikang Pambansa (Php500,000.00)
	Foreign Travel 1 - The Americas and Canada (Plane Ticket, DSA Hotel, Meals and Incidental Allowance, Pre-Departure Allowance and Representation Allowance	5020102000	OSEC	Direct Retail Purchase of POL and Airline Tickets (Sec. 53.14)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	1,000,000.00	1,000,000.00	-	Source: Foreign Travel 2 - Asia-Pacific Region 250,000.00; Foreign Travel 4 - Europe 250,000.00; Foreign Travel 5 - Middle East and Africa 250,000.00, Foreign Travel 6 - mericas - UNGA, 250,000.00
	Information and Communications Technology Equipment	5020321003	OSEC	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	60,000.00	60,000.00	-	Source;Other Professional Services, 60,000.00
	Foreign Travel 2 - Asia-Pacific Region (Plane Ticket, DSA Hotel, Meals and Incidental Allowance,Pre-Departure Allowance and Representation Allowance	5020101000	OSEC	Direct Retail Purchase of POL and Airline Tickets (Sec. 53.14)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	1,000,000.00	1,000,000.00	-	Source: Foreign Travel 4 - Europe-500,000.00; Foreign Travel 5 - Middle East-250,000.00; Foreign Travel 6 - Americas-UNGA-250,000.00;
	ICT Office Supplies-HDMI cables, 10 meters (2 units) and 20 meters (2 units)	5020301001	OSEC	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	1,700.00	1,700.00	-	Source: ICT Office Supplies - Ink Cartridge for HP and deskjet and Canon Printers
	ICT Office Supplies - Wired Earphones	5020301001	OSEC	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	1,000.00	1,000.00	-	ICT Office Supplies ink cartridge for HP and deskjet and Canon Printers, 1,000.00
	Representation Expenses - Visit of FD from ASEAN and Asia-Pacific (Hotel Accommodation, Catering Services, Lease of Venue, Lease of Motor Vehicles, Incidental Expenses, Telephone Expenses (OSEC FD 2023)	5029903000	OSEC	Direct Retail Purchase of POL and Airline Tickets (Sec. 53.14)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	1,300,000.00	1,300,000.00	-	SF:Representation Expenses - Hosted Luncheons/Dinners to Foreign Dignitaries, Diplomatic Corps and Departing AEPs (Php500.00); Representation Expenses - Eid'l Fitr (Php500,000.00);Representation Expenses Presentation of Credentials of Ambassadors (Php300,000.00)
	Office supplies - paper (A4 size)	5020301002	OSEC	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	25,000.00	25,000.00	-	SF:Other MOOE - Php25,000.00

	ICT Office Supplies - HDMI cables, 10 meters (2 units) and 20 meters (2 units)	5020301001	OSEC	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	1,700.00	1,700.00	-	SF: ICT Office Supplies - Other ICT Office Supplies 1,700.00
	ICT Office Supplies - Wired Earphones	5020301001	OSEC	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	1,000.00	1,000.00	-	SF:ICT Office Supplies - Other ICT Office Supplies 1,000.00
	Other Professional Services-DFA Institutional Video 2023	5020301001	OSEC	NP - Scientific, Scholarly/Artistic Work, Exclusive Tech. & Media Service (Sec. 53.6)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	200,000.00	200,000.00	-	SF:Representation Expenses-Weekly Meetings (Php60,000.00)-MOOE (Php140,000.00)
	Representation Expenses-SFA's Christmas Cards	5020301001	OSEC	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	200,000.00	200,000.00	-	SF:Representation Expenses Yearly Christmas Decoration Representation Expenses Decoration (Php100,000.00)- Representation Expenses Wines and Liquors (Php100,000.00)
	Office Equipment-Electric Fan	5020399000	OSEC	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	15,000.00	15,000.00	-	SF: Furniture and Fixtures (Semi-Expendable) Area Rug (Php15,000.00)
	Representation Expenses-Tokens for the 125th DFA Day Founding Anniversary on 21 July 2023 and Dialogue on Maritime Governance on 16-17 August 2023	5020301001	OSEC	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	240,000.00	240,000.00	-	SF: Representation Expenses-Tokens, gifts and gratuities given by SFA to his counterparts, government officials, diplomatic corps, etc. (Php240,000.00)
	Foreign Travel 1-The Americas and Canada (Plane ticket; DSA; Hotel, Meals and Incidental Allowance, Pre-departure Allowance and Representation Allowance)	5020102000	OSEC	Direct Retail Purchase of P0L and Airline Tickets (Sec. 53.14)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	1,500,000.00	1,500,000.00	-	SF:2022 Continuing Appropriation-Foreign Dignitaries Fund-Representation Allowance Php1,500,000.00
	Foreign Travel 2-Asia Pacific Region (Plane ticket; DSA; Hotel, Meals and Incidental Allowance, Pre-departure Allowance and Representation Allowance)	5020102000	OSEC	Direct Retail Purchase of P0L and Airline Tickets (Sec. 53.14)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	790,330.68	790,330.68	-	SF:2022 Continuing Appropriation-Foreign Dignitaries Fund-Representation Allowance Php790,330.68

	Foreign Travel 3-Southeast Asia (Plane ticket; DSA; Hotel, Meals and Incidental Allowance, Pre-departure Allowance and Representation Allowance)	5020102000	OSEC	Direct Retail Purchase of POL and Airline Tickets (Sec. 53.14)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	1,000,000.00	1,000,000.00	-	SF:2022 Continuing Appropriation-Foreign Dignitaries Fund-Representation Allowance Php1,000,000.00
	Foreign Travel 4-Europe (Plane ticket; DSA; Hotel, Meals and Incidental Allowance, Pre-departure Allowance and Representation Allowance)	5020102000	OSEC	Direct Retail Purchase of POL and Airline Tickets (Sec. 53.14)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	1,000,000.00	1,000,000.00	-	SF:2022 Continuing Appropriation-Foreign Dignitaries Fund-Representation Allowance Php1,000,000.00
	Foreign Travel 5-Middle East (Plane ticket; DSA; Hotel, Meals and Incidental Allowance, Pre-departure Allowance and Representation Allowance)	5020102000	OSEC	Direct Retail Purchase of POL and Airline Tickets (Sec. 53.14)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	1,000,000.00	1,000,000.00	-	SF:2022 Continuing Appropriation-Foreign Dignitaries Fund-Representation Allowance Php1,000,000.00
	Foreign Travel 6-Middle East (Plane ticket; DSA; Hotel, Meals and Incidental Allowance, Pre-departure Allowance and Representation Allowance)	5020102000	OSEC	Direct Retail Purchase of POL and Airline Tickets (Sec. 53.14)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	2,000,000.00	2,000,000.00	-	SF:2022 Continuing Appropriation-Foreign Dignitaries Fund-Representation Allowance Php2,000,000.00
	Repairs and Maintenance - ICT Equipment	5021305003	OTLA	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	100,000.00	100,000.00	-	SF: Office Supplies Expenses (Php100,000.00)
	Other Supplies & Materials Expenses	5021305003	OTLA	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	14,103.22	14,103.22	-	SF: Office Supplies Expenses
	ICT Office Supplies	5021305003	OTLA	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	8,748.80	8,748.80	-	SF: Office Supplies Expenses
	Semi-Expendable-ICT Equipment	5021305003	OTLA	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	143,759.20	143,759.20	-	SF: Office Supplies Expenses
	Semi-Expendable-Office Equipment	5021305003	OTLA	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	52,500.00	52,500.00	-	SF: Office Supplies Expenses
	Semi-expendable M&E - Information and Communications Technology Equipment	5020321003	OLA	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	49,500.00	49,500.00	-	Source: Office supplies expenses
	ICT Office supplies	5020301001	OLA	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	3,500.00	3,500.00	-	Source: Office supplies expenses

	Travelling Expenses – Foreign travel	5020102000	OUA	Direct Retail Purchase of POL and Airline Tickets (Sec. 53.14)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	145,000.00	145,000.00	-	Source: Training Expenses-Team Building Activity
	Library and Other Reading Materials Subscription Expenses	5029907004	OUA	Negotiated Procurement – Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	2,530.00	2,530.00	-	Source: Training Expenses-Team Building Activity
	Travelling Expenses-Local Travel	5020101000	OUA	Direct Retail Purchase of POL and Airline Tickets (Sec. 53.14)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	189,478.00	189,478.00	-	Source:Training Expenses-Travelling Expenses-GAD and related activities of UA (Php52,969.22); Foreign Travel (Php189,478.00)
	Training Expenses (Online MCLE)	5020201002	OUBRAA	Shopping – Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	10,000.00	10,000.00	-	SF: Training Expenses (Teambuilding Lease of Venue)
	Semi-Expendable-Other Machinery and Equipment	5020321002	OUBRAA	Shopping – Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	2,500.00	2,500.00	-	SF: Consultancy Services (Php2,500.00)
	ICT Office Supplies:Common Use ICT Office Supplies	5020301001	OUMAIER	Shopping – Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	80,000.00	80,000.00	-	ICT Office Supplies:Common Use ICT Office Supplies
	Semi-Expendable-Information and Communications Technology: Common Use of ICT Equipment	5020301001	OUMAIER	Shopping – Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	220,000.00	220,000.00	-	Semi-Expendable-Information and Communications Technology: Common Use of ICT Equipment
	Other Professional Services-Hiring of Contract of Service	5020119900	OUMAIER-ERU	Negotiated Procurement – Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	240,000.00	240,000.00	-	SF: OUMAIER-ERU 2023 MOOE Foreign Travel (Php240,000.00)
	Semi-Expendable-Furniture and Fixtures-Supplies and Materials Expenses	5021305003	OUMAIER	Shopping – Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	200,000.00	200,000.00	-	SF:Office Supplies Expenses: Common Office Supplies and Equipment -Part A - Supplies and Materials Expenses (Php250,000.00)
	Semi-Expendable-Other Machinery and Office Equipment	5021305003	OUMAIER	Shopping – Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	30,000.00	30,000.00	-	SF:Office Supplies Expenses: Common Office Supplies and Equipment -Part A - Supplies and Materials Expenses (Php250,000.00)

	Semi-Expendable-Office Equipment	5021305003	OMATER	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	20,000.00	20,000.00	-	SF:Office Supplies Expenses; Common Office Supplies and Equipment -Part A - Supplies and Materials Expenses (Php250,000.00)
	Training Expenses	5020201002	OMMA	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	60,000.00	60,000.00	-	Online MCLE Seminar FY 2023; SF Consultancy Services
	Supplies and Materials: ICT Office Supplies -Solid State Drive	5020301001	OVS	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	130,000.00	130,000.00	-	SF: Office Supplies and Materials Expenses - Part B of APP-CSE Php130,000.00 (0V registration preparation-purchase of customized company laptop bags for distribution to FSPs)
	Training Expenses/Various Expenses	5020201002	OVS	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	75,000.00	75,000.00	-	SF: Office supplies and materials expenses - Part B of APP-cse Php75,000.00 (Team Building Workshop:purchase of customized company jackets and t-shirts; Personnel Development Seminar
	Semi-Expendable Communications Equipment - Purchase of Smart Television for the Conference Room	5020321007	UNIO	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	40,000.00	40,000.00	-	SF: ICT Office Supplies (Php40,000.00)
	Repairs and Maintenance-Furniture and Fixtures-Furniture and Fixtures- Repair of UNIO's Sofa Set	5021307000	UNIO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	100,000.00	100,000.00	-	SF: ICT Office Supplies (Php100,000.00)
	Printing and Publication Expenses- Printing of Collaterals and Materials but not limited to UNSC campaign for 2023	5020502000	UNIO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	500,000.00	500,000.00	-	SF:Travelling Expenses (Php30,000.00); Training Expenses (Php150,000.00); ICT Office Supplies (Php38,000.00); Non-Accountable Forms (Php60,000.00); Semi-Expendable-Office Equipment (Php72,000.00); Semi-Expendable-Other Machinery and Equipment (Php10,000.00); Semi-Expendable Furniture and Fixtures (Php20,000.00); Semi-Expendable-Other Supplies and Materials (Php120,000.00)
										226,525,521.49	226,525,521.49		

Department of Foreign Affairs
Supplemental Annual Procurement Plan
First Semester for FY 2023 (as of 30 June 2023)

Prepared by:



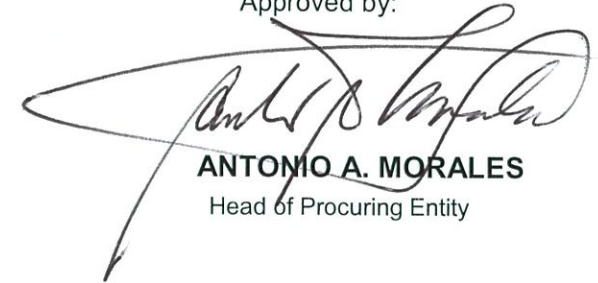
MARIANNE I. BRINGAS
BAC Secretariat Head

Recommended for Approval by:



CHARLIE P. MANANGAN
BAC Chairperson

Approved by:



ANTONIO A. MORALES
Head of Procuring Entity