

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	<b>OFFICE OF ASEAN AFFAIRS</b>												
	<b>Travelling Expenses</b>												
	<b>Local Travel</b>	ASEAN	No										
	ASEAN-related Travels / ASEAN Awareness Activities	ASEAN	No							370,000.00	370,000.00		Plane ticket and DSA (Hotel Allowance, Meal Allowance and Incidental Expenses)
	<b>Foreign Travel</b>												
	Division I - Summits and ASEAN Coordinating Council (ACC), and ASEAN Intergovernmental Commission on Human Rights (AICHR) Related Meetings/Workshops	ASEAN	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	7,677,329.96	7,677,329.96		Plane ticket; DSA (Hotel Allowance, Meal Allowance and Incidental Expenses), Pre-departure, Representation Allowance
	Division II - ASEAN Political Security Community (APSC) Related Meetings/Workshops	ASEAN	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	2,313,345.00	2,313,345.00		Plane ticket; DSA (Hotel Allowance, Meal Allowance and Incidental Expenses), Pre-departure, Representation Allowance
	Division III - ASEAN Economic Community (AEC) Related Meetings/Workshops	ASEAN	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	561,586.00	561,586.00		Plane ticket; DSA (Hotel Allowance, Meal Allowance and Incidental Expenses), Pre-departure, Representation Allowance
	Division IV - ASEAN Socio-Cultural Community (ASCC) Related Meetings/Workshops	ASEAN	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	797,431.20	797,431.20		Plane ticket; DSA (Hotel Allowance, Meal Allowance and Incidental Expenses), Pre-departure, Representation Allowance
	Division V - External Relations Related Meetings/Workshops	ASEAN	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	3,527,800.00	3,527,800.00		Plane ticket; DSA (Hotel Allowance, Meal Allowance and Incidental Expenses), Pre-departure, Representation Allowance
	<b>Training and Scholarship Expenses</b>												
	<b>ASEAN Teambuilding, Health and Wellness, and GAD Activities</b>	ASEAN	No	LOV/SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	-	-		
	Lease of Venue w/ Catering Services	ASEAN	No	LOV	N/A	N/A	Jan-Dec	Jan-Dec	GAA	400,000.00	400,000.00		
	Lease of Motor Vehicle	ASEAN	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		
	Accommodation	ASEAN	No	LOV	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Honorarium for Resource Speaker	ASEAN	No	HTC	N/A	N/A	Jan-Dec	Jan-Dec	GAA	20,000.00	20,000.00		
	<b>Supplies and Materials Expenses</b>												
	Office Supplies - APP-CSE	ASEAN	No	Agency-to-Agency	N/A	N/A	Jun-Dec	Jun-Dec	GAA	700,593.10	700,593.10		Various Supplies
	ICT Office Supplies	ASEAN	No	Agency-to-Agency	N/A	N/A	Jun-Dec	Jun-Dec	GAA	20,000.00	20,000.00		ICT External Materials
	Semi-Expendable M&E - Office Equipment	ASEAN	No	Agency-to-Agency	N/A	N/A	Jun-Dec	Jun-Dec	GAA	30,000.00	30,000.00		Television
	Semi-Expendable M&E - Information and Communication and Technology Equipment	ASEAN	No	Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GAA	120,000.00	120,000.00		ICT External Materials
	Semi-Expendable M&E - Other Machinery Equipment	ASEAN	No	Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GAA	120,000.00	120,000.00		Studio Lighting
	<b>Communication Services</b>	ASEAN			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Telephone - Mobile (Assec & ExDir)	ASEAN	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	130,000.00	130,000.00		
	Telephone - Landline	ASEAN	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		
	Cable, Satellite, Telegraph and Radio Expenses	ASEAN	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	23,000.00	23,000.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO		
	<b>Confidential, Intelligence and Extraordinary Expenses</b>	ASEAN												
	Extraordinary & Miscellaneous Expenses - Assistant Secretary	ASEAN	No	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA	150,000.00	150,000.00			
	<b>Professional Services</b>	ASEAN			N/A	N/A	Jan-Dec	Jan-Dec	GAA					
	Other Professional Services: Renewal of Six (6) Contracts-of-Service (COS) Personnel; COVID-19 RT-PCR/Swab Tests and/or Saliva Tests and Vaccines, and Other Related Expenses for DFA Personnel and other persons involved in ASEAN Meetings (Including reimbursement of COVID-19 RT-PCR / Swab Tests and/or Saliva Tests, Vaccines, and other related expenses)	ASEAN	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	2,200,000.00	2,200,000.00			
	<b>Other Maintenance and Operating Expenses</b>	ASEAN			N/A	N/A	Jan-Dec	Jan-Dec	GAA					
	Representation Expenses	ASEAN	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	3,609,114.74	3,609,114.74			
	<b>ASEAN Matters Technical Board (AMTB) Meeting</b>	ASEAN	No	LOV	N/A	N/A	Jan-Dec	Jan-Dec	GAA					
	Lease of Venue ASEAN Matters Technical Board (AMTB) Meeting, Q1, Q2, Q3 and Q4	ASEAN	No	LOV	N/A	N/A	Jan-Dec	Jan-Dec	GAA					
	Lease of Vehicle ASEAN Matters Technical Board (AMTB) Meeting, Q1, Q2, Q3 and Q4	ASEAN	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA					
	Antigen Test ASEAN Matters Technical Board (AMTB) Meeting, Q1, Q2, Q3 and Q4	ASEAN	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA					
	<b>Support for the 11th ASEAN Quiz National Competition Welcome Dinner</b>	ASEAN	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA					
	Catering	ASEAN	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA					
	Medals	ASEAN	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA					
	<b>ASEAN Day Flag Raising Ceremony</b>	ASEAN	No		N/A	N/A	Mar	Mar	GAA					
	Sign Language Interpreter	ASEAN	No	SVP	N/A	N/A	Mar	Mar	GAA					
	Honorarium for Speakers	ASEAN	No	Section 53.7	N/A	N/A			GAA					
	Conceptualization and Styling of Program	ASEAN	No	Section 53.7	N/A	N/A	Jun-Aug	Jun-Aug	GAA					
	Cultural Performance	ASEAN	No	Section 53.6	N/A	N/A	Jun-Aug	Jun-Aug	GAA					
	Catering	ASEAN	No	SVP	N/A	N/A	Jun-Aug	Jun-Aug	GAA					
	Souvenirs	ASEAN	No	SVP	N/A	N/A	Jun-Aug	Jun-Aug	GAA					
	<b>ASEAN Day Reception / Public Event</b>	ASEAN	No	LOV/SVP	N/A	N/A	Jun-Aug	Jun-Aug	GAA					
	Lease of Venue / Catering Services	ASEAN	No	LOV	N/A	N/A	Jun-Aug	Jun-Aug	GAA					
	Conceptualization and Styling of Program	ASEAN	No		N/A	N/A	Jun-Aug	Jun-Aug	GAA					
	Lease of Motor vehicle	ASEAN	No	Small Value Procurement	N/A	N/A	Jun-Aug	Jun-Aug	GAA					
	Meetings and Other Representation Expenses	ASEAN	No		N/A	N/A	Jun-Aug	Jun-Aug	GAA					
	<b>Rent/Lease Expenses</b>	ASEAN			N/A	N/A	Jun-Aug	Jun-Aug	GAA					
	Rents - Motor Vehicles	ASEAN	YES	Competitive Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	900,000.00	900,000.00			Sedan Type Vehicle for the Official Use of the Head of Office; Shared Cost; OAMSS to request Authority to Rent Motor Vehicles (ARMV) exceeding 15 days to the Department of Budget and Management (DBM) in compliance with the National Budget Circular No. 446, s. 1995 as amended by NBC 446-A, s.1998.
	Overtime charges	ASEAN	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	243,000.00	243,000.00			

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Rents - Equipment	ASEAN	YES	Competitive Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	150,000.00	150,000.00		Lease of two (2) Photocopying/Scanning Machines - one (1) Monochrome and one Shared Cost per OAMSS.
	<b>Subscription Expense</b>	ASEAN			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Other Subscription Expenses - Local and Foreign Newspapers and Magazines	ASEAN	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	37,200.00	37,200.00		
	ICT Software Subscription - ERPS	ASEAN	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	903,000.00	903,000.00		Procurement of Licenses for various Information System such as the (1) Enterprise Content Management System (ECMS), (2) Human Resource Information System (HRIS), (3) Payroll and Benefits Management Information System (PBMIS), and the (4) Property and Inventory Management Information System (PMIS). These ISs will be expanded to the concerned Operations Offices in the Home Office (OUP, OUIER, OUCSCC, ASPAC, OMEAA, OAA, OEA, MOAO, UNIO, and ASEAN) as well as all Foreign Service Posts.
	Other Subscription Expenses	ASEAN	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	56,000.00	56,000.00		Other Subscription
	<b>International Commitment Funds (ICF)</b>	ASEAN			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Meeting of the ASEAN-China Joint Working Group on the Implementation of the Declaration on the Conduct of Parties in the South China Sea (JWG-DOC)	ASEAN	No	Lease of Venue	N/A	N/A	Jan-Dec	Jan-Dec	ICF	8,423,100.00			
	ASEAN-European Union (EU) Senior Officials Meeting	ASEAN	No	Lease of Venue	N/A	N/A	Jan-Dec	Jan-Dec	ICF	5,050,185.00			
	<b>OFFICE OF ASIAN AND PACIFIC AFFAIRS</b>												
	<b>LOCAL TRAVEL</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	500,000.00	500,000.00		
	<b>FOREIGN TRAVEL</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	4,031,500.00	4,031,500.00		
	<b>Foreign Travel 1 -</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				Plane Ticket
	<b>North Asia</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				DSA: Hotel, Meals and Incidental Allowance
	(China, HK SAR,	ASPAC	No	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Pre-departure Allowance
	Macau SAR, Mongolia)	ASPAC	No	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Foreign Travel 2 -</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				Plane Ticket
	<b>Northeast Asia</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				DSA: Hotel, Meals and Incidental Allowance
	(Japan, ROK, DPRK)	ASPAC	No	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Pre-departure Allowance
		ASPAC	No	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Foreign Travel 3 -</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				Plane Ticket

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
	<b>Maritime Southeast Asia</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				DSA: Hotel, Meals and Incidental Allowance
	( Brunei, Indonesia, Malaysia, Singapore, Timor-Leste)	ASPAC	No	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Pre-departure Allowance
	<b>Foreign Travel 4 -</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				Plane Ticket
	<b>Mainland Southeast Asia</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				DSA: Hotel, Meals and Incidental Allowance
	(Cambodia, Laos, Myanmar, Thailand, Vietnam)	ASPAC	No	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Pre-departure Allowance
	<b>Foreign Travel 5 -</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				Plane Ticket
	<b>South and Central Asia</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				DSA: Hotel, Meals and Incidental Allowance
	(Bhutan, India, Nepal, Sri Lanka, Bangladesh, Maldives, Afghanistan, Pakistan, Kazakhstan, Kyrgyzstan, Tajikistan)	ASPAC	No	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Pre-departure Allowance
	<b>Foreign Travel 6 -</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				Plane Ticket
	<b>Pacific (Australia,</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				DSA: Hotel, Meals and Incidental Allowance
	New Zaland, PNG, Palau,	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				Pre-departure Allowance
	Fiji, Samoa, Tonga,	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Fed. States of Micronesia,	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Rep. of Marshall Islands and other Pacific Islands)	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>TRAINING EXPENSES</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	151,000.00	151,000.00		Lease of Venue, Lease of Motor Vehicle, Ordered
	Team Building Activity/	ASPAC	No	Lease of Venue/Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Food and Drinks, Souvenir Items, Gifts/Tokens,
	GAD Activities/Wellness	ASPAC	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Training Materials, Honoraria of Resou
	<b>OFFICE SUPPLIES</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				and other related expense
	PART A OF APP-CSE	ASPAC	No	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GAA	523,000.00	523,000.00		
	DESKTOP FOR MID-RANGE USERS	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	LAPTOP FOR MID-RANGE USERS	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	PART B OF APP-CSE	ASPAC	No	Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>COMMUNICATION EXPENSES</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Mobile Phone	ASPAC	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	148,000.00	148,000.00		
	Pre-paid Mobile Phone Cards	ASPAC	YES		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Telephone- landline	ASPAC	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	108,000.00	108,000.00		
	Internet Subscription	ASPAC	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	14,000.00	14,000.00		
	TV Cable Subscription	ASPAC	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	21,000.00	21,000.00		
	<b>Extraordinary and Miscellaneous Expenses</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	150,000.00	150,000.00		
	<b>PROFESSIONAL SERVICES</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Other Professional Services</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	300,000.00	300,000.00		Technical Assistance Programs
		ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				(Asia-Pacific Countries/Islands)

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
		ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	300,000.00	300,000.00		Contract of Service
	<b>REPAIRS AND MAINTENANCE - BUILDINGS AND OTHER STRUCTURES</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>R &amp; M - Buildings</b>	ASPAC	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	91,000.00	91,000.00		
	<b>REPAIRS AND MAINTENANCE - MACHINERY AND EQUIPMENT</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>R &amp; M - Information and Communication Technology Equipment</b>	ASPAC	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	95,000.00	95,000.00		Upgrade of laptops and desktops
	<b>REPAIRS AND MAINTENANCE - FURNITURE AND FIXTURES</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>R &amp; M - Furniture and Fixtures</b>	ASPAC	No	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	36,000.00	36,000.00		
	<b>REPRESENTATION EXPENSES</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	<b>2,492,000.00</b>	<b>2,492,000.00</b>		
	Hosting of Meetings, Consultations, Reception and Other Events,	ASPAC	No	Lease of Venue/SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Lease of Venue, Catering services, Lease of Motor Vehicle, Incidental Expenses,
	Intra-Office, Inter-Office and	ASPAC	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Ordered Meals and Beverages, Wines,
	Inter-Agency Meetings	ASPAC	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Handicrafts, Tokens/Gifts, Souvenirs, Plaques,
		ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				Briefing Materials, Drinking Water Supply
	Hosting of Events	ASPAC	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		ASPAC	No	Lease of Venue	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Lease of Venue
	<b>North Asia (China, HK SAR, Macau SAR, Mongolia - Bilateral Meetings, Policy Consultations, JCBC, SOM, Commemorative Anniversary and Other Events)</b>	ASPAC	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Catering Services
		ASPAC	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Lease of Motor Vehicle
		ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				Incidental Expenses
		ASPAC	No	Lease of Venue	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Lease of Venue
	<b>Northeast Asia (Japan, ROK, DPRK -</b>	ASPAC	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Catering Services
		ASPAC	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Lease of Motor Vehicle
	Bilateral Meetings, Policy	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				Incidental Expenses
	Consultations, JCBC, SOM,	ASPAC	No	Lease of Venue	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Lease of Venue
	Commemorative Anniversary	ASPAC	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Catering Services
	and Other Events)	ASPAC	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Catering Services
	<b>Maritime Southeast Asia</b>	ASPAC	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Lease of Motor Vehicle
	(Brunei, Indonesia, Malaysia,	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				Incidental Expenses
	Singapore, Timor-Leste -	ASPAC	No	Competitive Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Bilateral Meetings, Policy	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Consultations, JCBC, SOM,	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Commemorative Anniversary	ASPAC	No	Lease of Venue	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Lease of Venue
	and Other Events)	ASPAC	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Catering Services
	<b>Mainland Southeast Asia (Cambodia, Laos, Myanmar, Thailand, Vietnam -</b>	ASPAC	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Lease of Motor Vehicle
		ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				Incidental Expenses
	Bilateral Meetings, Policy	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Consultations, JCBC, SOM,	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Commemorative Anniversary	ASPAC	No	Lease of Venue	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Lease of Venue
	and Other Events)	ASPAC	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Catering Services

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	<b>South and Central Asia (Bhutan, India, Nepal, Sri Lanka, Bangladesh, Maldives, Afghanistan, Pakistan</b>	ASPAC	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Lease of Motor Vehicle
		ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				Incidental Expenses
	Kazakhstan, Kyrgyzstan and Tajikistan)	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	(Bilateral Meetings, Policy Consultations, JCBC, SOM, Commemorative Anniversary)	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	and Other Events)	ASPAC	No	Lease of Venue	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Lease of Venue
		ASPAC	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Catering Services
	<b>Pacific Countries</b> (Australia, NZ, PNG and other Pacific Countries, Pacific Island Forum)	ASPAC	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Lease of Motor Vehicle
		ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				Incidental Expenses
	(Bilateral Meetings, Policy Consultations, JCBC, SOM, Commemorative Anniversary)	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	and Other Events)	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>RENT/LEASE EXPENSES</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Rents - Motor Vehicles	ASPAC	No	Public Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	732,000.00	732,000.00		For the use of the Assistant Secretary /Shuttle
		ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				including overtime charges
	Rents - Equipment	ASPAC	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	851,000.00	851,000.00		Lease of Information Technology Equipment
	Operating Lease	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,000.00	100,000.00		
	<b>SUBSCRIPTION EXPENSES</b>	ASPAC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	ICT Software Subscription	ASPAC	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	464,000.00	464,000.00		Adobe Acrobat Pro
	Other Subscription Expenses	ASPAC	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	32,000.00	32,000.00		
	<b>BOARD OF FOREIGN SERVICE EXAMINATION</b>												
	<b>Training and Scholarship</b>												
	2023 Career Minister Examinations	BFSE	no	NP- 53.5 Agency-to-Agency	N/A	N/A	Jul-Dec	Jul-Dec	GAA	916,005.00	916,005.00		Leadership and Management Training
	<b>Supplies and Materials</b>	BFSE	no	<b>NP- 53.5 Agency-to-Agency</b>	<b>N/A</b>	<b>N/A</b>	<b>Jan-Dec</b>	<b>Jan-Dec</b>	<b>GAA</b>	<b>36,548.00</b>	<b>36,548.00</b>		<b>Office Supplies- Part A (inclusive of 10% inflation rate)</b>
	<b>Communication Services</b>								<b>GAA</b>				
	Postage and Courier Services	BFSE	no	WETI	N/A	N/A	Jul-Dec	Jul-Dec	GAA	7,000.00	7,000.00		
	Mobile	BFSE	no	WETI	N/A	N/A	Jul-Dec	Jul-Dec	GAA	25,000.00	25,000.00		
	Landline	BFSE	no	WETI	N/A	N/A	Jul-Dec	Jul-Dec	GAA	25,000.00	25,000.00		
	<b>Professional Services</b>								<b>GAA</b>				
	2023 FSO Preliminary Interview, Written and 2023 Oral Test	BFSE	no	NP-53.6 Scientific and Scholarly or Artistic Work Exclusive Technology and Media Services	N/A	N/A	Jul-Dec	Jul-Dec	GAA	756,387.00	756,387.00		Honorarium/Professional Fees for Resource Person/s
	2023 FSO Psychological Test and Suitability Assessment	BFSE	no	NP-53.6 Scientific and Scholarly or Artistic Work Exclusive Technology and Media Services	N/A	N/A	Jul-Dec	Jul-Dec	GAA	240,000.00	240,000.00		Professional Fee
	2023 - FSO Examination - Qualifying Test	BFSE	no	NP-53.6 Scientific and Scholarly or Artistic Work Exclusive Technology and Media Services	N/A	N/A	Jul-Dec	Jul-Dec	GAA	1,000,000.00	1,000,000.00		Fees for Civil Service Commission (CSC-FSOE)

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Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	2023 Career Minister Examination- Panel Interview, TKWS & Economic Diplomacy and Political Analysis	BFSE	no	NP-53.6 Scientific and Scholarly or Artistic Work Exclusive Technology and Media Services	N/A	N/A	Jul-Dec	Jul-Dec	GAA	483,660.00	483,660.00		Honorarium/Professional Fees for Resource Speaker/s
	2023 FSSO Examination	BFSE	no	NP-53.6 Scientific and Scholarly or Artistic Work Exclusive Technology and Media Services	N/A	N/A	Jul-Dec	Jul-Dec	GAA	-			Honorarium/Professional Fees for Resource Speaker/s
	<b>Advertising Expenses</b>	BFSE		NP-53.6 Scientific and Scholarly or Artistic Work Exclusive Technology and Media Services	<b>N/A</b>	<b>N/A</b>	<b>Jul-Dec</b>	<b>Jul-Dec</b>	<b>GAA</b>				
	FSO Advertising	BFSE	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA	-			Advertising
	<b>Representation Expenses</b>	BFSE	<b>No</b>		<b>N/A</b>	<b>N/A</b>	Jan-Dec	Jan-Dec	<b>GAA</b>	<b>30,000.00</b>	<b>30,000.00</b>		
	<b>Rent Expenses</b>	BFSE	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Rents - Building and Structures	BFSE	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	700,000.00	700,000.00		
	Rents - Motor Vehicles	BFSE	no	NP-53.9 Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		Lease of Motor Vehicle
	Rents- Equipments	BFSE	no	Competitive Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	450,000.00	450,000.00		ICT Machinery and Equipment
	<b>Rents- ICT Machinery and Equipment</b>								<b>GAA</b>				
	2023 Career Minister Examinations- Technical Knowledge and Writing Skills (TKWS) Test	BFSE	no	NP-53.9 Small Value Procurement	N/A	N/A	Jul-Dec	Jul-Dec	GAA	-			Computer/Laptop Rental for TKWS (ICT)
	<b>2023 FSO Preliminary Interview</b>	BFSE	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>2023 FSO Written Test ( 3 days)</b>	BFSE	No	NP-53.9 Small Value Procurement/NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Catering Services/ Lease of Venue
	<b>2023 FSO Oral Test</b>	BFSE	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>2023 Career Minister Examinations- Technical Knowledge and Writing Skills (TKWS) Test</b>	BFSE	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>2023 Career Minister Examinations- Panel Interview</b>	BFSE	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Other Subscription</b>	BFSE	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Newspaper- Inquirer	BFSE	yes	Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Magazine - Economist	BFSE	yes	Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>DFA MINDANAO</b>												
	Fuel, Oil and Lubricants Expenses	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA	68,000.00	68,000.00		
	<b>COMMUNICATIONS EXPENSES</b>	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Postage and Courier Services	DFA Mindanao	no	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GAA	11,000.00	11,000.00		
	Telephone Expenses - Mobile of the Assistant Secretary	DFA Mindanao	no	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	60,000.00	60,000.00		
	Telephone Expenses - Landline	DFA Mindanao	no	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	25,000.00	25,000.00		
	Internet Subscription Expenses	DFA Mindanao	no	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	43,000.00	43,000.00		
	Cable, Satellite, and Telegraph	DFA Mindanao	no	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	5,000.00	5,000.00		
	<b>UTILITY EXPENSES</b>	DFA Mindanao	no	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	0.00	0.00		
	Water	DFA Mindanao	no	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	20,000.00	20,000.00		
	<b>RENT/LEASE EXPENSE</b>	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Motor Vehicle	DFA Mindanao	no	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	47,000.00	47,000.00		
	Building	DFA Mindanao	no	Lease of Real Estate	N/A	N/A	Jan-Dec	Jan-Dec	GAA	85,000.00	85,000.00		
	<b>TRAVELLING EXPENSES</b>	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Local Travel	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Consultation Meetings of ASec. with Home Office; Meetings to Davao Region, other regions in Mindanao	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA	53,100.00	53,100.00		
	DSA	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Foreign Travel</b>	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA	83,700.00	83,700.00		
	Attendance to Coordinated Patrol Phil-Indo (CORPAT PHILINDO)- Manado and Yogyakarta /	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA	0.00	0.00		

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Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	RP-RI Border Committee Chairmen's Conference	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA	0.00	0.00		
	Fare (Transpo)	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA	0.00	0.00		
	DSA	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA	0.00	0.00		
	Attendance to BIMP-EAGA Meetings and Conferences	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA	0.00	0.00		
	Fare (Transpo)	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA	0.00	0.00		
	DSA	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA	0.00	0.00		
	<b>TRAINING AND SCHOLARSHIP EXPENSES</b>	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Personnel Training Development (Seminars/Conference etc.)	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA	10,032.79	10,032.79		
	GAD PAPs, Wellness Activities, including Team Building Acti	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA	20,567.21	20,567.21		
	<b>SUPPLIES AND MATERIALS</b>	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Office Supplies Expense	DFA Mindanao	no	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	30,000.00	30,000.00		
	Other Suplies and Materials Expense	DFA Mindanao	no	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	30,000.00	30,000.00		
	ICT Office Supplies	DFA Mindanao	no	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	40,000.00	40,000.00		
	Semi-Expendable-Information and Comm. Technology Equipment	DFA Mindanao	no	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	12,000.00	12,000.00		
	Semi-Expendable-Communication Equipment	DFA Mindanao	no	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	4,000.00	4,000.00		
	Semi-Expendable-Furniture and Fixture	DFA Mindanao	no	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	15,000.00	15,000.00		
	Semi-Expendable-Other Machinery and Equipment	DFA Mindanao	no	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	2,000.00	2,000.00		
	Semi-Expendable-Office Equipment	DFA Mindanao	no	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	4,000.00	4,000.00		
	<b>REPAIR AND MAINTENANCE</b>	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Motor Vehicle	DFA Mindanao	no	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	8,000.00	8,000.00		
	Furniture	DFA Mindanao	no	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	2,000.00	2,000.00		
	ICT & Office Equipment	DFA Mindanao	no	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	2,000.00	2,000.00		
	<b>TAXES, DUTIES &amp; LICENSES</b>	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Insurance - official vehicle	DFA Mindanao	no		N/A	N/A	Jan-Mar	Jan-Mar	GAA	10,000.00	10,000.00		
	Office Property Insurance	DFA Mindanao	no		N/A	N/A	Jan-Mar	Jan-Mar	GAA	0.00	0.00		
	Annual Registration - official vehicle (GSIS)	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA	3,000.00	3,000.00		
	<b>OTHER MAINTENANCE AND OPERATING EXPENSES</b>	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Transportation and Delivery Expenses	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA	10,000.00	10,000.00		
	Printing and Binding Expense	DFA Mindanao	no	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	10,000.00	10,000.00		
	<b>GENERAL SERVICES/PROFESSIONAL SERVICES</b>	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Other General Services	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA	9,200.00	9,200.00		
	Other Professional Services (Driver)	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA	172,800.00	172,800.00		
	<b>SUBSCRIPTION EXPENSES</b>	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	ICT Software Subscription	DFA Mindanao	no	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	22,000.00	22,000.00		
	Newspaper and other Reading Materials Subscription	DFA Mindanao	no	Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA	8,000.00	8,000.00		
	<b>REPRESENTATION EXPENSES:</b>	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Official Functions/Events, LGU/RDC Coordinated Activities, etc.	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,000.00	100,000.00		
	Annual Commemorative events/activities (tarpaulin, shirts, snacks, misc. expenses, et.al.)	DFA Mindanao	no		N/A	N/A	Jan-Dec	Jan-Dec	GAA	0.00	0.00		
	<b>DEPARTMENT LEGISLATIVE LIAISON UNIT</b>	DLLU											
	<b>Travelling Expenses</b>	DLLU	No										
	Local Travel	DLLU	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	18,000.00	18,000.00		
	<b>Training Expenses</b>	DLLU	No										
	GAD, Team Building and Cultural Activities	DLLU	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jan-Dec	Jan-Dec	GAA	76,500.00	76,500.00		
	<b>Supplies &amp; Materials</b>	DLLU	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	127,000.00	127,000.00		



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Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	<b>Communications Services</b>	DLLU	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Mobile (Postpaid Plans and Prepaid Cards)	DLLU	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	220,000.00	220,000.00		
	Landline (2 lines)	DLLU	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	130,000.00	130,000.00		
	Cable	DLLU	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	24,000.00	24,000.00		
	<b>Confidential, Intelligence and Extraordinary Expenses</b>	DLLU	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Extraordinary and Miscellaneous Expenses	DLLU	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	150,000.00	150,000.00		
	<b>Other Maintenance and Operating Expenses</b>	DLLU	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Representation Expenses	DLLU	No	Competitive Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	202,000.00	202,000.00		
	<b>Rents/Lease Expenses</b>	DLLU	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Rent-Motor Vehicles	DLLU	No	Public Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	870,000.00	870,000.00		
	Rent - Equipment	DLLU	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	121,000.00	121,000.00		
	<b>Subscription Expenses</b>	DLLU	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Library and Other Reading Materials Subscription Expenses	DLLU	No	Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA	18,000.00	18,000.00		
	<b>HUMAN RESOURCES MANAGEMENT OFFICE - GENDER AND DEVELOPMENT</b>												
	Training Expenses	HRMO-GAD	No		N/A	N/A	Jun-Dec	Jun-Dec	GAA				
	Training of Internal Coaches on Transition Coaching and Certification of Internal Coaches	HRMO-GAD	No		N/A	N/A	Jun-Dec	Jun-Dec	GAA				
	Professional fee for resource person/speaker/facilitator/highly technical consultant	HRMO-GAD	No	HTC (Section 53.7)	N/A	N/A	Jun-Dec	Jun-Dec	GAA	1,350,000.00	1,350,000.00		
	Lease of Venue/Ordered Meals/Catering Services	HRMO-GAD	No	Lease of Venue/Small Value Procurement	N/A	N/A	Jun-Dec	Jun-Dec	GAA	500,000.00	500,000.00		
	Lease of Motor Vehicle	HRMO-GAD	No	Small Value Procurement	N/A	N/A	Jun-Dec	Jun-Dec	GAA	50,000.00	50,000.00		
	Registration/Participation/ Course fees	HRMO-GAD	No		N/A	N/A	Apr-Dec	Apr-Dec	GAA	700,000.00	700,000.00		
	Provide funding for GAD and CODI meetings/hearings	HRMO-GAD			N/A	N/A	Feb-Dec	Feb-Dec	GAA	200,000.00	200,000.00		
	Various GAD Trainings/Planning Sessions/Workshops/Meetings for DFA Personnel	HRMO-GAD	No		N/A	N/A	Feb-Dec	Feb-Dec	GAA				
	Registration/Participation/ Course Fees	HRMO-GAD			N/A	N/A	Feb-Dec	Feb-Dec	GAA	1,600,000.00	1,600,000.00		
	Air Fare/Transportation	HRMO-GAD	No		N/A	N/A	Feb-Dec	Feb-Dec	GAA	500,000.00	500,000.00		
	DSA (hotel and meals), other allowances, and other incidental expenses	HRMO-GAD	No		N/A	N/A	Feb-Dec	Feb-Dec	GAA	300,000.00	300,000.00		
	Professional fee/Honoraria for resource person/speaker/facilitator/highly technical consultant	HRMO-GAD	No	Section 53.6	N/A	N/A	Mar-Dec	Mar-Dec	GAA	2,000,000.00	2,000,000.00		
	Lease of Venue/Ordered Meals/Catering Services	HRMO-GAD	No	Lease of Venue/Small Value Procurement	N/A	N/A	Mar-Dec	Mar-Dec	GAA	1,500,000.00	1,500,000.00		
	Lease of Motor Vehicle	HRMO-GAD	No	Small Value Procurement	N/A	N/A	Feb-Dec	Feb-Dec	GAA	50,000.00	50,000.00		
	Support for GAD Activities implemented by Foreign Service	HRMO-GAD	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	509,000.00	509,000.00		
	Other Professional Services	HRMO-GAD	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Legal Services	HRMO-GAD	No	Section 53.7	N/A	N/A	Jan-Dec	Jan-Dec	GAA	3,000.00	3,000.00		
	<b>HUMAN RESOURCES MANAGEMENT OFFICE</b>												
	<b>Travel Expenses - Local</b>	HRMO	No		N/A	N/A			GAA				
	<b>Administrative Inspection of COs</b>	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Travel Fare (COs - 3 pax per travel	HRMO	No	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA	150,000.00	150,000.00		
	Daily Travel Expenses ( DSA , Hotel, Meals Incidental and Pre-departure allowances )	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,000.00	100,000.00		
	<b>Attendance to / meetings with Courts, Ombudsman, etc. by personnel from Home Office and COs</b>	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Airfare/ Land travel/Transportation	HRMO	No	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA	30,000.00	30,000.00		
	2 days DSA (Hotel and Meals), incidental and pre-departure allowances	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	20,000.00	20,000.00		
	<b>Compliance with Subpoena Duces Tecum/service of summons or orders</b>	HRMO	No	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Travel/Transportation	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	20,000.00	20,000.00		
	Miscellaneous and Other Expenses	HRMO	No	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA	10,000.00	10,000.00		
	<b>Support OTLA in ensuring compliance with subpoenas involving personnel</b>	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Travel/Transportation	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	30,000.00	30,000.00		
	<b>Initial Assumption of Duty of Heads of Consular Office</b>	HRMO	No		N/A	N/A			GAA				
	Plane Ticket , Pre-Departure Allowance, Relocation/Shipmnet , Unaccompanied / Hotel/DSA	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		
	<b>Conduct of entry-level employment examinations and interviews in COs</b>	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Travel fare including DSA for 2pax	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	40,000.00	40,000.00		
	<b>Travel Expenses - Foreign</b>	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Deployment of personnel from Home Office to Foreign Service Post (Foreign Assignment)</b>	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	63,823,432.42	63,823,432.42		
	Plane Ticket , Pre-Departure Allowance, Relocation/Shipmnet , Unaccompanied / Hotel/DSA	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Deployment of remaining personnel complement from Home Office to Foreign Service Post to the six (6) newly opened Posts</b>	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	11,599,488.00	11,599,488.00		
	Plane Ticket , Pre-Departure Allowance, Relocation/Shipmnet , Unaccompanied / Hotel/DSA	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Regular Recall of personnel from Foreign Service Post (Recall)</b>	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	62,270,935.58	62,270,935.58		
	Plane Ticket , Pre-Departure Allowance, Relocation/Shipmnet , Unaccompanied / Hotel/DSA	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Unforeseen deployment of personnel from Home Office to Foreign Service Post</b>	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Plane Ticket , Pre-Departure Allowance, Relocation/Shipmnet , Unaccompanied / Hotel/DSA	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	3,662,996.21	3,662,996.21		
	<b>Crossposting of personnel from one Foreign Service Post to another Foreign Service Post</b>	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Plane Ticket , Pre-Departure Allowance, Relocation/Shipmnet , Unaccompanied / Hotel/DSA	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	2,136,747.79	2,136,747.79		
	<b>Administrative Inspection of FSPs</b>	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Plane Ticket for 3 FSPs, 3 pax, 5 days	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	500,000.00	500,000.00		
	DSA:Hotel, Meals and Incidental and Pre-Departure Allowance	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	300,000.00	300,000.00		
	<b>Attendance to and meetings with Courts, Ombudsman, etc. by personnel from FSPs</b>	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Airfare	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,000.00	100,000.00		
	DSA: Hotel, Meals and Incidental and Pre-Departure Allowance	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,000.00	100,000.00		
	<b>Scoping Mission/Retooling/Command Conference</b>	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Airfare	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	300,000.00	300,000.00		
	DSA:Hotel, Meals and Incidental and Pre-Departure Allowance	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	200,000.00	200,000.00		
	<b>Training Expenses</b>	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Trainings provided by government and private institutions</b>	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Registration Fee/Consultancy Services/HTC/Honoraria	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	300,000.00	300,000.00		
	Transportation Allowance (Local Travel)/DTE/Incidental Expenses/ Ordered Meals/Catering Services	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,000.00	100,000.00		
	<b>Learning Management Subscription and Course Conversion</b>	HRMO	No	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	HTC/Consultancy Services	HRMO	No	Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA	2,165,000.00	2,165,000.00		

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Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Incidental Expenses/Ordered Meals/Notarial of MOA	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		
	<b>Retooling Training for Administrative Officers (Tier 2)</b>	HRMO	No	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Lease of Venue and Transportation/ Incidental Expenses/ Ordered Meals/ Catering Services/ Notarial of MOA	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	1,300,000.00	1,300,000.00		
	<b>Leadership Training for FSO IV Cadets</b>	HRMO	No		N/A	N/A			GAA				
	HTC/Consultancy Services	HRMO	No	Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA	750,000.00	750,000.00		
	Incidental Expenses/Notarial of MOA	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		
	<b>Competency Development Programs</b>	HRMO	No		N/A	N/A	May-Sep	May-Sep	GAA				
	HTC/Consultancy Services	HRMO	No	Other Professional Fee	N/A	N/A	May-Sep	May-Sep	GAA	250,000.00	250,000.00		
	LOV/Incidental Expenses/Ordered Meals/Catering Services/Transportation/Notarial of MOA	HRMO	No	LOV/SVP	N/A	N/A	May-Sep	May-Sep	GAA	100,000.00	100,000.00		
	Plane Fare/ Lease of Transportation	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		
	Lease of Motor Vehicle	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		
	DTE: Hotel/Meal/Incidental	HRMO	No	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		
	<b>Online Meeting/Zoom Subscription; In-person meetings</b>	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Zoom Subscription/Incidental Expenses	HRMO	No	Other Professional Fee	N/A	N/A			GAA	10,000.00	10,000.00		
	Incidental Expenses/Ordered Meals/Catering Services/Lease of Venue	HRMO	No	N/A	N/A	N/A			GAA	20,000.00	20,000.00		
	<b>Conduct of Training of on Disciplinary Processes and Government Regulations</b>	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Venue, Honorarium, Miscellaneous (Token, Certificates, ID, etc.)	HRMO	No	HTC/Sec 53.6 for consultancy only	N/A	N/A	Jan-Dec	Jan-Dec	GAA	150,000.00	150,000.00		
	<b>Wellness Seminars/Workshops/Trainings</b>	HRMO	No		N/A	N/A	Mar-May	Mar-May	GAA				
	Professional Fee/ Consultancy Service	HRMO	No		N/A	N/A	Mar-May	Mar-May	GAA	270,000.00	270,000.00		
	Incidental Expenses	HRMO	No	Small Value Procurement	N/A	N/A	Mar-May	Mar-May	GAA	30,000.00	30,000.00		
	<b>Wellness Workshop under Project DFA Resilience</b>	HRMO	No	HTC	N/A	N/A	Mar-May	Mar-May	GAA				
	Food and beverages	HRMO	No	Small Value Procurement	N/A	N/A	Mar-May	Mar-May	GAA	100,000.00	100,000.00		
	Professional Fee/Consultancy Service	HRMO	No	Section 53.6	N/A	N/A	Mar, Jun, Aug, Oct	Mar, Jun, Aug, Oct	GAA	180,000.00	180,000.00		
	Wellness/Fitness Device/Equipment	HRMO	No	Small Value Procurement	N/A	N/A	Mar, Jun, Aug, Oct	Mar, Jun, Aug, Oct	GAA	20,000.00	20,000.00		
	<b>Seminar / Workshop /Trainings for the DFA Daycare Center</b>	HRMO	No	N/A	N/A	N/A	Mar, Jun, Aug, Oct	Mar, Jun, Aug, Oct	GAA				
	<b>Wellness Fair</b>	HRMO	No		N/A	N/A	Apr-Jun	Apr-Jun	GAA				
	Catering Services / Ordered Meals	HRMO	No	Small Value Procurement	N/A	N/A	Apr-Jun	Apr-Jun	GAA	50,000.00	50,000.00		
	Professional Fee	HRMO	No		N/A	N/A	Apr-Jun	Apr-Jun	GAA	70,000.00	70,000.00		
	<b>Wellness/Fitness Initiative</b>	HRMO	No		N/A	N/A	Apr-Jun	Apr-Jun	GAA				
	Registration and Membership Fee/Consultancy Services/Honoraria	HRMO	No		N/A	N/A	Apr-Jun	Apr-Jun	GAA	100,000.00	100,000.00		
	Wellness/Fitness Device/Equipment	HRMO	No	Small Value Procurement	N/A	N/A	Apr-Jun	Apr-Jun	GAA	100,000.00	100,000.00		
	<b>Wellness and Reintegration Seminars for Recalled Personnel and their Families</b>	HRMO	No	HTC			Apr-Jun	Apr-Jun	GAA				
	Lease of Venue with Food and Beverages Packages	HRMO	No	Small Value Procurement			Apr-Jun	Apr-Jun	GAA	330,000.00	330,000.00		
	Resource Speakers' Services	HRMO	No		N/A	N/A			GAA	100,000.00	100,000.00		
	Incidental Expenses	HRMO	No	HTC					GAA	20,000.00	20,000.00		
	<b>Basic Occupational Safety and Health ( BOSH) Certificate / Trainings /Workshops</b>	HRMO	No	Small Value Procurement			Jan-Dec	Jan-Dec	GAA				
	Lease of Venue with Food and Beverages Packages	HRMO	No	Lease of Venue	N/A	N/A			GAA	250,000.00	250,000.00		
	Resource Speakers' Services	HRMO	No	HTC	N/A	N/A	Apr-Jun, Oct-Dec	Apr-Jun, Oct-Dec	GAA	10,000.00	10,000.00		
	<b>Team Building for HRMO Personnel</b>	HRMO	No		N/A	N/A	Apr-Jun, Oct-Dec	Apr-Jun, Oct-Dec	GAA				

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Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Lease of Venue : 2 days, 1 night	HRMO	No	Lease of Venue	N/A	N/A	Apr-Jun, Oct-Dec	Apr-Jun, Oct-Dec	GAA	200,000.00	200,000.00		
	Lease of Motor Vehicle: @P60,000.00	HRMO	No	Small Value Procurement	N/A	N/A	Apr-Jun, Oct-Dec	Apr-Jun, Oct-Dec	GAA	120,000.00	120,000.00		
	Facilitator's Fee	HRMO	No	HTC	N/A	N/A	Apr-Jun, Oct-Dec	Apr-Jun, Oct-Dec	GAA	200,000.00	200,000.00		
	Ordered Meals	HRMO	No		N/A	N/A	Apr-Jun	Apr-Jun	GAA	10,000.00	10,000.00		
	<b>Health Awareness Seminar</b>	HRMO	No	Small Value Procurement			Apr-Jun	Apr-Jun	GAA				
	Facilitator/Resource Speaker's Fee	HRMO	No	HTC	N/A	N/A	Apr-Jun	Apr-Jun	GAA	10,000.00	10,000.00		
	Ordered Meals	HRMO	No		N/A	N/A			GAA	10,000.00	10,000.00		
	<b>Workshop/Seminar/Training on PWD</b>	HRMO	No	N/A	N/A	N/A	Apr-Dec	Apr-Dec	GAA				
	Training workshop for personnel	HRMO	No	N/A	N/A	N/A	Apr-Dec	Apr-Dec	GAA	100,000.00	100,000.00		
	Venue, Registration, Professional Fees / Resource Speaker	HRMO	No						GAA	10,000.00	10,000.00		
	<b>Workshop/Seminar/Training for BWD Personnel</b>	HRMO	No	Small Value Procurement	N/A	N/A	Apr-Dec	Apr-Dec	GAA				
	Training workshop for personnel	HRMO	No	HTC	N/A	N/A	Apr-Dec	Apr-Dec	GAA	100,000.00	100,000.00		
	Venue, Registration, Professional Fees / Resource Speaker	HRMO	No		N/A	N/A			GAA	100,000.00	100,000.00		
	<b>Planning Workshop for BWD Personnel</b>	HRMO	No		N/A	N/A	Apr-Jun, Oct-Dec	Apr-Jun, Oct-Dec	GAA				
	Lease of Venue with Food and Beverages Packages	HRMO	No	Small Value Procurement	N/A	N/A	Apr-Jun, Oct-Dec	Apr-Jun, Oct-Dec	GAA	150,000.00	150,000.00		
	Resource Speaker	HRMO	No	HTC	N/A	N/A	Apr-Jun, Oct-Dec	Apr-Jun, Oct-Dec	GAA	20,000.00	20,000.00		
	Registration/Professional Fees	HRMO	No		N/A	N/A	Apr-Jun, Oct-Dec	Apr-Jun, Oct-Dec	GAA	30,000.00	30,000.00		
	<b>Conduct of Seminar on PhilHealth</b>	HRMO	No		N/A	N/A	Apr-Jun, Oct-Dec	Apr-Jun, Oct-Dec	GAA				
	Ordered Meals and Beverages	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	40,000.00	40,000.00		
	Token of Appreciation for Guest Speakers	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	5,000.00	5,000.00		
	Training Seminar - Incidental Expenses	HRMO	No		N/A	N/A	Mar-Aug	Mar-Aug	GAA	10,000.00	10,000.00		
	<b>Seminar/Workshop/Training on Family Relationship</b>	HRMO	No		N/A	N/A	Mar-Aug	Mar-Aug	GAA				
	Catering Services (p.m snack) (max of 50 pax including participants/resource speakers/ secretariat @ P400/pax)	HRMO	No	Small Value Procurement	N/A	N/A	Mar-Aug	Mar-Aug	GAA	80,000.00	80,000.00		
	Professional Fee (for the whole series )	HRMO	No	HTC	N/A	N/A	Jan-Dec	Jan-Dec	GAA	20,000.00	20,000.00		
	<b>Conduct of Financial Literacy Seminars/Workshops/Trainings</b>	HRMO	No				Jan-Dec	Jan-Dec	GAA				
	Ordered Meals	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	80,000.00	80,000.00		
	Professional fee for the resource speaker	HRMO	No	HTC			Jan-Dec	Jan-Dec	GAA	20,000.00	20,000.00		
	<b>One Stop Seminar on the Kasambahay Law</b>	HRMO	No				Jan-Dec	Jan-Dec	GAA				
	Ordered Meals (p.m snack)	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	20,000.00	20,000.00		
	Facilitator / Professional Fees	HRMO	No	HTC / Sec 53.6			Jan-Dec	Jan-Dec	GAA	20,000.00	20,000.00		
	<b>LTO Outreach Program</b>	HRMO	No	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Ordered Meals and Beverages	HRMO	No	Small Value Procurement	N/A	N/A	Mar-Sep	Mar-Sep	GAA	20,000.00	20,000.00		
	Scholarship Grants/ Expenses	HRMO	No	N/A	N/A	N/A	Mar-Sep	Mar-Sep	GAA				
	<b>Funding for Scholarships of DFA Personnel (Local and Foreign) which includes: a. Short Term (E.O 298); and b. Long Term (E.O. 129)</b>	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Tuition and Other School Fees/ Cost of Living Allowances/ Airfare(Foreign or Local Transport)/ Entitlements under EO 77 and DO 12-2019	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	4,000,000.00	4,000,000.00		
	<b>Supplies and Materials</b>	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Daily Operations of the Entire HRMO	HRMO	No	N/A			Jan-Dec	Jan-Dec	GAA				
	Office Supplies (Part A of APP-CSE)	HRMO	No	Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GAA	1,255,239.72	1,255,239.72		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Daily Operations of the Entire HRMO	HRMO	No				Jan-Mar	Jan-Mar	GAA				
	Office Supplies (Part B of APP-CSE)	HRMO	No	Agency-to-Agency	N/A	N/A	Jan-Mar	Jan-Mar	GAA	687,802.00	687,802.00		
	<b>Initial Appointments, Renewal, Promotion and Conclusion of Appointments</b>	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	19,958.28	19,958.28		
	Parchment papers with letterhead, Printer and Ink	HRMO	No	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Online Recruitment Examination</b>	HRMO	No		N/A	N/A			GAA				
	Procurement of Online Assessment Tool	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Paper-based Recruitment Examination</b>	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Paper based test materials	HRMO	No	Small Value Procurement	N/A	N/A			GAA				
	<b>Drugs and Medicine</b>	HRMO	No	Small Value Procurement	N/A	N/A	Feb-Jul	Feb-Jul	GAA				
	Various Medicines for DFA Personnel	HRMO	No	Small Value Procurement	N/A	N/A			GAA	100,000.00	100,000.00		
	<b>Other Supplies and Materials</b>	HRMO	No		N/A	N/A			GAA				
	<b>PPEs and other protective supplies and materials</b>	HRMO	No		N/A	N/A			GAA				
	Perishable Items such as medicine, food and water	HRMO	No	Small Value Procurement	N/A	N/A			GAA	200,000.00	200,000.00		
	<b>Replenishment of perishable items in the Emergency Go/Grab bag</b>	HRMO	No		N/A	N/A			GAA				
	Perishable Items such as medicine, food and water	HRMO	No		N/A	N/A	Mar-Aug	Mar-Aug	GAA	50,000.00	50,000.00		
	<b>Compendium of Regulations and Forms</b>	HRMO	No	Small Value Procurement	N/A	N/A	Mar-Aug	Mar-Aug	GAA	50,000.00	50,000.00		
	Various Materials	HRMO	No	Shopping	N/A	N/A	Mar-Aug	Mar-Aug	GAA				
	<b>ICT Semi Expandable</b>	HRMO	No		N/A	N/A	Mar-Aug	Mar-Aug	GAA				
	<b>ICT Semi Expandable Electronic and Equipments</b>	HRMO	No		N/A	N/A			GAA	985,000.00	985,000.00		
	<b>Semi Expandable - FF &amp; B Furniture and Fixtures - Other Supplies and Materials</b>	HRMO	No	Small Value Procurement	N/A	N/A			GAA				
	Indoor Coat of Arms for PHC Posts (Fixture)	HRMO	No	Small Value Procurement	N/A	N/A			GAA	300,000.00	300,000.00		
	Fixture for Consular Posts headed by honorary consular officers	HRMO	No	Small Value Procurement	N/A	N/A			GAA				
	<b>Communications Expenses</b>	HRMO	No		N/A	N/A			GAA				
	Telephone - Landline	HRMO	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	12 month subscription	HRMO	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	160,000.00	160,000.00		
	Telephone - Mobile	HRMO	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	12 month	HRMO	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	198,000.00	198,000.00		
	Telephone - Mobile (Load Cards)	HRMO	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	12 month	HRMO	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Cable	HRMO	No	WETI	N/A	N/A			GAA	14,000.00	14,000.00		
	Email Storage	HRMO	No		N/A	N/A			GAA				
	Augmentation of Email storage space for official email address of Recruitment Section (hrmo.recruitment@dfa.gov.ph) for 12 months	HRMO	No	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Augmentation of Email storage space for official email address of Selection Section (hrmo.selection@dfa.gov.ph) for 12 months	HRMO	No	Direct Contracting	N/A	N/A			GAA				
	<b>Extraordinary &amp; Miscellaneous Expenses</b>	HRMO	No	HTC / Sec 53.6	N/A	N/A	Jul-Dec	Jul-Dec	GAA				
	<b>Funding for Extraordinary and Miscellaneous Expenses</b>	HRMO	No	HTC / Sec 53.7	N/A	N/A	Jul-Dec	Jul-Dec	GAA				
	12 months	HRMO	No	N/A	N/A	N/A	Jul-Dec	Jul-Dec	GAA	150,000.00	150,000.00		
	<b>Consultancy Services</b>	HRMO	No	N/A	N/A	N/A	Jul-Dec	Jul-Dec	GAA				
	<b>Shift towards a Competency-Based Performance Management System</b>	HRMO	No		N/A	N/A	Jul-Dec	Jul-Dec	GAA				
	Highly Technical Consultancy	HRMO	No	Section 53.6	N/A	N/A			GAA	2,800,000.00	2,800,000.00		
	Graduation Ceremony (Ordered Meals and Certificates)	HRMO	No	Small Value Procurement	N/A	N/A			GAA	100,000.00	100,000.00		
	<b>Shift to Cloud-based Human Capital Management and Payroll System</b>	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Subscription of Cloud-based Human Capital Management and Payroll System (3,400 users)	HRMO	No	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GAA	1,000,000.00	1,000,000.00		
	Incidental Expenses/Other Charges	HRMO	No	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GAA	162,000.00	162,000.00		
	Go Live of Cloud-based Human Capital Management and Payroll System	HRMO	No	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GAA	200,000.00	200,000.00		
	Ordered Meals and Beverages for the Training Sessions	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	200,000.00	200,000.00		
	<b>Other Professional Services</b>	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Consultancy Services for Individual Counseling. Requires a psychologist.	HRMO	No	HTC	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Contract of Service (COS) for Psychologist (for individual counseling)	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	300,000.00	300,000.00		
	Renewal of Contract of Service (COS) for one (1) year for PRMD, RSPD, BWD, and HCSAD	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	2,959,718.40	2,959,718.40		
	Renewal of Contract of Service (COS) for one year for DFA Day Care Center	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	190,281.60	190,281.60		
	Repair and Maintenance - Other Machine and Equipment	HRMO	No		N/A	N/A			GAA				
	Repair and Maintenance - Other Machine and Equipment	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	150,000.00	150,000.00		
	Repair and Maintenance - Furniture and Fixtures	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Repair and Maintenance - Furniture and Fixtures	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	70,000.00	70,000.00		
		HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Advertising Expenses	HRMO	No	Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Recruitment advertisements	HRMO	No	Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		HRMO	No	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,000.00	100,000.00		
	Printing and Publication Expenses	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	IEC Materials	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		HRMO	No	Public Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,000.00	100,000.00		
	Representation Expenses	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		HRMO	No	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		HRMO	No		N/A	N/A	Apr-Sep	Apr-Sep	GAA				
	Conduct of the DFA Founding Anniversary Celebration and the Conferment of the Department-level Awards and the Gawad Mabini Awards	HRMO	No	Small Value Procurement	N/A	N/A	Apr-Sep	Apr-Sep	GAA				
	Buffet Catering Services (DFA Main Office)	HRMO	No	Small Value Procurement	N/A	N/A	Apr-Sep	Apr-Sep	GAA	1,000,000.00	1,000,000.00		
	Breakfast and Lunch Buffet Catering Services (OSEC) for Top Officials and VIPs	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	200,000.00	200,000.00		
	Packed Meals (OCA-Aseana)	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	200,000.00	200,000.00		
	Packed Meals / Food Trays (PRAISE Committee, TWG, & Organizing Committee Members)	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,000.00	100,000.00		
	Loyalty Pins and Felipe Agoncillo Lifetime Service Awards (medal with matching pin)	HRMO	No	Small Value Procurement	N/A	N/A	Apr-Sep	Apr-Sep	GAA	200,000.00	200,000.00		
	Gawad Mabini medals and decorations	HRMO	No	Small Value Procurement	N/A	N/A	Apr-Sep	Apr-Sep	GAA	100,000.00	100,000.00		
	Events Production Services	HRMO	No	Section 53.6	N/A	N/A	Apr-Sep	Apr-Sep	GAA	100,000.00	100,000.00		
	LED / Tarpaulin / Stage Backdrop	HRMO	No	Small Value Procurement	N/A	N/A			GAA	100,000.00	100,000.00		
	Floral Arrangement Services	HRMO	No	Small Value Procurement	N/A	N/A			GAA	120,000.00	120,000.00		

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Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Professional Fees / Performance Fee	HRMO	No	Small Value Procurement	N/A	N/A	Apr-Jun	Apr-Jun	GAA	100,000.00	100,000.00		
	Miscellaneous and Emergency Expenses	HRMO	No		N/A	N/A			GAA	150,000.00	150,000.00		
	Capiz Frames	HRMO	No	Small Value Procurement	N/A	N/A	Sep-Oct	Sep-Oct	GAA	150,000.00	150,000.00		
	PRMD Planning Activity	HRMO	No	Small Value Procurement	N/A	N/A	Sep-Oct	Sep-Oct	GAA				
	LOV/Lease of Transportation/Ordered Meals/Incidental Expenses	HRMO	No	LOV/SVP	N/A	N/A	Sep-Oct	Sep-Oct	GAA	100,000.00	100,000.00		
	Courtesy Calls of visiting Honorary Consular Officers / HRMO	HRMO	No	Small Value Procurement	N/A	N/A	Sep-Oct	Sep-Oct	GAA	5,000.00	5,000.00		
	Virtual Regional Consultation Meeting (RCM) with PHCOs - (Two regions)	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	150,000.00	150,000.00		
	GCAO2	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Snacks for Technical support	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	10,000.00	10,000.00		
	HRMO-Sponsored Administrative Officers' Meeting	HRMO	No	Small Value Procurement	N/A	N/A	Mar-Jun	Mar-Jun	GAA	20,000.00	20,000.00		
	Consultation Meetings with Partner Agencies with Mandates for Deployment to FSPs for review of JC 01-2015	HRMO	No		N/A	N/A			GAA	150,000.00	150,000.00		
	Ordered Meals and Beverages	HRMO	No	Small Value Procurement	N/A	N/A	Mar	Mar	GAA				
	Provision of Nutrition Counselling Services/Seminar/Training	HRMO	No	Section 53.6	N/A	N/A	Apr-Sep	Apr-Sep	GAA				
	Professional Fees	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		
	Ordered Meals	HRMO	No	Small Value Procurement	N/A	N/A			GAA	10,000.00	10,000.00		
	Conduct of PWD-related activities for PWD commemorative events	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Ordered Meals and Registration Fees	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		
	Honoraria for resource speaker	HRMO	No	Section 53.7	N/A	N/A	Jan-Dec	Jan-Dec	GAA	25,000.00	25,000.00		
	Briefing on HIV / Aids	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Ordered Meals and Beverages	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	30,000.00	30,000.00		
	Incidental Expenses	HRMO	No	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA	10,000.00	10,000.00		
	Orientation on Retirement Benefits and What comes after Retirement	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Facilitator/Professional Fees	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	40,000.00	40,000.00		
	Ordered Meal	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	48,000.00	48,000.00		
	Honoring of Retirees	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Food Basket	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	150,000.00	150,000.00		
	Crystal Plaques for the Recognition and as Gifts/Tokens/Cash	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,000.00	100,000.00		
	Resource speaker Honoraria/Fee	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	20,000.00	20,000.00		
	Incidental Expenses	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	10,000.00	10,000.00		
	Necrological and Memorial Services	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Flower Wreath	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	136,000.00	136,000.00		
	Ordered Meals	HRMO	No	Small Value procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	45,000.00	45,000.00		
	Purchase of Philippine flags -(10 occasions)	HRMO	No	Small Value Procurement	N/A	N/A			GAA	30,000.00	30,000.00		
	Joint Activity with GSIS and Pag-Ibig	HRMO	No		N/A	N/A			GAA				
	Ordered Meals and Beverages	HRMO	No	Small Value Procurement	N/A	N/A			GAA	10,000.00	10,000.00		
	Procurement of Learning/Maternity Kits	HRMO	No	Small Value Procurement	N/A	N/A			GAA				

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Learning/Maternity Kits	HRMO	No	Small Value Procurement	N/A	N/A			GAA	200,000.00	200,000.00		
		HRMO	No		N/A	N/A			GAA				
	Oath Taking of New FSO IV	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Catering Services (2 Batches)	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,000.00	100,000.00		
		HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Meetings of Personnel Selection Board	HRMO	No	Competitive Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Catering Services / Ordered Meals	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		
		HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Hosting of (Monthly) TWG Meetings (DO on HBPs, etc..)	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Ordered Meals	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		
		HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Hosting of CSC Quarterly Cluster Meeting	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Ordered Meals	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	40,000.00	40,000.00		
		HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	ACS Online / Inter-Office Meetings/Conferences	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Ordered Meals	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	20,000.00	20,000.00		
	DFA Year-End Fellowship	HRMO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Lease of Venue ,Catering Services/Ordered meals	HRMO	No	LOV/SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	200,000.00	200,000.00		
	Lights and Sounds/Flowers	HRMO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		
	Incidental Expenses	HRMO	No	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		
		HRMO	No		N/A	N/A			GAA				
	HRMO-Sponsored online meetings and video conferences	HRMO	No	Small Value Procurement	N/A	N/A			GAA	150,000.00	150,000.00		
	<b>Internal Audit Services</b>												
	<b>Travelling Expenses</b>	IAS	No		N/A	N/A			GAA				
	<b>Local Travel</b>	IAS	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Audits of Consular Offices</b>	IAS	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Four (4) Consular Offices- Roundtrip Airfare, Daily Travel Expenses (Hotel Accomodation, Meals, Incidental expenses) and other miscellaneous expenses	IAS	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	196,630.00	196,630.00		
	Remote Audit of Consular Offices or Audit of Home Office Units	IAS	No	Small Value Procurement (SVP)	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		IAS	No	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Foreign Travel</b>	IAS	No		N/A	N/A			GAA				
	<b>Audits of Foreign Post</b>	IAS	No		N/A	N/A	Jun-Dec	Jun-Dec	GAA				
	One (1) Foreign Service Post - Roundtrip Airfare, Daily Travel Expenses (Hotel Accomodation, Meals, Incidental expenses) and other miscellaneous expense	IAS	No	SVP	N/A	N/A	Jun-Dec	Jun-Dec	GAA	893,700.00	893,700.00		
		IAS	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Attendance to audit-related, QMS and Gender and Development trainings/ seminars</b>	IAS	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	39,400.00	39,400.00		
	<b>Team Building Activity</b>	IAS	No	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA	110,000.00	110,000.00		
		IAS	No		N/A	N/A	Mar-Jul, Sep-Dec	Mar-Jul, Sep-Dec	GAA				
	<b>Office supplies - Part A</b>	IAS	No	Lease of Venue	N/A	N/A	Mar-Jul, Sep-Dec	Mar-Jul, Sep-Dec	GAA	64,794.00	64,794.00		
	<b>Office supplies - Part B</b>	IAS	No		N/A	N/A			GAA	18,206.00	18,206.00		
		IAS	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Mobile</b>	IAS	No	Agency-to-Agency/ SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	84,000.00	84,000.00		



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Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	<b>Landline</b>	IAS	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	42,000.00	42,000.00		
		IAS	No	Agency-to-Agency/ SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	150,000.00	150,000.00		
		IAS	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		
		IAS	No	Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Motor vehicle</b>	IAS	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	921,000.00	921,000.00		
	<b>Equipment</b>	IAS	No	Agency-to-Agency/ SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	63,000.00	63,000.00		
		IAS	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>ICT Software Subscription</b>	IAS	No	Agency-to-Agency/ SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	2,500.00	2,500.00		
	<b>Library and Other Reading Materials Subscription Expenses</b>	IAS	No		N/A	N/A			GAA				
	<b>Local newspaper</b>	IAS	No	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GAA	6,570.00	6,570.00		
	<b>Foreign Magazines</b>	IAS	No	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GAA	21,700.00	21,700.00		
	<b>INTELLIGENCE AND SECURITY UNIT</b>	ISU									0.00		
	<b>TRAVELLING EXPENSES</b>	ISU								0.00	0.00		
	Local Travel	ISU	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	97,000.00	97,000.00		
	Physical Security Survey Inspection (PSSI) of Consular Offices	ISU	No							0.00	0.00		
	Plane Fare	ISU	No							0.00	0.00		
	DSA	ISU	No							0.00	0.00		
	Foreign Travel	ISU	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	150,000.00	150,000.00		
	Physical Security Survey Inspection (PSSI)/Investigation of Foreign Service Posts (FSPs)	ISU								0.00	0.00		
	Plane Fare	ISU								0.00	0.00		
	DSA	ISU								0.00	0.00		
	<b>TRAINING AND SCHOLARSHIP EXPENSES</b>										121,482.74		
	Training Expenses	ISU	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	121,483.74			
	Materials needed for the training, Tokens, Plaques, Souvenirs and Give-Aways	ISU	No	Small Value Procurement						-	-		
	Venue, Meals and Beverages	ISU		Lease of Venue/SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	120,000.00	120,000.00		
	Lease of venue	ISU	No	Lease of Venue	N/A	N/A	Jan-Dec	Jan-Dec	GAA	30,000.00	30,000.00		
	Gender and Development (GAD) Training	ISU	No	Lease of Venue / SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,850.00	100,850.00		
	<b>SUPPLIES AND MATERIALS EXPENSES</b>									0.00	0.00		
	ICT Office Supplies	ISU	No	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	14,000.00	14,000.00		
	Office Supplies Expenses	ISU	No	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	49,354.78	49,354.78		
	Non-Accountable Form Expenses	ISU	No	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	10,000.00	10,000.00		
	Information and Communications Technology Equipment (Semi-Expendable)	ISU	No	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	3,682.50	3,682.50		
	Other Supplies and Materials Expenses	ISU	No	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	43,000.00	43,000.00		
	<b>COMMUNICATION EXPENSES</b>									0.00	0.00		
	Mobile	ISU	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	81,000.00	81,000.00		
	Landline	ISU	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	130,978.20	130,978.20		
	<b>REPRESENTATION EXPENSES</b>									0.00	0.00		
	Cost of Meals, Gift items, Tokens, etc.	ISU	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,000.00	100,000.00		
	<b>RENT EXPENSES</b>									0.00	0.00		
	Rents - Motor Vehicles	ISU	YES	Competitive Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	895,528.32	895,528.32		
	Rents - Equipment (Lease of Photocopying Machine)	ISU	YES	Competitive Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,493.48	50,493.48		
	<b>SUBSCRIPTION EXPENSES</b>									0.00	0.00		
	Library and Other Reading Materials Subscription Expenses	ISU	No	Negotiated	N/A	N/A			GAA	19,630.00	19,630.00		
	Rents - Equipment (Lease of Photocopying Machine)	ISU	YES	Competitive Bidding	N/A	N/A			GAA	0.00	0.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO		
	<b>MARITIME AND OCEAN AFFAIRS OFFICE</b>													
	TRAVELLING EXPENSES	MOAO									0.00	0.00		
	Local Travel	MOAO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	200,000.00	200,000.00			
	MOAO Related Travels/ MOAO Awareness Activities	MOAO			N/A	N/A			GAA	0.00	0.00			
	Plane Ticket	MOAO			N/A	N/A			GAA	0.00	0.00			
	DSA	MOAO			N/A	N/A			GAA	0.00	0.00			
	Foreign Travel	MOAO	No		N/A	N/A			GAA	3,462,500.00	3,462,500.00			
	DIV 1- 12th Meeting of the JPWG-MOC, Indonesia	MOAO			N/A	N/A	Jan-Mar	Jan-Mar	GAA	0.00	0.00			
	Plane Ticket	MOAO			N/A	N/A			GAA	0.00	0.00			
	DSA( Hotel , Meal Allowances and Incidental Expenses) Pre-departure, representation allowance	MOAO			N/A	N/A			GAA	0.00	0.00			
	Div1- 10th Meeting of the JPWG-MOC, Vietnam	MOAO	No		N/A	N/A	Jan-Mar	Jan-Mar	GAA	0.00	0.00			
	Plane Ticket	MOAO			N/A	N/A			GAA	0.00	0.00			
	DSA( Hotel , Meal Allowances and Incidental Expenses) Pre-departure, representation allowance	MOAO			N/A	N/A			GAA	0.00	0.00			
	Div1- 5th Ph-JP Maritime Dialogue, Japan	MOAO	No		N/A	N/A	Jan-Mar	Jan-Mar	GAA	0.00	0.00			
	Plane Ticket	MOAO			N/A	N/A			GAA	0.00	0.00			
	DSA( Hotel , Meal Allowances and Incidental Expenses) Pre-departure, representation allowance	MOAO			N/A	N/A			GAA	0.00	0.00			
	Div1- 38th Meeting of the Joint Working Group on the Implementation of the Declaration on the Conduct of Parties in the South China Sea (JWG-DOC)	MOAO	No		N/A	N/A	Jan-Mar	Jan-Mar	GAA	0.00	0.00			
	Plane Ticket	MOAO			N/A	N/A			GAA	0.00	0.00			
	DSA( Hotel , Meal Allowances and Incidental Expenses) Pre-departure, representation allowance	MOAO			N/A	N/A			GAA	0.00	0.00			
	DIV-1 2nd PH-US Maritime Dialogue, USA	MOAO	No		N/A	N/A	Apr-Jun	Apr-Jun	GAA	0.00	0.00			
	Plane Ticket	MOAO			N/A	N/A			GAA	0.00	0.00			
	DSA( Hotel , Meal Allowances and Incidental Expenses) Pre-departure, representation allowance	MOAO			N/A	N/A			GAA	0.00	0.00			
	Div1- 39th Meeting of the Joint Working Group on the Implementation of the Declaration on the Conduct of Parties in the South China Sea (JWG-DOC)	MOAO	No		N/A	N/A	Jul-Sep	Jul-Sep	GAA	0.00	0.00			
	Plane Ticket	MOAO			N/A	N/A			GAA	0.00	0.00			
	DSA( Hotel , Meal Allowances and Incidental Expenses) Pre-departure, representation allowance	MOAO			N/A	N/A			GAA	0.00	0.00			
	Div1- 40th Meeting of the Joint Working Group on the Implementation of the Declaration on the Conduct of Parties in the South China Sea (JWG-DOC)	MOAO	No		N/A	N/A	Jul-Sep	Jul-Sep	GAA	0.00	0.00			
	Plane Ticket	MOAO			N/A	N/A			GAA	0.00	0.00			
	DSA( Hotel , Meal Allowances and Incidental Expenses) Pre-departure, representation allowance	MOAO			N/A	N/A			GAA	0.00	0.00			
	DIV 1 PH-VN JPWG on Maritime and Ocean Concerns	MOAO	No		N/A	N/A	Oct-Dec	Oct-Dec	GAA	0.00	0.00			
	Plane Ticket	MOAO			N/A	N/A			GAA	0.00	0.00			
	DSA( Hotel , Meal Allowances and Incidental Expenses) Pre-departure, representation allowance	MOAO			N/A	N/A			GAA	0.00	0.00			
	DIV-1 3rd PH-UK Maritime Dialogue	MOAO	No		N/A	N/A	Oct-Dec	Oct-Dec	GAA	0.00	0.00			
	Plane Ticket	MOAO			N/A	N/A			GAA	0.00	0.00			
	DSA( Hotel , Meal Allowances and Incidental Expenses) Pre-departure, representation allowance	MOAO			N/A	N/A			GAA	0.00	0.00			
	Div1- 41st Meeting of the Joint Working Group on the Implementation of the Declaration on the Conduct of Parties in the South China Sea (JWG-DOC)	MOAO	No		N/A	N/A	Oct-Dec	Oct-Dec	GAA	0.00	0.00			
	Plane Ticket	MOAO			N/A	N/A			GAA	0.00	0.00			
	DSA( Hotel , Meal Allowances and Incidental Expenses) Pre-departure, representation allowance	MOAO			N/A	N/A			GAA	0.00	0.00			
	DIV2- Resumed BBNJ IGC-5, NY, USA	MOAO	No		N/A	N/A	Oct-Dec	Oct-Dec	GAA	0.00	0.00			
	Plane Ticket	MOAO			N/A	N/A			GAA	0.00	0.00			
	DSA( Hotel , Meal Allowances and Incidental Expenses) Pre-departure, representation allowance	MOAO			N/A	N/A			GAA	0.00	0.00			
	DIV2-BBNJ IGC-6, NY, USA	MOAO	No		N/A	N/A	Oct-Dec	Oct-Dec	GAA	0.00	0.00			

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)	
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO		
	Plane Ticket	MOAO			N/A	N/A				GAA	0.00	0.00		
	DSA( Hotel , Meal Allowances and Incidental Expenses) Pre-departure, representation allowance	MOAO			N/A	N/A				GAA	0.00	0.00		
	DIV 2-28th Session,ISA, Kingston, Jamaica, 1st Quarter	MOAO	No		N/A	N/A	Jan-Mar	Jan-Mar		GAA	0.00	0.00		
	Plane Ticket	MOAO			N/A	N/A				GAA	0.00	0.00		
	DSA( Hotel , Meal Allowances and Incidental Expenses) Pre-departure, representation allowance	MOAO			N/A	N/A				GAA	0.00	0.00		
	DIV 2-28th Session,ISA, Kingston, Jamaica, 3rd Quarter	MOAO	No		N/A	N/A	Jul-Sep	Jul-Sep		GAA	0.00	0.00		
	Plane Ticket	MOAO			N/A	N/A				GAA	0.00	0.00		
	DSA( Hotel , Meal Allowances and Incidental Expenses) Pre-departure, representation allowance	MOAO			N/A	N/A				GAA	0.00	0.00		
	DIV 2- 33rd Session of the IMO Assembly and 131st Session of the IMO, London, UK	MOAO	No		N/A	N/A	Jan-Dec	Jan-Dec		GAA	0.00	0.00		
	Plane Ticket	MOAO			N/A	N/A				GAA	0.00	0.00		
	DSA( Hotel , Meal Allowances and Incidental Expenses) Pre-departure, representation allowance	MOAO			N/A	N/A				GAA	0.00	0.00		
	DIV2 - 32nd Session of Intergovernmental Oceanographic Commission (IOC) paris, France 3rd Quarter	MOAO			N/A	N/A	Jul-Sep	Jul-Sep		GAA	0.00	0.00		
	Plane Ticket	MOAO			N/A	N/A						0.00		
	DSA( Hotel , Meal Allowances and Incidental Expenses) Pre-departure, representation allowance	MOAO			N/A	N/A						0.00		
	DIV2 -GEBCO Sub-Committee on Undersea Feature Names (SCUFN) 1st Quarter	MOAO			N/A	N/A	Jan-Mar	Jan-Mar		GAA	0.00	0.00		
	Plane Ticket	MOAO			N/A	N/A				GAA	0.00	0.00		
	DSA( Hotel , Meal Allowances and Incidental Expenses) Pre-departure, representation allowance	MOAO			N/A	N/A				GAA	0.00	0.00		
	DIV2 -GEBCO Sub-Committee on Undersea Feature Names (SCUFN) 3rd Quarter	MOAO			N/A	N/A				GAA	0.00	0.00		
	Plane Ticket	MOAO			N/A	N/A				GAA	0.00	0.00		
	DSA( Hotel , Meal Allowances and Incidental Expenses) Pre-departure, representation allowance	MOAO			N/A	N/A				GAA	0.00	0.00		
	Div2- Meeting of the State Parties to UNCLOS, NY, USA	MOAO	No		N/A	N/A	Apr-Jun	Apr-Jun		GAA	0.00	0.00		
	Plane Ticket	MOAO			N/A	N/A				GAA		0.00		
	DSA( Hotel , Meal Allowances and Incidental Expenses) Pre-departure, representation allowance	MOAO	No		N/A	N/A				GAA	0.00	0.00		
	Other MOAO related Foreign Travels/ meetings	MOAO	No		N/A	N/A	Jan-Dec	Jan-Dec		GAA	0.00	0.00		
	Plane Ticket	MOAO			N/A	N/A				GAA	0.00	0.00		
	DSA( Hotel , Meal Allowances and Incidental Expenses) Pre-departure, representation allowance	MOAO			N/A	N/A				GAA	0.00	0.00		
	Training and Scholarship Expenses	MOAO	No		N/A	N/A				GAA	0.00	0.00		
	MOAO Personnel Development Training/ GAD Activity	MOAO	No		N/A	N/A				GAA	200,000.00	200,000.00		
	Supplies and Materials	MOAO	No		N/A	N/A				GAA	-	0.00		
	ICT Office Supplies	MOAO	No		N/A	N/A	Jan-Dec	Jan-Dec		GAA	80,630.00	80,630.00		
	Office Supplies	MOAO	No		N/A	N/A	Jan-Dec	Jan-Dec		GAA	99,000.00	99,000.00		
	Semi-Expendable Office Equipment	MOAO	No	Shopping	N/A	N/A	Jan-Dec	Jan-Dec		GAA	41,800.00	41,800.00		
	Semi-Expendable ICT Equipment	MOAO	No	A-to-A/Shopping	N/A	N/A	Jan-Dec	Jan-Dec		GAA	828,905.00	828,905.00		
	Semi-Expendable Furniture and Fixture	MOAO	No	Shopping	N/A	N/A	Jan-Dec	Jan-Dec		GAA	54,450.00	54,450.00		
	Other Office Supplies and Materials	MOAO	No	Shopping	N/A	N/A	Jan-Dec	Jan-Dec		GAA	47,883.00	47,883.00		
	Communication Services	MOAO	No		N/A	N/A	Jan-Dec	Jan-Dec		GAA	-	0.00		
	Postage and Courier Services	MOAO	No		N/A	N/A	Jan-Dec	Jan-Dec		GAA	26,000.00	26,000.00		
	Mobile	MOAO	No		N/A	N/A	Jan-Dec	Jan-Dec		GAA	130,000.00	130,000.00		
	Landline	MOAO	No		N/A	N/A	Jan-Dec	Jan-Dec		GAA	120,000.00	120,000.00		
	Internet Subscription expenses	MOAO	No		N/A	N/A	Jan-Dec	Jan-Dec		GAA	39,000.00	39,000.00		
	Cable, Satellite, Telegraph and Radio Expenses	MOAO	No		N/A	N/A	Jan-Dec	Jan-Dec		GAA	23,000.00	23,000.00		
	Extraordinary & Miscellaneous Expenses	MOAO	No		N/A	N/A	Jan-Dec	Jan-Dec		GAA	150,000.00	150,000.00		
	COVID-19 RT-PCR/Swab Test and/or Saliva Tests and Vaccines for MOAO Personnel, DFA Personnel and other persons involved in MOAO Meetings	MOAO	No		N/A	N/A	Jan-Dec	Jan-Dec		GAA	100,000.00	100,000.00		
	Repairs and Maintenance	MOAO	No	Small Value Procurement	N/A	N/A				GAA	109,000.00	109,000.00		Furnitures and Fixtures

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)	
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO		
	Representation Expenses	MOAO	No		N/A	N/A				GAA	1,509,000.00	1,509,000.00		
	Maritime League's Maritime Forum	MOAO	No	Small Value Procurement	N/A	N/A	Mar	Mar		GAA	49,000.00	49,000.00		Video Conference Meetings, Face to Face Meetings (Food expense during in-person meetings), Hybrid Meetings and other representation Expenses (i.e. venue, tokens, gifts, honoraria, etc.)
	Maritime and Nations Awareness Month (MANA Mo)	MOAO	No	Small Value Procurement	N/A	N/A	Sep	Sep		GAA	90,000.00	90,000.00		Video Conference Meetings, Face to Face Meetings (Food expense during in-person meetings), Hybrid Meetings and other representation Expenses (i.e. venue, tokens, gifts, honoraria, etc.)
	MOAO Flag raising and E-huddle Hosting	MOAO	No	Small Value Procurement	N/A	N/A	Sep	Sep		GAA	50,000.00	50,000.00		Video Conference Meetings, Face to Face Meetings (Food expense during in-person meetings), Hybrid Meetings and other representation Expenses (i.e. venue, tokens, gifts, honoraria, etc.)
	World Ocean's Day, Day of Seafarer, International Day for Women in Maritime	MOAO	No	Small Value Procurement	N/A	N/A	Sep	Sep		GAA	30,000.00	30,000.00		Video Conference Meetings, Face to Face Meetings (Food expense during in-person meetings), Hybrid Meetings and other representation Expenses (i.e. venue, tokens, gifts, honoraria, etc.)
	MSR TWG Meetings	MOAO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec		GAA	30,000.00	30,000.00		Video Conference Meetings, Face to Face Meetings (Food expense during in-person meetings), Hybrid Meetings and other representation Expenses (i.e. venue, tokens, gifts, honoraria, etc.)
	Inter-agency Consultations (UN Meeting, IMO Meeting, ISA)	MOAO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec		GAA	50,000.00	50,000.00		Video Conference Meetings, Face to Face Meetings (Food expense during in-person meetings), Hybrid Meetings and other representation Expenses (i.e. venue, tokens, gifts, honoraria, etc.)

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Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	ISA Workshop (1st and 3rd Quarter)	MOAO	No	Small Value Procurement	N/A	N/A	Jan-Mar, Jul-Sep	Jan-Mar, Jul-Sep	GAA	98,000.00	98,000.00		Video Conference Meetings, Face to Face Meetings (Food expense during in-person meetings), Hybrid Meetings and other representation Expenses (i.e. venue, tokens, gifts, honoraria, etc.)
	3rd PH-AU Maritime Dialogue, Manila	MOAO	No	Small Value Procurement	N/A	N/A	Apr	Apr	GAA	0.00	0.00		Video Conference Meetings, Face to Face Meetings (Food expense during in-person meetings), Hybrid Meetings and other representation Expenses (i.e. venue, tokens, gifts, honoraria, etc.)
	PH-IN Maritime Dialogue, Manila	MOAO	No	Small Value Procurement	N/A	N/A	May	May	GAA	0.00	0.00		Video Conference Meetings, Face to Face Meetings (Food expense during in-person meetings), Hybrid Meetings and other representation Expenses (i.e. venue, tokens, gifts, honoraria, etc.)
	PH-EU Maritime Dialogue, Manila	MOAO	No	Small Value Procurement	N/A	N/A	Jun	Jun	GAA	0.00	0.00		Video Conference Meetings, Face to Face Meetings (Food expense during in-person meetings), Hybrid Meetings and other representation Expenses (i.e. venue, tokens, gifts, honoraria, etc.)
	PH-CA Maritime Dialogue, Manila	MOAO	No	Small Value Procurement	N/A	N/A	Jul	Jul	GAA	0.00	0.00		Video Conference Meetings, Face to Face Meetings (Food expense during in-person meetings), Hybrid Meetings and other representation Expenses (i.e. venue, tokens, gifts, honoraria, etc.)
	2nd PH-ROK Maritime Dialogue, Manila	MOAO	No	Small Value Procurement	N/A	N/A	Sep	Sep	GAA	0.00	0.00		Video Conference Meetings, Face to Face Meetings (Food expense during in-person meetings), Hybrid Meetings and other representation Expenses (i.e. venue, tokens, gifts, honoraria, etc.)

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Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	2nd Special Meeting of the Joint Permanent Working Group, PH-ID, Manila	MOAO	No	Small Value Procurement	N/A	N/A	Aug	Aug	GAA	0.00	0.00		Video Conference Meetings, Face to Face Meetings (Food expense during in-person meetings), Hybrid Meetings and other representation Expenses (i.e. venue, tokens, gifts, honoraria, etc.)
	PH-PALAU Maritime Dialogue, Manila	MOAO	No	Small Value Procurement	N/A	N/A	Mar	Mar	GAA				Video Conference Meetings, Face to Face Meetings (Food expense during in-person meetings), Hybrid Meetings and other representation Expenses (i.e. venue, tokens, gifts, honoraria, etc.)
	PH-VN Technical Working Group (TWG) on Extended Continental Shelf, Manila	MOAO	No	Small Value Procurement	N/A	N/A	Oct	Oct	GAA				Video Conference Meetings, Face to Face Meetings (Food expense during in-person meetings), Hybrid Meetings and other representation Expenses (i.e. venue, tokens, gifts, honoraria, etc.)
	Other representation expenses (meetings, courtesy calls, etc.)	MOAO	No	Small Value Procurement	N/A	N/A			GAA	0.00	0.00		Video Conference Meetings, Face to Face Meetings (Food expense during in-person meetings), Hybrid Meetings and other representation Expenses (i.e. venue, tokens, gifts, honoraria, etc.)
	Printing and Publication Expenses	MOAO	No	Small Value Procurement	N/A	N/A	Jun	Jun	GAA	800,000.00	800,000.00		
	Rent Expenses	MOAO	No		N/A	N/A			GAA				
	Motor Vehicle	MOAO	Yes	Competitive Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	1,139,000.00	1,139,000.00		Lease of vehicle for official use
	Equipment	MOAO	No	Competitive Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	209,000.00	209,000.00		Lease of photocopying machines
	Operating Lease	MOAO	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	54,000.00	54,000.00		
	Subscription Expenses	MOAO	No	Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA	0.00	0.00		
	ICT Software Subscription	MOAO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	0.00	0.00		
	other subscription expense	MOAO	No	Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA	0.00	0.00		
	ICT Software Subscription	MOAO	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	348,000.00	348,000.00		ERPS Licenses
	other subscription expense	MOAO	No	Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA	23,000.00	23,000.00		journals
	<b>OFFICE OF AMERICAN AFFAIRS</b>												
	Maintenance and Other Operating Expenses (MOOE)	OAA	No		N/A	N/A				662,400.00	662,400.00		Plane Tickets/DSA/Other Related Expenses
	Local Travel 1	OAA	No		N/A	N/A	Jan-Mar	Jan-Mar	GAA				
	Local Travel 2	OAA	No		N/A	N/A	Feb-Oct	Feb-Oct	GAA				

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Local Travel 3	OAA	No		N/A	N/A	Feb-Oct	Feb-Oct	GAA				
	Local Travel 4	OAA	No		N/A	N/A	Feb-Sep	Feb-Sep	GAA				
	Local Travel 5	OAA	No		N/A	N/A	Feb-Sep	Feb-Sep	GAA				
	Foreign Travel 1	OAA	No		N/A	N/A	Jan-May	Jan-May	GAA				
	Plane Ticket	OAA	No		N/A	N/A	Jan-May	Jan-May	GAA	459,502.08	459,502.08		
	DSA: Hotel, Meals and Incidental Allowance	OAA	No		N/A	N/A	Jan-May	Jan-May	GAA	168,500.00	168,500.00		
	DSA: Pre-departure Allowance	OAA	No		N/A	N/A	Jan-May	Jan-May	GAA	3,000.00	3,000.00		
	Foreign Travel 2	OAA	No		N/A	N/A			GAA	-	0.00		
	Plane Ticket	OAA	No		N/A	N/A			GAA	579,501.00	579,501.00		
	DSA: Hotel, Meals and Incidental Allowance	OAA	No		N/A	N/A			GAA	100,000.00	100,000.00		
	DSA: Pre-departure Allowance	OAA	No		N/A	N/A			GAA	3,000.00	3,000.00		
	Foreign Travel 3	OAA	No		N/A	N/A			GAA	-	0.00		
	Plane Ticket	OAA	No		N/A	N/A			GAA	529,501.08	529,501.08		
	DSA: Hotel, Meals and Incidental Allowance	OAA	No		N/A	N/A			GAA	98,800.00	98,800.00		
	DSA: Pre-departure Allowance	OAA	No		N/A	N/A			GAA	3,000.00	3,000.00		
	Foreign Travel 4	OAA	No		N/A	N/A			GAA				
	Plane Ticket	OAA	No		N/A	N/A			GAA	456,395.68	456,395.68		
	DSA: Hotel, Meals and Incidental Allowance	OAA	No		N/A	N/A			GAA	227,236.00	227,236.00		
	DSA: Pre-departure Allowance	OAA	No		N/A	N/A			GAA	3,000.00	3,000.00		
	Foreign Travel 5	OAA	No		N/A	N/A			GAA				
	Plane Ticket	OAA	No		N/A	N/A			GAA	678,501.08	678,501.08		
	DSA: Hotel, Meals and Incidental Allowance	OAA	No		N/A	N/A			GAA	249,464.00	249,464.00		
	DSA: Pre-departure Allowance	OAA	No		N/A	N/A			GAA	3,000.00	3,000.00		
	TRAINING & SCHOLARSHIP EXPENSES	OAA	No	LOV	N/A	N/A			GAA	90,000.00	90,000.00		
	SUPPLIES & MATERIALS	OAA	No		N/A	N/A			GAA	398,000.00	398,000.00		
	Technology Equipment	OAA	No		N/A	N/A			GAA	153,000.00	153,000.00		
	COMMUNICATION SERVICES	OAA	No		N/A	N/A			GAA				
	Landline (2 lines)	OAA	No		N/A	N/A			GAA	120,000.00	120,000.00		
	Mobile (2 lines)	OAA	No		N/A	N/A			GAA	112,000.00	112,000.00		
	Extraordinary & Miscellaneous Expenses	OAA	No		N/A	N/A			GAA	150,000.00	150,000.00		
	PROFESSIONAL SERVICES	OAA	No		N/A	N/A			GAA				
	Repairs and Maintenance	OAA	No	Small Value Procurement	N/A	N/A			GAA				
	R & M Buildings	OAA	No	Small Value Procurement	N/A	N/A			GAA				
	R & M Machinery	OAA	No	Small Value Procurement	N/A	N/A			GAA				
	R & M Motor Vehicles	OAA	No	Small Value Procurement	N/A	N/A			GAA				
	R & M Furniture and Fixtures	OAA	No	Small Value Procurement	N/A	N/A			GAA				
	OTHER MAINTENANCE AND OPERATING EXPENSES	OAA	No		N/A	N/A			GAA				
	Advertising Expense	OAA	No		N/A	N/A			GAA				
	Printing and Binding Expenses	OAA	No	Small Value Procurement	N/A	N/A			GAA	13,000.00	13,000.00		
	REPRESENTATION EXPENSES	OAA	No		N/A	N/A			GAA				
	Tokens / Gifts / Representation / Meetings	OAA	No	Small Value Procurement	N/A	N/A			GAA	771,000.00	771,000.00		
	Hostings of Conferences to include Lease of Venue with Accommodations & Meals	OAA	No	Lease of Venue	N/A	N/A			GAA				
	Conference Hosting 1	OAA	No	Lease of Venue	N/A	N/A	Jan-Jun	Jan-Jun	GAA				5th PH-Argentina Bilateral Consultation Mechanism
	Conference Hosting 2	OAA	No	Lease of Venue	N/A	N/A	Jan-Apr	Jan-Apr	GAA				6th PH-Brazil Bilateral Consultation Mechanism

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Conference Hosting 3	OAA	No	Lease of Venue	N/A	N/A	Jan-Apr	Jan-Apr	GAA				3rd PH-Mexico Bilateral Mechanism
	Conference Hosting 4	OAA	No	Lease of Venue	N/A	N/A	Jan-Apr	Jan-Apr	GAA				2023 Administrative Consultations (Canada HOPs)
	Conference Hosting 5	OAA	No	Lease of Venue	N/A	N/A	Feb-Apr	Feb-Apr	GAA				PH-Canada Maritime Dialogue
	Conference Hosting 6	OAA	No	Lease of Venue	N/A	N/A	Feb-Apr	Feb-Apr	GAA				PH-Canada Migration Forum
	Conference Hosting 7	OAA	No	Lease of Venue	N/A	N/A	Aug-Nov	Aug-Nov	GAA				Pre-JCBC Inter Agency Consultations (2)
	Conference Hosting 8	OAA	No	Lease of Venue	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Visits of Counterparts/Courtesy Calls Meetings (3) (Canada Division)
	Conference Hosting 9	OAA	No	Lease of Venue	N/A	N/A	Aug-Dec	Aug-Dec	GAA				Filipino-American Young Leaders Program
	Conference Hosting 10	OAA	No	Lease of Venue	N/A	N/A	Aug-Dec	Aug-Dec	GAA				6th PH-Chile Political Consultations
	Conference Hosting 11	OAA	No	Lease of Venue	N/A	N/A	Aug-Dec	Aug-Dec	GAA				Inaugural PH-Uruguay Bilateral Consultation Mechanism
	Conference Hosting 12	OAA	No	Lease of Venue	N/A	N/A	Aug-Dec	Aug-Dec	GAA				PH-Canada Relations
	Conference Hosting 13	OAA	No	Lease of Venue	N/A	N/A			GAA				Inaugural PH-Costa Rica Bilateral Consultation Mechanism
	Rents - Building and Structures	OAA	No		N/A	N/A			GAA				
	Rents - Motor Vehicles	OAA	No	Competitive Bidding	N/A	N/A			GAA	815,000.00	815,000.00		
	Rents - Equipment	OAA	No	Small Value Procurement	N/A	N/A			GAA				
	Photocopier	OAA	YES	Competitive Bidding	N/A	N/A			GAA				
	Operating Lease	OAA	No		N/A	N/A			GAA				
	Photocopier	OAA	YES	Competitive Bidding	N/A	N/A			GAA	300,000.00	300,000.00		
	Operating Lease	OAA	No		N/A	N/A			GAA	100,000.00	100,000.00		
	MEMBERSHIP DUES AND CONTRIBUTIONS TO ORGANIZATIONS	OAA	No		N/A	N/A			GAA				
	ICT Software Subscription	OAA	No	Small Value Procurement	N/A	N/A			GAA	645,000.00	645,000.00		
	Other Subscription Expenses	OAA	No	Section 53.6	N/A	N/A			GAA	46,000.00	46,000.00		
	Local Newspaper and Magazines	OAA	No	Section 53.6	N/A	N/A			GAA				
	Philippine Star	OAA	No	Section 53.6	N/A	N/A			GAA				
	Philippine Daily Inquirer	OAA	No	Section 53.6	N/A	N/A			GAA				
	Foreign Newspaper and Magazines	OAA	No	Section 53.6	N/A	N/A			GAA				
	International New York Times Newspapers Print out with Online	OAA	No	Section 53.6	N/A	N/A			GAA				
	Time Magazine	OAA	No	Section 53.6	N/A	N/A			GAA				
	Foreign Affairs Magazines	OAA	No	Section 53.6	N/A	N/A			GAA				
	Foreign Policy Journal Magazines	OAA	No	Section 53.6	N/A	N/A			GAA				
		OAA	No	Section 53.6	N/A	N/A			GAA				
	<b>OFFICE OF ASSET MANAGEMENT AND SUPPORT SERVICES</b>	OAMSS	No		N/A	N/A			GAA				
	<b>LOCAL TRAVEL</b>	OAMSS	No		N/A	N/A			GAA				
	<b>Cebu CO</b>	OAMSS	No		N/A	N/A			GAA	27,000.00	27,000.00		Plane ticket
	Actual counting for inventory of equipment and Disposal in RCO's	OAMSS	No		N/A	N/A			GAA	6,300.00	6,300.00		DSA : Hotel allowance
		OAMSS	No		N/A	N/A			GAA	3,675.00	3,675.00		DSA: Meal allowance



DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
		OAMSS	No		N/A	N/A			GAA	1,900.00	1,900.00		DSA : Incidental Expenses
		OAMSS	No		N/A	N/A			GAA	1,200.00	1,200.00		Pre-Departure Allowance
	<b>Baguio CO</b>	OAMSS	No		N/A	N/A			GAA	11,080.00	11,080.00		Land transportation
	Actual counting for inventory of equipment and Disposal in RCO's	OAMSS	No		N/A	N/A			GAA	5,470.00	5,470.00		DSA : Hotel allowance
		OAMSS	No		N/A	N/A			GAA	3,100.00	3,100.00		DSA: Meal allowance
		OAMSS	No		N/A	N/A			GAA	1,900.00	1,900.00		DSA : Incidental Expenses
	<b>Tagum CO</b>	OAMSS	No		N/A	N/A			GAA	27,000.00	27,000.00		Plane ticket
	Actual counting for inventory of equipment and Disposal in RCO's	OAMSS	No	Negotiated	N/A	N/A			GAA	6,300.00	6,300.00		DSA : Hotel allowance
		OAMSS	No		N/A	N/A			GAA	3,675.00	3,675.00		DSA: Meal allowance
		OAMSS	No		N/A	N/A			GAA	1,900.00	1,900.00		DSA : Incidental Expenses
		OAMSS	No		N/A	N/A			GAA	1,200.00	1,200.00		Pre-Departure Allowance
	<b>FOREIGN TRAVEL</b>	OAMSS	No		N/A	N/A			GAA				
	Rabat PE	OAMSS	No		N/A	N/A			GAA	500,000.00	500,000.00		Plane Ticket
		OAMSS	No		N/A	N/A			GAA				Pre-Departure Allowance
		OAMSS	No		N/A	N/A			GAA				DSA: Hotel Allowance
		OAMSS	No		N/A	N/A			GAA				DSA: Meal Allowance
		OAMSS	No		N/A	N/A			GAA				DSA: Incidental Allowance
		OAMSS	No		N/A	N/A			GAA				
	Tripoli PE	OAMSS	No		N/A	N/A			GAA	398,200.00	398,200.00		Plane Ticket
		OAMSS	No		N/A	N/A			GAA				Pre-Departure Allowance
	Training Expenses	OAMSS	No		N/A	N/A			GAA	180,000.00	180,000.00		DSA: Hotel Allowance
		OAMSS	No		N/A	N/A			GAA				DSA: Meal Allowance
	<b>Supplies and Materials</b>	OAMSS	No		N/A	N/A			GAA				DSA: Incidental Allowance
	Accountable Forms Expenses	OAMSS	No	Agency-to-Agency	N/A	N/A	Mar,Jun,Sep Dec	Mar,Jun,Sep Dec	GAA	1,066,000.00	1,066,000.00		FA forms No. 89 (Official receipt abroad)
	Office Supplies Expenses	OAMSS	No	Agency-to-Agency	N/A	N/A	Mar,Jun,Sep Dec	Mar,Jun,Sep Dec	GAA	1,182,000.00	1,182,000.00		Part A of APP-CSE
	Other Supplies and Materials Expenses	OAMSS	No	Agency-to-Agency	N/A	N/A	Mar,Jun,Sep Dec	Mar,Jun,Sep Dec	GAA	3,854,000.00	3,854,000.00		Part B of APP-CSE
	ICT Office Supplies	OAMSS	No	Agency-to-Agency	N/A	N/A	Mar,Jun,Sep Dec	Mar,Jun,Sep Dec	GAA	380,000.00	380,000.00		Solid State Drive
	Semi-Expendable M&E - Office Equipment	OAMSS	No	Agency-to-Agency	N/A	N/A			GAA				
	Semi-Expendable M&E - Other Machinery and Equipment	OAMSS	No	Small Value Procurement	N/A	N/A			GAA				
	Semi-Expendable FF&B - Furniture and Fixtures	OAMSS	No	Agency-to-Agency	N/A	N/A			GAA				
	Semi Expendable: ICT Equipment	OAMSS	No	Agency-to-Agency	N/A	N/A			GAA				
	Fuel, oil and Lubricant Expenses	OAMSS	No	Small Value Procurement	N/A	N/A	Mar,Jun,Sep Dec	Mar,Jun,Sep Dec	GAA	2,000,000.00	2,000,000.00		Official Vehicle
		OAMSS	No		N/A	N/A	Mar,Jun,Sep Dec	Mar,Jun,Sep Dec	GAA	1,059,000.00	1,059,000.00		Generator Set
	Water Expenses	OAMSS	Yes	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	1,545,000.00	1,545,000.00		Water Supply
		OAMSS	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	1,600,000.00	1,600,000.00		Drinking water
	Electricity Expenses	OAMSS	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	28,440,000.00	28,440,000.00		Electric Supply
		OAMSS	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Postage and Courier Services	OAMSS	No	Public Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	37,000,000.00	37,000,000.00		Postage stamps
	Mobile Phone - Assistant Secretary and Executive Director	OAMSS	No	WETI	N/A	N/A			GAA	180,000.00	180,000.00		Diplomatic pouch
	Mobile Prepaid Cards	OAMSS	No		N/A	N/A			GAA	69,000.00	69,000.00		Local courier (Metro Manila)

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Landline Subscription	OAMSS	No	WETI	N/A	N/A			GAA	2,802,000.00	2,802,000.00		Mobile Phone - Assistant Secretary and Executive Director
	Internet Subscription	OAMSS	No	WETI	N/A	N/A			GAA	2,000,000.00	2,000,000.00		Primary Internet Service and other services
		OAMSS	No	WETI	N/A	N/A			GAA	2,000,000.00	2,000,000.00		Secondary Internet Services
		OAMSS	No		N/A	N/A			GAA				Email Management Services
	Cable, Satellite, Telegraph and Radio	OAMSS	No		N/A	N/A			GAA				Advance Security Solutions
		OAMSS	No		N/A	N/A			GAA				Software Development Tool
	Extraordinary and Miscellaneous Expenses	OAMSS	No		N/A	N/A			GAA	150,000.00	150,000.00		
	Other Professional Services	OAMSS	No		N/A	N/A			GAA	5,000,000.00	5,000,000.00		Engagement of Contract of Service Personnel
	Consultancy Services	OAMSS	No		N/A	N/A			GAA	26,000.00	26,000.00		
	General Services	OAMSS	No		N/A	N/A			GAA				
	Environment and Sanitary Services	OAMSS	Yes	Public Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	1,700,000.00	1,700,000.00		Pest Control and Plant Maintenance
	Janitorial Services	OAMSS	Yes	Public Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	30,250,000.00	30,250,000.00		Procurement of Janitorial Services
	Security Services	OAMSS	Yes	Public Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	48,451,000.00	48,451,000.00		Procurement of Security Services
	Other General Services - ICT Services	OAMSS	Yes	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,000.00	100,000.00		
	Other General Services	OAMSS	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	250,000.00	250,000.00		Sewage cleaning and siphoning services
	Repair and Maintenance-machinery and Equipments	OAMSS	No	Small Value Procurement	N/A	N/A			GAA				
	R & M Furniture and Fixtures	OAMSS	No	Small Value Procurement	N/A	N/A			GAA				Upholstery and repair
	Information and communication Tech Equipments	OAMSS	No	Small Value Procurement	N/A	N/A			GAA				
	Other machinery and Equipment	OAMSS	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	290,000.00	290,000.00		Rewinding of electric motor (various size)
	Repair and Maintenance-bldg and other structures	OAMSS	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	300,000.00	300,000.00		Repair/maintenance of fire extinguisher (refill/calibrate)
	R&M Buildings	OAMSS	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	200,000.00	200,000.00		Repair and maintenance battery pack/ emergency light
	Maintenance services including part of Elevator at main Building	OAMSS	Yes	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GAA	1,300,000.00	1,300,000.00		
	Maintenance services including replacement of part of Elevator at South Wing Annex	OAMSS	Yes	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GAA	990,000.00	990,000.00		
	Preventive Maintenance Services for Airconditioning System at DFA Main Building and OCA-Aseana	OAMSS	Yes	Public Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	10,000,000.00	10,000,000.00		
	Repair of Various Pumps and Motor	OAMSS	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	711,000.00	711,000.00		
	Repair and Maintenance of various Glass doors/windows of DFA	OAMSS	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	300,000.00	300,000.00		
	Repair and Maintenance-Transportation Equipment	OAMSS	No	Small Value Procurement	N/A	N/A			GAA				
	Motor Vehicles	OAMSS	No	Public Bidding	N/A	N/A	Jan-Nov	Jan-Nov	GAA	1,000,000.00	1,000,000.00		Official vehicle of DFA
	Leased assets- Transportation Equipments	OAMSS	No		N/A	N/A			GAA				
	Taxes, Insurance Premium and Other fees	OAMSS	No		N/A	N/A			GAA				
	Taxes, Duties and Licenses	OAMSS	No		N/A	N/A			GAA				Registration of Official Vehicles
	Fidelity Bond Premium	OAMSS	No		N/A	N/A			GAA	1,110,000.00	1,110,000.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Insurance Expenses	OAMSS	No		N/A	N/A			GAA	3,681,000.00	3,681,000.00		
	Other Maintenance and Operating Expenses	OAMSS	No		N/A	N/A			GAA				
	Representation Expenses	OAMSS	No		N/A	N/A			GAA				
	Rents - Building and Structures	OAMSS	No		N/A	N/A			GAA				
	Rents - Motor Vehicles	OAMSS	Yes	Public Bidding	N/A	N/A			GAA	3,755,000.00	3,755,000.00		DFA personnel
	Rents - Equipment	OAMSS	Yes	Public Bidding	N/A	N/A			GAA	1,500,000.00	1,500,000.00		Photocopier
	Sewage Suction Equipment	OAMSS	No	Small Value Procurement	N/A	N/A			GAA	550,000.00	550,000.00		Sewage Suction Equipment
	Ventilation Exhaust Blower	OAMSS	No	Small Value Procurement	N/A	N/A			GAA	350,000.00	350,000.00		Ventilation Exhaust Blower
	ICT Software Subscription	OAMSS		Small Value Procurement	N/A	N/A			GAA	540,000.00	540,000.00		Meeting Solutions
		OAMSS			N/A	N/A			GAA	300,000.00	300,000.00		Adobe Acrobat
		OAMSS			N/A	N/A			GAA	40,000.00	40,000.00		Secured Socket Layer
		OAMSS			N/A	N/A			GAA	470,000.00	470,000.00		Endpoints Security
	Library and Other Reading Materials Subscriptions to Organizations	OAMSS		Section 53.6	N/A	N/A			GAA	145,000.00	145,000.00		
	Other Subscription Expenses	OAMSS		Section 53.6	N/A	N/A			GAA	320,000.00	320,000.00		
		OAMSS			N/A	N/A			GAA				
	Land	OAMSS			N/A	N/A			GAA				
		OAMSS			N/A	N/A			GAA				
	Buildings (PHP 808,949,000)	OAMSS			N/A	N/A			GAA				
	FY 2023 Amortization for OCA-ASEANA Property Lease Purchase (Land and Building)	OAMSS			N/A	N/A			GAA	77,397,160.00		77,397,160.00	
	Cairo PE - Lot Acquisition at the New Administrative Capital (Land)	OAMSS	Yes		N/A	N/A			GAA	310,000,000.00		310,000,000.00	
	Bangkok PE - Property Development Project (Building)	OAMSS		Public Bidding	N/A	N/A			GAA	371,150,440.00		371,150,440.00	
	Singapore PE - Procurement of FFEs for the New Chancery (FFE)	OAMSS	Yes	GPPB 28-2017	N/A	N/A			GAA	31,314,400.00		31,314,400.00	
	Macau PCG - 10-Year Long Term Lease of Office Space (Building)	OAMSS		Public Bidding	N/A	N/A			GAA	19,087,000.00		19,087,000.00	
		OAMSS		Lease of Office Space	N/A	N/A			GAA				
		OAMSS			N/A	N/A			GAA		200,135,900.00		
		OAMSS			N/A	N/A			GAA				
	<b>OFFICE OF CONSULAR AFFAIRS</b>												
	Traveling Expenses- Local	OCA			N/A	N/A			GAA				
	Local Travels to attend and/or conduct meetings/ conferences, ocular inspection, examinations and other related consular activities	OCA	No		N/A	N/A			GAA	1,000,000.00	1,000,000.00		Fare
	Fare	OCA			N/A	N/A			GAA				DTE
	DTE	OCA			N/A	N/A			GAA				Registration fees
	Registration fees	OCA			N/A	N/A			GAA				Toll Fees
	Toll Fees	OCA			N/A	N/A			GAA				
	Traveling Expenses- Foreign	OCA			N/A	N/A			GAA				
	Foreign Travels to attend, conduct Meetings/ Conferences/ Seminars and other consular related activities	OCA	No		N/A	N/A			GAA	802,500.00	802,500.00		
	Fare	OCA			N/A	N/A			GAA				
	DSA	OCA			N/A	N/A			GAA				
	Clothing Allowance	OCA			N/A	N/A			GAA				
	Pre-departure Allowance	OCA			N/A	N/A			GAA				
	Conduct of Training and Scholarship	OCA			N/A	N/A			GAA				
	Lease of Venue (with food, accommodation and other deals)	OCA	No	Lease of Venue	N/A	N/A			GAA	328,500.00	328,500.00		
		OCA			N/A	N/A			GAA				
	Ordered meals and beverages	OCA			N/A	N/A			GAA				
	Honoraria	OCA			N/A	N/A			GAA				

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Printing of Materials/Brochures	OCA		Small Value Procurement	N/A	N/A			GAA				
	Registration fees	OCA			N/A	N/A			GAA				
	Other Miscellaneous Expenses	OCA			N/A	N/A			GAA				
	Conduct of GAD Activities	OCA			N/A	N/A			GAA				
	Provision for all GAD related activities of OCA Aseana and COs	OCA	No		N/A	N/A			GAA	500,000.00	500,000.00		
	Procure of Common-use supplies and equipment	OCA			N/A	N/A			GAA				
	Supply of Office Supplies (Part A of APP-CSE) for OCA ASEANA inclusive of 10% inflation	OCA		Agency-to-Agency	N/A	N/A			GAA	1,514,748.68	1,514,748.68		
	Supply and delivery of Office Supplies NOT INCLUDED in Parts A & B of APP-CSE for OCA Aseana and COs	OCA		Shopping	N/A	N/A			GAA	8,251.32	8,251.32		
	Procure Accountable forms	OCA			N/A	N/A			GAA				
	Supply and delivery of ePassport Booklets	OCA	No	Agency-to-Agency	N/A	N/A			GAA	3,839,208,000.00	3,839,208,000.00		
	Supply and delivery of Apostille/ Authentication Certificates	OCA	No	Agency-to-Agency	N/A	N/A			GAA	16,219,500.00	16,219,500.00		
	Supply and delivery of MRV Stickers	OCA	No	Agency-to-Agency	N/A	N/A			GAA	16,219,500.00	16,219,500.00		
	Fuel, Oil and Lubricants Expenses	OCA		Small Value Procurement	N/A	N/A			GAA				
	Procure gasoline, oil and lubricants for official Motor Vehicles (MV)	OCA		Small Value Procurement	N/A	N/A			GAA				
	Supply of gasoline, oil and lubricants for OCA Aseana and COs MVs and shredder	OCA		Small Value Procurement	N/A	N/A			GAA	468,000.00	468,000.00		
	Procure various other supplies and materials	OCA		Small Value Procurement	N/A	N/A			GAA				
	Supply and delivery of other supplies and materials NOT INCLUDED in Parts A & B of APP-CSE for OCA Aseana and COs	OCA		Shopping	N/A	N/A	Jan	Jan	GAA	347,000.00	347,000.00		
	Water Expenses	OCA		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Water Usage / Consumption	OCA	No	WETI	N/A	N/A			GAA	4,000,000.00	4,000,000.00		Supply of water in OCA Aseana and COs
	Electricity Usage / Consumption	OCA	No	WETI	N/A	N/A			GAA	22,278,000.00	22,278,000.00		Supply of electricity in OCA Aseana and COs
	Postage and Courier Services/Provision of Courier Services	OCA	Yes	Public Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	2,908,000.00	2,908,000.00		Domestic Pouch Delivery (passport and parcels) including COs, inclusive of 10% Contingency Fund for inflation
	Mobile/Telecom Services	OCA		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	600,000.00	600,000.00		Provision of Data Plan with mobile for OCA's Senior Officials and COs
	Telecommunication Services - Landline	OCA		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	2,200,000.00	2,200,000.00		Telephone usage of OCA Aseana and COs
	Subscription of Internet Service	OCA		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	3,394,000.00	3,394,000.00		Internet subscription of OCA Aseana and COs
	Extraordinary and Miscellaneous Expenses	OCA			N/A	N/A			GAA				
	OCA ExtraOrdinary & Miscellaneous Expenses	OCA			N/A	N/A	Jan-Dec	Jan-Dec	GAA	150,000.00	150,000.00		Ordered Meals and Beverages
	Outsourcing of Other Professional Services	OCA			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Provision for Outsourced Personnel for OCA ASEANA and COs, inclusive of Contingency Fund for inflation	OCA	Yes	Public Bidding	N/A	N/A	Jan	Jan	GAA	5,342,000.00	5,342,000.00		
	Provision for Contract of Service for OCA ASEANA and COs, inclusive of Contingency Fund for inflation	OCA	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	8,000,000.00	8,000,000.00		
	Environment/Sanitary Services	OCA			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Engagement of Environmental and Sanitary Services	OCA	No	Small Value Procurement	N/A	N/A	Jan	Jan	GAA	72,000.00	72,000.00		Garbage Collection/Bio-augmentation/Pest Control of OCA ASEANA and COs

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Engagement of Environmental and Sanitary Services	OCA	Yes	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	400,000.00	400,000.00		Disinfection Treatment of OCA ASEANA and COs Premises
	Security Services	OCA			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Engagement of Security Services	OCA	Yes	Public Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	18,773,000.00	18,773,000.00		Provision for additional funds to OAMSS for security services of OCA ASEANA and COs
	Other General Services- ICT Services	OCA			N/A	N/A	Jan-Dec	Jan-Dec	GAA				Engagement of Other General Services- ICT Services
	Provision for ICT Services of OCA Aseana and COs	OCA		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,000.00	100,000.00		Engagement of Other General Services- ICT Services
	Engagement of Other General Services	OCA			N/A	N/A			GAA				
	Estate dues for 2022 payable to Aseana Business Park Estate Asso. Inc. (ABPEA)	OCA			N/A	N/A			GAA	943,000.00	943,000.00		
	Other General Services	OCA			N/A	N/A			GAA	57,000.00	57,000.00		
	Repairs and Maintenance, including replacement of defective spare parts, of OCA Aseana and COs Office Equipment	OCA		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,000.00	100,000.00		
	Repairs and Maintenance, including replacement of defective spare parts, of OCA Aseana and COs ICT Equipment	OCA		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		
	Repairs and Maintenance, including replacement of defective spare parts, of OCA Aseana and COs Other machinery and equipment	OCA		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		
	Repairs and Maintenance, including replacement of defective spare parts, of OCA Aseana's Motor Vehicles	OCA		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	224,000.00	224,000.00		
	Repairs and Maintenance, including replacement of defective spare parts, of OCA Aseana and COs furniture and fixtures	OCA		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		
	<b>Taxes, Duties and Licenses</b>	OCA			N/A	N/A			GAA				
	Provision for the registration/renewal and annual insurance premium of OCA Aseana and COs Motor Vehicles/ Office/Equipment	OCA			N/A	N/A	Jan-Dec	Jan-Dec	GAA	140,000.00	140,000.00		
	<b>Fidelity Bond Premiums</b>	OCA			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Provision for the registration/renewal and annual fidelity bond premiums of OCA Aseana and COs	OCA			N/A	N/A	Jan-Dec	Jan-Dec	GAA	9,000.00	9,000.00		
	<b>Insurance Expenses</b>	OCA			N/A	N/A			GAA				
	Provision for the annual insurance premium of OCA Aseana and COs various related expenses	OCA			N/A	N/A			GAA	370,000.00	370,000.00		
	<b>Printing and Publication Expenses</b>	OCA	NO	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Supply and delivery of various printed materials of OCA Aseana and COs	OCA		Small Value Procurement	N/A	N/A			GAA	100,000.00	100,000.00		
	<b>Representation Expenses</b>	OCA			N/A	N/A			GAA				
	Various meetings and hosting of events	OCA	NO	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	500,000.00	500,000.00		Ordered meals and beverages
										45,000.00	45,000.00		Incidental Expenses
	Contribution as DFA representative to the NSM Steering Committee	OCA	NO		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Provision for the contribution as representative	OCA	NO		N/A	N/A			GAA	20,000.00	20,000.00		Provision for the contribution as representative
	<b>Rents- Buildings and Structures</b>	OCA			N/A	N/A			GAA				
	Lease of Office Space for OCA Aseana and COs inclusive of advance payment and security deposit	OCA	YES	Lease of Real Estate	N/A	N/A	Jan-Dec	Jan-Dec	GAA	1,584,000.00	1,584,000.00		
	Lease of Staff House of COs inclusive of advance payment and security deposit	OCA	YES	Lease of Real Estate	N/A	N/A			GAA	1,920,000.00	1,920,000.00		
	<b>Rents- Motor Vehicles</b>	OCA			N/A	N/A	Jan-Dec	Jan-Dec	GAA				

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Lease of Motor vehicle (Sedan)	OCA	YES	Public Bidding	N/A	N/A			GAA	896,000.00	896,000.00		
	Lease of Motor vehicle (Passenger van)	OCA	YES	Public Bidding	N/A	N/A			GAA	1,237,000.00	1,237,000.00		
	<b>Rents- Equipment</b>	OCA			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Lease of Photocopying machine for OCAASEANA and COs	OCA	YES	Public Bidding	N/A	N/A			GAA	7,545,000.00	7,545,000.00		
	Subscription to various journals and newspapers	OCA		Section 53.6	N/A	N/A			GAA				
	Supply and delivery of Local Newspapers	OCA	NO	Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA	5,000.00	5,000.00		
	Supply and delivery of Foreign Newspapers	OCA	NO	Section 53.6	N/A	N/A			GAA	53,000.00	53,000.00		
	Supply and delivery of Local Newspapers to COs	OCA	NO	Section 53.6	N/A	N/A			GAA	7,000.00	7,000.00		
	<b>Other Subscription Expenses</b>	OCA	NO		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Annual ICAO Public Key Directory and Operator Fees	OCA			N/A	N/A			GAA	1,300,000.00	1,300,000.00		
	Other Maintenance and Operating Expenses for OCA ASEANA and COs	OCA			N/A	N/A			GAA	11,000.00	11,000.00		
	<b>OFFICE OF EUROPEAN AFFAIRS</b>												
	<b>Local Travel</b>	OEA											
	Various Meetings Outside MM	OEA	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	79,200.00			
	<b>Foreign Travel</b>	OEA											
	Various Meetings/Events Abroad	OEA			N/A	N/A	Jan-Dec	Jan-Dec	GAA	2,510,300.00			
	<b>Training &amp; Scholarship Expenses</b>	OEA									0.00		
	Training Expenses	OEA			N/A	N/A	Jan-Dec	Jan-Dec	GAA	704,700.00	0.00		
	OEA Team-Building Activity	OEA	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA		0.00		
	Lease of Venue	OEA		Lease of Venue (LOV)	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Accommodation	OEA		Lease of Venue (LOV)	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Lease of Motor Vehicle	OEA		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Ordered Meals and Beverages	OEA		LOV/ Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Honoraria/Professional Fees for Speakers/Facilitators	OEA		HTC (Section 53.7)	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Kits, Tokens, Etc.	OEA		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA		0.00		
	Trainings/Seminar (MCLE, etc.)	OEA		Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Supplies and Materials Expenses</b>	OEA									0.00		
	Office Supplies Part A (Inclusive of 10% Inflation rate)	OEA		Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GAA	1,165,949.19			
	Office Supplies Part B (Inclusive of 10% Inflation rate)	OEA		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA		0.00		
	<b>Communication Expenses</b>	OEA	No										
	Mobile	OEA		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	224,000.00			
	Landline	OEA		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	120,000.00			
	Cable, Satellite, Telegraph and Radio Expenses	OEA		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	15,000.00			
	<b>Confidential, Intelligence and Extraordinary Expenses</b>	OEA	No		N/A	N/A			GAA	132,000.00			
	<b>Professional Services</b>	OEA	No		N/A	N/A			GAA	44,000.00			
	Other Professional Services	OEA			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Other Maintenance and Operating Expenses</b>	OEA											
	Printing and Publication Expenses	OEA		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	55,000.00			
	Representation Expenses	OEA	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	1,263,000.00			
	Catering and/or Lease of Venue	OEA		SVP/LOV	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Lease of Venue	OEA		LOV	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Tokens, Plaques, Souvenirs & Giveaways	OEA		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Meals for Meetings/Courtesy Calls/Farewell Calls	OEA		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Kits for the Meetings	OEA		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Tokens, Plaques & Giveaways for the Meetings	OEA		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Foreign Travels (Tokens, Plaques & Giveaways)	OEA		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Rent/Lease Expenses</b>	OEA									0.00		
	Rents-Motor Vehicles	OEA			N/A	N/A	Jan-Dec	Jan-Dec	GAA	1,015,529.00			
	Rents-Equipment - Lease of Equipment -Photocopying machine (2 units)	OEA		Competitive Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	327,471.00			
	Operating Lease	OEA			N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,000.00			
	<b>Membership Dues and Contributions to Organizations Subscription Expenses</b>	OEA	No								0.00		
	ICT Software Subscription	OEA		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	477,000.00			
	Library and Other Reading Materials Subscription Expenses	OEA		Section 53.6	N/A	N/A			GAA	0.00			
	Other Subscription Expenses	OEA		Section 53.6						40,000.00			
	<b>OFFICE OF FINANCIAL MANAGEMENT SERVICES</b>	OFMS			N/A	N/A			GAA	0.00	0.00		
	<b>Travelling Expenses</b>	OFMS							GAA				
	Local Travel	OFMS			N/A	N/A	Apr,Jul,Oct	Apr,Jul,Oct	GAA	109,000.00	109,000.00		Plane Fare
		OFMS			N/A	N/A			GAA	116,000.00	116,000.00		DSA
	Foreign Travel	OFMS			N/A	N/A			GAA	446,400.00	446,400.00		Plane Fare
		OFMS			N/A	N/A	Apr,Sep	Apr,Sep	GAA	468,900.00	468,900.00		DSA
	<b>Training and Scholarship Expenses:</b>	OFMS			N/A	N/A			GAA				
	ICT training	OFMS			N/A	N/A	Mar	Apr	GAA	50,000.00	50,000.00		
		OFMS			N/A	N/A	May,Sep	May,Sep	GAA	80,000.00	80,000.00		Registration Fees
	PAGBA Seminar	OFMS			N/A	N/A	May,Sep	May,Sep	GAA	60,000.00	60,000.00		Plane Ticket
		OFMS			N/A	N/A	May,Sep	May,Sep	GAA	100,000.00	100,000.00		DSA
	Seminar on Laws & Rules on Government Expenditures	OFMS			N/A	N/A	Jun,Aug	Jun,Aug	GAA	48,000.00	48,000.00		Registration Fees
	2023 OFMS Wellness Seminar & GAD	OFMS		Lease of Venue	N/A	N/A	Sep	Oct	GAA	350,000.00	350,000.00		Lease of Venue
		OFMS		Lease of Venue	N/A	N/A	Jun	Jul	GAA	588,000.00	588,000.00		Lease of Venue
	2023 OFMS Team Building Activity	OFMS		Small Value Procurement	N/A	N/A	Jun	Jul	GAA	210,000.00	210,000.00		Lease of motor vehicle
		OFMS			N/A	N/A			GAA	55,800.00	55,800.00		Miscellaneous Expenses
		OFMS		Lease of Venue	N/A	N/A	Dec	Jan	GAA	420,000.00	420,000.00		Lease of Venue
	OFMS Year-end Assessment and Target Setting Session	OFMS			N/A	N/A			GAA	137,000.00	137,000.00		Miscellaneous Expenses
	<b>Supplies and Materials</b>	OFMS			N/A	N/A			GAA				
	Office Supplies Expenses (see attached APP-CSE Form)	OFMS		Agency-to-Agency	N/A	N/A	Feb,Apr,Jun, Aug,Oct,Dec	Feb,Apr,Jun, Aug,Oct,Dec	GAA	2,000,000.00	2,000,000.00		Office Supplies- Part A (inclusive of 10% inflation rate)
		OFMS		Agency-to-Agency	N/A	N/A	Feb,Apr,Jun, Aug,Oct,Dec	Feb,Apr,Jun, Aug,Oct,Dec	GAA	550,000.00	550,000.00		Office Supplies- Part B (inclusive of 10% inflation rate)
	Other Supplies and Materials, ICT Office Supplies, Semi - Expendable Equipment and others	OFMS		Agency-to-Agency	N/A	N/A	Feb,Apr,Jun, Aug,Oct,Dec	Feb,Apr,Jun, Aug,Oct,Dec	GAA	1,300,000.00	1,300,000.00		
	Accountable Form Expenses	OFMS		Agency-to-Agency	N/A	N/A	Jan,Mar, May,Jul, Sep,Dec	Jan,Mar,May, Jul,Sep,Dec	GAA	412,000.00	412,000.00		
	<b>Communication Services</b>	OFMS	No		N/A	N/A			GAA				
	Mobile	OFMS		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	200,000.00	200,000.00		
	Landline	OFMS		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	121,000.00	121,000.00		
	Cable, Satellite, Telegraph and Radio	OFMS		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	15,000.00	15,000.00		
	<b>Extraordinary and Miscellaneous</b>	OFMS	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	132,000.00	132,000.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Auditing Services	OFMS	No	Small Value Procurement	N/A	N/A	Mar, Jun, Sep, Nov	Mar, Jun, Sep, Nov	GAA	700,000.00	700,000.00		Cost of supplies, rent of motore vehicle and equipment, repairs of mortor vechicle and equipment, communication expenses, utilities, fuel, tolls, subscription expenses of detailed personel of the Commission on Audit (COA)
	Other Professional Services	OFMS	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	3,600,000.00	3,600,000.00		Wages of COS Personnel
	Subscription Expenses	OFMS	No	Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,000.00	100,000.00		subscription for newspapers and magazines
	Fidelity Bond Premiums	OFMS	No		N/A	N/A	Feb, Apr, Jun, Aug, Sep, Dec	Feb, Apr, Jun, Aug, Sep, Dec	GAA	1,507,000.00	1,507,000.00		Bond of Accountable Officers (HOPs, FOs, COs and Pos)
	Representation Expenses	OFMS	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	700,000.00	700,000.00		
	Rent - Motor Vehicles	OFMS	No	Competitive Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	1,698,000.00	1,698,000.00		
	Rent - Equipment	OFMS	No	Competitive Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	1,191,000.00	1,191,000.00		
	Other Financial Charges	OFMS	No		N/A	N/A			GAA	3,406,000.00	3,406,000.00		
	<b>OFFICE OF MIDDLE EAST AND AFRICAN AFFAIRS</b>	OMEAA			N/A	N/A			GAA	0.00	0.00		
	Local Travel	OMEAA			N/A	N/A	Apr	Apr	GAA	68,400.00			
	Attend / Assist in various official functions												
	Foreign Travel	OMEAA			N/A	N/A			GAA	2,046,600.00			
	Foreign Travel 1 To assist in the Official Visit of the President	OMEAA			N/A	N/A			GAA	0.00	0.00		
	Foreign Travel 2 To assist in the Official Visit of the Secretary	OMEAA			N/A	N/A			GAA	0.00	0.00		
	Foreign Travel 3 To attend international conference on African development	OMEAA			N/A	N/A			GAA	0.00	0.00		
	Foreign Travel 4 To participate in the Joint Commission Meeting	OMEAA			N/A	N/A			GAA	0.00	0.00		
	Foreign Travel 5 To participate in the Bilateral Consultation Forum	OMEAA			N/A	N/A			GAA	0.00	0.00		
	Foreign Travel 6 To visit Philippine Foreign Service Posts in the Middle East & Gulf States	OMEAA			N/A	N/A			GAA	0.00	0.00		
	Foreign Travel 7 To visit Philippine Foreign Service Posts in the African Region	OMEAA			N/A	N/A			GAA	0.00	0.00		
	Training Expenses	OMEAA	No		N/A	N/A			GAA	225,000.00			
	Gender and Development Activity (Lease of Venue / Transportation / Order of Meals)	OMEAA		Small Value Procurement	N/A	N/A	Nov	Nov	GAA		0.00		
	Team Building Activity (Procurement of Service of a Travel Agency)	OMEAA		Small Value Procurement	N/A	N/A	Apr	Apr	GAA		0.00		
	Supplies & Materials	OMEAA			N/A	N/A			GAA	609,000.00	609,000.00		
	Office Supplies - Part A (inclusive of 10% inflation rate)	OMEAA		Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GAA	0.00	0.00		
	Office Supplies - Part B (inclusive of 10% inflation rate)	OMEAA		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	0.00	0.00		
	Communications Services	OMEAA			N/A	N/A			GAA	0.00	0.00		
	Telephone - Mobile (2 lines)	OMEAA		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	175,000.00	175,000.00		
	Telephone - Landline (2 lines)	OMEAA		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	86,000.00	86,000.00		
	Cable - 2 lines	OMEAA		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	26,000.00	26,000.00		
	Extraordinary & Miscellaneous Expenses	OMEAA	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	132,000.00	132,000.00		



DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PhP)			(brief description of Program/Activity/Project)	
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
	<b>Professional Services</b>	OMEAA			N/A	N/A			GAA				
	Other Professional Services	OMEAA	No		N/A	N/A			GAA	136,770.00			
	Professional Speakers/Performers/Local Artists/ Professional Consultants	OMEAA		Direct Contracting	N/A	N/A	Jan, Mar, May, Jul, Sep, Nov	Jan, Mar, May, Jul, Sep, Nov	GAA		0.00		
	<b>Repairs and Maintenance - Buildings and Other Structures</b>	OMEAA			N/A	N/A			GAA	0.00	0.00		
	R & M Buildings	OMEAA	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,000.00	100,000.00		
	<b>Other Maintenance and Operating Expenses</b>	OMEAA	No		N/A	N/A			GAA	0.00	0.00		
	Representation Expenses	OMEAA			N/A	N/A			GAA	583,000.00	583,000.00		
	Islamic Formal Celebration / Eidul Fitr and/or Eidul Adha (Lease of Venue/Transportation/Meals/Catering Services/Lights and Sounds)	OMEAA		Small Value Procurement	N/A	N/A	Jul	Jul	GAA	0.00	0.00		
	Joint Commission Meetings with Various Regions (Middle East, Gulf States and African Countries) - Lease of Venue/Order of Meals/Transportation/Conference Kits	OMEAA		Small Value Procurement	N/A	N/A	Feb, Apr, Jun, Aug, Oct, Dec	Feb, Apr, Jun, Aug, Oct, Dec	GAA	0.00	0.00		
	Purchase of gifts, flowers, calling cards, Christmas cards	OMEAA		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	0.00	0.00		
	Various Consultation meetings, Inter-agency mtgs - JCM, BCF, etc. (within Metro Manila)	OMEAA		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	0.00	0.00		
	Hosting of various meetings (Huddle and AO meetings)	OMEAA		Small Value Procurement	N/A	N/A	Jan, Oct	Jan, Oct	GAA	0.00	0.00		
	Various Consultation meetings, Inter-agency mtgs - SECFORAF and Presidential Visit preparations	OMEAA		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	0.00	0.00		
	Year End Recognition Night (Lease of Venue/Transportation/Meals)	OMEAA		Small Value Procurement	N/A	N/A	Dec	Dec	GAA	0.00			
	<b>Rent Expenses</b>	OMEAA	No		N/A	N/A			GAA	0.00			
	<b>Rents- Motor Vehicle</b>	OMEAA											
	Lease of Motor Vehicle for Official use (1 unit)	OMEAA		Competitive Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	903,758.32			
	<b>Rents-Equipment</b>	OMEAA											
	Lease of Equipment - Photocopying machine (3 units)	OMEAA		Competitive Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	455,241.68			
	<b>Library Expenses</b>	OMEAA	No		N/A	N/A			GAA				
	ICT Software Subscription	OMEAA		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	529,000.00			
	Library and other Reading Material Subscription Expenses	OMEAA		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	45,230.00			
	Other Subscription Expenses	OMEAA		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>OFFICE OF PROTOCOL</b>												
	<b>Travelling Expenses - Local</b>	OP	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,000.00			
	<b>Travelling Expenses - Foreign</b>	OP	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Training and Scholarship Expenses</b>	OP			N/A	N/A	Jan-Dec	Jan-Dec	GAA	308,700.00			
	<b>Supplies and Materials Expenses</b>	OP		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	0.00	0.00		
	<b>ICT Office Supplies</b>	OP		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	360,000.00	360,000.00		
	<b>Office Supplies Expenses</b>	OP		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	300,000.00	300,000.00		
	Semi-Expendable M&E - Office Equipment	OP		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Semi-Expendable M&E - Information and Communications Technology Equipment	OP		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Semi-Expendable FF & - Furniture and Fixtures	OP		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Semi-Expendable FF & B Other Supplies and Materials	OP		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Communication Expenses</b>	OP			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Mobile Expenses</b>	OP		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	250,000.00	250,000.00		
	Postpaid Plan for: (1) Assistant Secretary (2) Executive Director	OP		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Mobile Pre-paid Cards	OP			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Landline	OP		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	140,000.00	140,000.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Cable, Satellite, Telegraph and Radio Expenses	OP		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	30,000.00	30,000.00		
	<b>General Services</b>	OP			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Environmental/Sanitary Services	OP		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	30,000.00	30,000.00		
	<b>Confidential, Intelligence and Extraordinary Expenses</b>	OP			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Extraordinary and Miscellaneous Expenses	OP			N/A	N/A	Jan-Dec	Jan-Dec	GAA	150,000.00	150,000.00		
	<b>Repairs and Maintenance - Machinery and Equipment</b>	OP			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	R&M - Informatin and Communications Technology Equipment	OP			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Other Maintenance and Operating Expenses</b>	OP		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Printing and Publication Expenses	OP		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Representation Expenses	OP			N/A	N/A	Jan-Dec	Jan-Dec	GAA	500,000.00	500,000.00		
	<b>Rent/Lease Expenses</b>	OP			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Rents-Motor Vehicles	OP		Public Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	3,065,000.00	3,065,000.00		
	Rents - Equipment	OP		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	200,000.00	200,000.00		
	Rents - ICT Machinery and Equipment	OP		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Subscription Expenses</b>	OP			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	ICT Software Subscription	OP		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Library and Other Reading Materias Subscription Expenses	OP		Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		
	<b>OFFICE OF PUBLIC AND CULTURAL DIPLOMACY-CDD</b>												
		OPCD			N/A	N/A	Jun-Oct	Jun-Oct	GAA	118,800.00	118,800.00		Official Travels in Support to DFA's Public and Cultural Diplomacy Campaign (Air/Land/Sea Tickets and Other Transportation Expenses, DSA, Accommodation, Meals and other incidental expenses)
	Traveling Expenses - Foreign	OPCD	No		N/A	N/A			GAA	179,100.00	179,100.00		2. Attendance to Other Public and Cultural Diplomacy Events Outside of DFA
		OPCD			N/A	N/A			GAA				
	<b>Training and Scholarship Expenses</b>	OPCD			N/A	N/A			GAA				
	ICT Training Expenses	OPCD	Yes	Section 53.6	N/A	N/A	Jan-Jun	Jan-Jun	GAA	135,000.00	135,000.00		
		OPCD			N/A	N/A			GAA				
		OPCD	No		N/A	N/A	Jul-Dec	Jul-Dec	GAA				
	Training Expenses	OPCD		Section 53.6	N/A	N/A			GAA	141,300.00	141,300.00		
	Scholarship Grants/Expenses	OPCD			N/A	N/A			GAA				
	<b>Supplies and Materials Expenses</b>	OPCD	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	ICT Office Supplies	OPCD		Shopping						50,000.00	50,000.00		
	Office Supplies Expenses	OPCD		Shopping	N/A	N/A			GAA	144,000.00	144,000.00		
	Accountable Forms Expenses	OPCD	No	Agency-to-Agency	N/A	N/A	Mar-Dec	Mar-Dec	GAA				
	Non-Accountable Forms Expenses	OPCD		Shopping	N/A	N/A	Aug-Sep	Aug-Sep	GAA				

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Drugs and Medicines Expenses	OPCD	No	Small Value Procurement	N/A	N/A	Mar-Dec	Mar-Dec	GAA				
	Fuel, Oil and Lubricants Expenses	OPCD		Small Value Procurement	N/A	N/A			GAA				
	Textbooks and Instructional Materials Expenses	OPCD	No	Section 53.6	N/A	N/A	Apr-Dec	Apr-Dec	GAA				
	Semi-Expendable M&E - Machinery	OPCD		Small Value Procurement	N/A	N/A			GAA				
	Semi-Expendable M&E- Office Equipment	OPCD	No	Shopping	N/A	N/A	Jul-Dec	Jul-Dec	GAA				
	Semi-Expendable - Information and Communications Technology Equipment	OPCD		Shopping	N/A	N/A			GAA				
	Semi-Expendable M&E - Communications Equipment	OPCD	No	Shopping	N/A	N/A	Aug-Dec	Aug-Dec	GAA				
	Semi-Expendable M&E - Other Machinery and Equipment	OPCD		Small Value Procurement	N/A	N/A			GAA				
	Semi-Expendable Furniture, Fixtures and Books (FF&B) Exp	OPCD	No	Shopping	N/A	N/A	Aug-Dec	Aug-Dec	GAA				
	Semi-Expendable FF&B - Furniture and Fixtures	OPCD	No	Shopping	N/A	N/A	Oct-Dec	Oct-Dec	GAA	70,000.00	70,000.00		
	Semi-Expendable FF&B - Books	OPCD		Section 53.6	N/A	N/A			GAA				
	Semi-Expendable FF&B - Other Supplies and Materials Expenses	OPCD		Shopping	N/A	N/A			GAA	50,000.00	50,000.00		
	<b>Utility Expense</b>	OPCD	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Water Expenses	OPCD		WETI	N/A	N/A			GAA				
	Electricity Expenses	OPCD		WETI	N/A	N/A			GAA				
	Gas/Heating Expenses	OPCD	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Communication Expenses</b>	OPCD		WETI	N/A	N/A			GAA				
	Postage and Courier Services	OPCD	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				Payment for monthly mobile fees of OPCD officials with assigned cellular units and procurement of mobile pre-paid cards for OPCD personnel)
	Mobile (Telephone and Pre-paid Card)	OPCD		WETI	N/A	N/A			GAA	143,000.00	143,000.00		
	Landline	OPCD	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	112,000.00	112,000.00		
	Internet Subscription Expenses	OPCD		WETI	N/A	N/A			GAA	60,000.00	60,000.00		
	Cable, Satellite, Telegraph and Radio Expenses	OPCD	Yes	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	36,000.00	36,000.00		
	<b>Confidential, Intelligence and Extraordinary Expenses</b>	OPCD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Confidential Expenses	OPCD	Yes		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Extraordinary and Miscellaneous Expenses	OPCD			N/A	N/A	Jan-Dec	Jan-Dec	GAA	150,000.00	150,000.00		
	<b>Professional Services</b>	OPCD	Yes		N/A	N/A	Jan-Dec	Jan-Dec	GAA	252,000.00	252,000.00		
	Legal Services	OPCD		Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Auditing Services	OPCD	Yes	Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	ICT Consultancy Services	OPCD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				Payment for the annual salary of two (2) COS Personnel
	Consultancy Services	OPCD	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Other Professional Services	OPCD		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Office Disinfection and Other Sanitary Measures
		OPCD	Yes		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		OPCD	Yes		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		OPCD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>General Services</b>	OPCD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Environment/Sanitary Services	OPCD			N/A	N/A	Jan-Dec	Jan-Dec	GAA	10,000.00	10,000.00		
	Janitorial Services	OPCD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Security Services	OPCD	Yes		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Other General Services - ICT Services	OPCD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Other General Services	OPCD	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	<b>Repairs and Maintenance - Buildings and Other Structures</b>	OPCD	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	R & M - Buildings	OPCD	Yes		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	R & M - Other Structures	OPCD	Yes		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Repairs and Maintenance - Machinery and Equipment</b>	OPCD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	R & M - Machinery	OPCD		Small Value Procurement	N/A	N/A			GAA				
	R & M - Office Equipment	OPCD		Small Value Procurement	N/A	N/A			GAA				
	R & M - Information and Communication Technology Equipment	OPCD		Small Value Procurement	N/A	N/A			GAA				
	R & M - Communication Equipment	OPCD		Small Value Procurement	N/A	N/A	Feb	Feb	GAA				
	R & M - Other Machinery and Equipment	OPCD		Small Value Procurement	N/A	N/A			GAA	37,000.00	37,000.00		
	<b>Repairs and Maintenance - Transportation Equipment</b>	OPCD			N/A	N/A	Mar-Jun	Mar-Jun	GAA				
	R & M - Motor Vehicles	OPCD		Small Value Procurement	N/A	N/A			GAA				
	R & M - Other Transportation Equipment	OPCD		Small Value Procurement	N/A	N/A			GAA				
	<b>Repairs and Maintenance - Furniture and Fixtures</b>	OPCD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Repairs and Maintenance - Leased Assets</b>	OPCD			N/A	N/A			GAA				
	R & M (Leased Assets) - Buildings and Other Structures	OPCD		Small Value Procurement	N/A	N/A	Apr-Jun	Apr-Jun	GAA				
	R & M (Leased Assets) - Machinery and Equipment	OPCD		Small Value Procurement	N/A	N/A			GAA				
	R & M (Leased Assets) - Transportation Equipment	OPCD		Small Value Procurement	N/A	N/A	Nov	Nov	GAA				
	R & M (Leased Assets) - ICT Machinery and Equipment	OPCD		Small Value Procurement	N/A	N/A			GAA				
	R & M (Leased Assets) - Other Leased Assets	OPCD		Small Value Procurement	N/A	N/A			GAA				
	<b>Repairs and Maintenance - Leased Assets Improvements</b>	OPCD			N/A	N/A	Nov	Nov	GAA				
	R & M (Leased Assets Improvements) - Land	OPCD		Small Value Procurement	N/A	N/A			GAA				
	R & M (Leased Assets Improvements) - Buildings	OPCD		Small Value Procurement	N/A	N/A			GAA				
	R & M (Leased Assets Improvements) - Other Leased Assets Improvements	OPCD		Small Value Procurement	N/A	N/A	Dec	Dec	GAA				
	<b>Repairs and Maintenance - Other Property, Plant and Equipment</b>	OPCD			N/A	N/A			GAA				
	R & M - Other Property, Plant and Equipment	OPCD		Small Value Procurement	N/A	N/A			GAA				
	<b>Financial Assistance/Subsidy</b>	OPCD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Subsidies - Others	OPCD		Small Value Procurement	N/A	N/A			GAA				
	<b>Taxes, Insurance Premiums and Other Fees</b>	OPCD			N/A	N/A	Jan-Jun	Jan-Jun	GAA				
	Taxes, Duties and Licenses	OPCD			N/A	N/A			GAA				
	Fidelity Bond Premiums	OPCD		SVP	N/A	N/A	Jan-Mar	Jan-Mar	GAA				
	Insurance Expenses	OPCD			N/A	N/A			GAA				
	<b>Other Maintenance and Operating Expenses</b>	OPCD			N/A	N/A	Jan-Jun	Jan-Jun	GAA				
	Advertising Expenses	OPCD		Section 53.6	N/A	N/A			GAA				
	Printing and Publication Expenses	OPCD		Small Value Procurement	N/A	N/A			GAA	220,000.00	220,000.00		
	Representation Expenses	OPCD			N/A	N/A	Jan-Dec	Jan-Dec	GAA	270,000.00	270,000.00		
		OPCD			N/A	N/A			GAA				
		OPCD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		OPCD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		OPCD			N/A	N/A			GAA				

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Transportation and Delivery Expenses	OPCD			N/A	N/A	Jan-Dec	Jan-Dec	GAA	2,000.00	2,000.00		
	<b>Rent/Lease Expenses</b>	OPCD			N/A	N/A			GAA				
	Rents - Building and Structures	OPCD			N/A	N/A			GAA				
	Rents - Land	OPCD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Rents - Motor Vehicles	OPCD		Competitive Bidding	N/A	N/A			GAA	852,000.00	852,000.00		
	Rents - Equipment	OPCD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		OPCD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Rents - Living Quarters	OPCD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Operating Lease	OPCD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Rents - ICT Machinery and Equipment	OPCD		SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	150,000.00	150,000.00		
	<b>Membership Dues and Contributions to Organizations</b>	OPCD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Subscription Expenses</b>	OPCD		Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	ICT Software Subscription	OPCD		SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	230,000.00	230,000.00		
		OPCD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Library and Other Reading Materials Subscription Expenses	OPCD		Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA	120,000.00	120,000.00		
	Other Subscription Expenses	OPCD		Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Donations</b>	OPCD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Other Maintenance and Operating Expenses</b>	OPCD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Office of Policy Planning and Coordination</b>												
	Travelling Expenses	OPPC			N/A	N/A	Jan-Dec	Jan-Dec	GAA	67,500.00			
	Travelling Expenses - Local	OPPC			N/A	N/A	Jan-Dec	Jan-Dec	GAA	301,500.00			
	Travelling Expenses - Foreign	OPPC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Training and Scholarship Expenses	OPPC		LOV/SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	471,365.68			
	Training Expenses	OPPC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	OPPC Annual Planning Workshop	OPPC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Lease of Venue/ Tokens/Gifts (Polo Shirts)	OPPC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Strategic Planning Meetings	OPPC			N/A	N/A	Mar-Jun	Mar-Jun	GAA				
	Learning and Lecture Series	OPPC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Knowledge Management Workshop	OPPC			N/A	N/A	Apr-Jun	Apr-Jun	GAA				
	OPPC Team Building Activity	OPPC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Lease of Venue (With Facilitator)	OPPC			N/A	N/A	Feb	Feb	GAA				
	Lease of Motor Vehicle	OPPC			N/A	N/A	Feb	Feb	GAA				
	Cultural Immersion Training Program	OPPC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Lease of Venue (With Facilitator)	OPPC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Lease of Motor Vehicle	OPPC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	OPPC Year-end Assessment	OPPC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Lease of Venue	OPPC		LOV	N/A	N/A	Jan-Dec	Jan-Dec	GAA	212,000.00			
	Supplies and Materials Expenses	OPPC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Office Supplies expenses	OPPC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Communication Expenses	OPPC		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	80,000.00			
	Mobile	OPPC		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	76,000.00			
	Landline	OPPC		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	29,000.00			
	Cable, Satellite, Telegraph and Radio Expenses	OPPC		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Confidential, Intelligence and Extraordinary Expenses	OPPC			N/A	N/A	Jan-Dec	Jan-Dec	GAA	132,000.00			
	Extraordinary and Miscellaneous Expenses	OPPC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Professional Services	OPPC			N/A	N/A	Jan-Dec	Jan-Dec	GAA	45,000.00			
	Other Professional Services	OPPC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Other Maintenance and Operating Expenses	OPPC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Advertising Expenses	OPPC		Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA	73,000.00			
	Printing and Publication Expenses	OPPC		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	220,000.00			

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Representation Expenses	OPPC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Senior Special Assistant Consultation Meeting (single b) (Div1) - Meals and Beverages	OPPC		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Annual Budget Exercise (Div 1) - Meals and beverages	OPPC		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	DFA Strategic Plan drafting sessions and actual Strategic Planning Conference (Div1) - Meals and Beverages	OPPC		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Public Investment Program (Div1) - Meals and Beverages	OPPC		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Performance Based Bonus (PBB) & PBB-related meetings (D2) - Meals and Beverages	OPPC		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	SJPCC/SONA Meeting (D2) - Meals and Beverages	OPPC		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	OPPC Administrative meetings - Meals and beverages	OPPC		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Performance Management Team (PMT) Meetings (D2) - Meals and Beverages	OPPC		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Change Management Team (CMT) Meetings (D3) - Meals and Beverages	OPPC		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Knowledge Management Meetings - Meals and Beverages	OPPC		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Policy Advisory Board Meetings - Meals and Beverages	OPPC		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	895,528.32			
	Meetings to be organized/chaired by OPPC - Meals and beverages	OPPC		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	39,306.00			
	Tokens/Gifts for other Government Agencies/ Stakeholders, DFA Daycare, etc.	OPPC		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Subscription Expenses	OPPC		Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	ICT Software Subscription	OPPC		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	64,400.00			
	Library and Other Reading Materials Subscription Expenses	OPPC		Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Library and Other Reading Materials Expenses	OPPC		Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Other Subscription Expenses	OPPC		Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Donations	OPPC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Other Maintenance and Operating Expenses	OPPC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>OFFICE OF THE SECRETARY</b>				N/A	N/A			GAA				
	<b>TRAVELING EXPENSES</b>	OSEC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Local Travel	OSEC			N/A	N/A	Jan-Dec	Jan-Dec	GAA	810,000.00			
	Plane ticket	OSEC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	DSA	OSEC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Foreign Travel	OSEC			N/A	N/A	Jan-Dec	Jan-Dec	GAA	6,619,500.00			
	Plane Ticket	OSEC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	DSA	OSEC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		OSEC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>TRAINING EXPENSES</b>	OSEC			N/A	N/A	Jan-Dec	Jan-Dec	GAA	104,400.00			
	Team Building / GAD related trainings	OSEC		Lease of Venue	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		OSEC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>SUPPLIES AND MATERIALS</b>	OSEC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	ICT Office Supplies	OSEC		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	30,000.00			
	Wired keyboard	OSEC		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	4-Port USB Hub	OSEC		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Wired earphones	OSEC		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	HDMI cables, 10 meters (2 units) and 20 meters (2 units)	OSEC		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	USB-C Digital AV multipoint adapter	OSEC		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Ink cartridge for HP deskjet and Canon printers	OSEC		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Other ICT office supplies	OSEC		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
		OSEC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Office Supplies Expenses	OSEC		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	620,000.00			
		OSEC		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Drugs and Medicines Expenses - COVID 19 Tests	OSEC		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	150,000.00			
	Fuel, Oil and Lubricants	OSEC		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	930,000.00			
		OSEC		SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	SEMI EXPENDABLE EXPENSES	OSEC		N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Office Equipment	OSEC		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Laminating Machine	OSEC		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Paper trimmer/cutter	OSEC		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Paper shredder	OSEC		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Portable airconditioner	OSEC		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Electric kettle, 1.8 L	OSEC		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Television, 65"	OSEC		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Television, 43"	OSEC		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Steam cleaner for carpet and upholstery	OSEC		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Information and Communications Technology Equipment</b>	OSEC			N/A	N/A	Jan-Dec	Jan-Dec	GAA	300,000.00			
	Uninterrupted Power Supply	OSEC		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Webcam for desktop computers	OSEC		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	CPU	OSEC		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Computer monitor	OSEC		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Communications Equipment</b>	OSEC			N/A	N/A	Jan-Dec	Jan-Dec	GAA	40,000.00			
	Megaphone with siren	OSEC		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Computer speakers	OSEC		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Other Machinery and Equipment</b>	OSEC		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	160,000.00			
		OSEC		N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		OSEC		N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		OSEC		N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Furniture and Fixture (Semi-Expendable)</b>	OSEC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	120,000.00			
	Sofa (3 seater)	OSEC		SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Sofa (2 seater)	OSEC		SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Single seater sofa	OSEC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Ergonomic office chair	OSEC		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Mobile pedestal filing cabinet, steel	OSEC	No	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Area rug	OSEC	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Heavy duty storage rack	OSEC	No	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Other Supplies and Materials Expenses</b>	OSEC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	300,000.00			
	Tableware	OSEC	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Chafing dish	OSEC	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Other supplies and materials expenses	OSEC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	COMMUNICATIONS SERVICES	OSEC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Mobile	OSEC	Yes	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	2,013,000.00			
	Landline	OSEC		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	400,000.00			
	Internet Subscription	OSEC		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	190,000.00			
	Cable, Satellite, Telegraph and Radio	OSEC	Yes	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	75,000.00			
		OSEC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	CONFIDENTIAL EXPENSES	OSEC			N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000,000.00			

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
		OSEC											
	EXTRAORDINARY AND MISCELLANEOUS EXPENSES	OSEC	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	470,000.00			
		OSEC	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	PROFESSIONAL SERVICES	OSEC	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Other Professional Services	OSEC	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	240,000.00			
		OSEC	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	GENERAL SERVICES	OSEC	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Environment Sanitary Services	OSEC			N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00			
	Other General Services	OSEC	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00			
	REPAIR AND MAINTENANCE	OSEC	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	R & M Buildings	OSEC	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	398,000.00			
	R & M Machinery	OSEC		SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	226,000.00			
	R & M Office Equipment	OSEC		SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	25,000.00			
	R & M Motor Vehicles	OSEC		SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	500,000.00			
	R & M Furniture and Fixtures	OSEC	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	160,000.00			
		OSEC	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	OTHER MAINTENANCE AND OPERATING EXPENSES	OSEC	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Printing and Binding Expenses	OSEC		SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	150,000.00			
	Representation Expenses	OSEC	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	2,705,000.00			
	Representation Expenses	OSEC	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Other Representation Expenses	OSEC	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Purchase of Flowers and Plants Arrangements	OSEC	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		OSEC	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Traditional Yearly Christmas Gifts/Decorations	OSEC	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		OSEC	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		OSEC	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	SFA's Christmas Cards	OSEC		SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	SFA's Calling Cards and note cards	OSEC	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Other Representation Supplies	OSEC	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	RENT/LEASE EXPENSES	OSEC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Rents- Motor Vehicle	OSEC	No	Competitive Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	2,880,000.00			
	Rents - Equipment	OSEC	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	900,000.00			
	Rents - ICT Machinery and Equipment	OSEC		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	600,000.00			
		OSEC	No	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	SUBSCRIPTION EXPENSES	OSEC			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	ICT Software Subscription	OSEC		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	800,000.00			
	Library and Other Reading Materials Subscription Expenses	OSEC		Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA	300,000.00			
	Other Subscription Expenses	OSEC		Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA	131,000.00			
	<b>OFFICE OF TREATIES AND LEGAL AFFAIRS</b>	OTLA			N/A	N/A			GAA				
	Travelling Expenses	OTLA	No		N/A	N/A			GAA				
	Local Travel - Court Hearings and Meetings Outside Metro Manila	OTLA			N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,000.00			
	Foreign Travel	OTLA			N/A	N/A			GAA	949,300.00			
		OTLA			N/A	N/A			GAA				
	Foreign Travel 1	OTLA			N/A	N/A	Apr, Jun	Apr, Jun	GAA				
	Plane Ticket, DSA & Pre-departure Expenses	OTLA			N/A	N/A			GAA				
		OTLA			N/A	N/A			GAA				
	Foreign Travel 2	OTLA			N/A	N/A			GAA				
	Plane Ticket, DSA & Pre-departure Expenses	OTLA			N/A	N/A			GAA				



DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
		OTLA			N/A	N/A	Mar, Jun, Sept	Mar, Jun, Sept	GAA				
	Training Expenses	OTLA		Section 53.6	N/A	N/A			GAA	400,000.00			
	Mandatory Continuing Legal Education (MCLE)	OTLA		Section 53.6	N/A	N/A	Jun	Jun	GAA				
	Online MCLE Subscription Fee	OTLA			N/A	N/A			GAA				
	Team Building	OTLA			N/A	N/A			GAA				
	Lease of Venue, Lease of Motor Vehicle, Honoraria/	OTLA		LOV/SVP	N/A	N/A			GAA				
	Professional Fee for Facilitator	OTLA		HTC	N/A	N/A	Jun, Dec	Jun, Dec	GAA				
		OTLA			N/A	N/A			GAA				
	Office Supplies & Materials	OTLA	No		N/A	N/A			GAA				
	Office Supplies - Part A (inclusive of 10% inflation rate)	OTLA		Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GAA	440,000.00			
	Office Supplies - Part B (inclusive of 10% inflation rate)	OTLA		Agency-to-Agency	N/A	N/A			GAA				
		OTLA			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Communications Expenses	OTLA		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Postage and Courier Services	OTLA			N/A	N/A	Jan-Dec	Jan-Dec	GAA	34,000.00			
	Telephone - Mobile	OTLA		WETI	N/A	N/A			GAA	121,000.00			
	Telephone - Landline	OTLA	No	WETI	N/A	N/A			GAA	73,000.00			
	Internet Subscription Expenses	OTLA		WETI	N/A	N/A			GAA	38,000.00			
	Cable, Satellite, Telegraph and Radio Expenses	OTLA		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	14,000.00			
		OTLA			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Confidential, Intelligence & Extraordinary Expenses	OTLA			N/A	N/A	Jan-Dec	Jan-Dec	GAA	150,000.00			
	Extraordinary & Miscellaneous Expenses	OTLA			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		OTLA			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Other Maintenance and Operating Expenses	OTLA	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Representation Expenses	OTLA			N/A	N/A			GAA	67,000.00			
	Ordered Food and Beverages for Meetings throughout the	OTLA		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	year, Purchase of gifts, Calling Cards	OTLA	No	Small Value Procurement	N/A	N/A			GAA				
		OTLA			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Rent/Lease Expenses	OTLA			N/A	N/A			GAA				
	Rents - Motor Vehicle (1 unit)	OTLA	YES	Competitive Bidding	N/A	N/A			GAA	896,000.00			
	Rents - Equipment - Photocopy Machine (3 units)	OTLA	YES	Competitive Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	354,000.00			
		OTLA			N/A	N/A			GAA				
	Subscription Expenses	OTLA		Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		OTLA	No		N/A	N/A			GAA	10,000.00			
	<b>OFFICE OF THE UNDERSECRETARY FOR CIVILIAN SECURITY AND CONSULAR AFFAIRS</b>	OUCSCA			N/A	N/A			GAA				
	<b>Travelling Expenses</b>	OUCSCA			N/A	N/A			GAA				
	Local Travels	OUCSCA	No	SVP			May	May	GAA	497,000.00	497,000.00		Plane Ticket, DTE, hotel, meals, incidental, pre-departure allowances, and if by land and using official car, allowances for fuel/oil/lubricants/lease of car and overtime pay of driver
	Foreign Travels	OUCSCA	No	SVP	N/A	N/A	Jul	Jul	GAA	1,330,000.00	1,330,000.00		Plane Ticket, DSA, hotel, meals incidental and pre-departure allowances
	<b>Training Expenses</b>	OUCSCA			N/A	N/A			GAA				
	Team Building	OUCSCA			N/A	N/A			GAA	37,000.00	37,000.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	GAD Training/ Seminar	OUCSCA					Dec	Dec	GAA	100,000.00	100,000.00		
	<b>SUPPLIES &amp; MATERIALS EXPENSES</b>				N/A	N/A			GAA				
	Office supplies expenses	OUCSCA							GAA	106,000.00	106,000.00		
	Other Supplies and Materials Expenses	OUCSCA			N/A	N/A	May	May	GAA	100,000.00	100,000.00		
	<b>COMMUNICATION EXPENSES</b>	OUCSCA			N/A	N/A			GAA				
	Mobile	OUCSCA	No	Direct	N/A	N/A	Jan	Jan	GAA	108,000.00	108,000.00		Postpaid subscriptions
	Landline	OUCSCA	No	Direct	N/A	N/A	Jan	Jan	GAA	56,000.00	56,000.00		
	Cable, Satellite, Telegraph and Radio	OUCSCA	No		N/A	N/A	Jan	Jan	GAA				
	<b>CONFIDENTIAL, INTELLIGENCE AND EXTRAORDINARY EXPENSES</b>	OUCSCA			N/A	N/A			GAA				
	Extraordinary and Miscellaneous Expenses	OUCSCA	No		N/A	N/A			GAA	198,000.00	198,000.00		
	<b>PROFESSIONAL SERVICES</b>	OUCSCA			N/A	N/A			GAA				
	Other Professional Services	OUCSCA			N/A	N/A			GAA				
	<b>OTHER MAINTENANCE AND OPERATING EXPENSES</b>	OUCSCA			N/A	N/A			GAA				
	Advertising Expenses	OUCSCA			N/A	N/A			GAA				
	Printing, Binding & Publication Expenses	OUCSCA	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Representation Expenses</b>	OUCSCA	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Inter-Agency Meetings, hosting of events and receptions, Meals, tokens and other meeting expenses	OUCSCA	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	106,000.00	106,000.00		
	Other Representation Expenses	OUCSCA	No	SVP	N/A	N/A	Feb-Mar, Oct-Dec	Feb-Mar, Oct-Dec	GAA	75,000.00	75,000.00		
	<b>RENT/LEASE EXPENSES</b>	OUCSCA			N/A	N/A			GAA				
	Rents - Motor Vehicle	OUCSCA	YES	Competitive Bidding	N/A	N/A			GAA	1,331,000.00	1,331,000.00		
	Rents - Equipment	OUCSCA	YES	Competitive Bidding	N/A	N/A			GAA	105,000.00	105,000.00		Lease of Photocopying Machine (2 units)
	<b>SUBSCRIPTION EXPENSES</b>	OUCSCA			N/A	N/A			GAA				
	ICT Software Subscription	OUCSCA	YES	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	993,000.00	993,000.00		
	Library and Other Reading Materials Subscription Expenses	OUCSCA	YES	Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA	70,000.00	70,000.00		
	<b>OFFICE OF THE UNDERSECRETARY FOR MULTILATERAL AFFAIRS AND INTERNATIONAL ECONOMIC RELATIONS</b>								GAA				
	<b>Travelling Expenses</b>	OUMAIER			N/A	N/A			GAA				
	Local Travel	OUMAIER	No		N/A	N/A			GAA	200,000.00	200,000.00		Plane Ticket, DSE and other allowances and related expenses
	Foreign Travel	OUMAIER	No		N/A	N/A			GAA	5,200,000.00	5,200,000.00		Plane Ticket, DSA, other allowances and related expenses
	<b>Training and Scholarship Expenses</b>	OUMAIER			N/A	N/A			GAA				
	Training Expenses	OUMAIER	No		N/A	N/A			GAA				
	GAD Related Trainings/Seminars/Workshops	OUMAIER	No	NP-53.9 - Small Value Procurement / Shopping, NP-53.10 Lease of Real Property and Venue , NP53.7 HTC	N/A	N/A			GAA	593,930.66	593,930.66		Logistics, training supplies and miscellaneous expenses, registration fees, honoraria/speaker/moderator service fees, meals and beverages, transportation

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	WTO Related Course, Seminar, and Trainings	OUMAIER	No	NP-53.9 - Small Value Procurement / Shopping, NP-53.10 Lease of Real Property and Venue, NP53.7 HTC	N/A	N/A			GAA	250,000.00	250,000.00		Logistics, training supplies and miscellaneous expenses, registration fees, honoraria/speaker/moderator service fees, meals and beverages, transportation
	Workshop Series on Economic Diplomacy	OUMAIER	No	NP-53.9 - Small Value Procurement / Shopping, NP-53.10 Lease of Real Property and Venue, NP53.7 HTC	N/A	N/A			GAA	250,000.00	250,000.00		Logistics, training supplies and miscellaneous expenses, registration fees, honoraria/speaker/moderator service fees, meals and beverages, transportation
	Retooling Seminars and Lecture Series	OUMAIER		NP-53.9 - Small Value Procurement / Shopping, NP-53.10 Lease of Real Property and Venue, NP53.7 HTC	N/A	N/A			GAA	1,000,000.00	1,000,000.00		Lease of venue, facilitator, meals, incidentals and miscellaneous, training supplies, tokens
	Team Building and Wellness Activity	OUMAIER	No	NP-53.9 - Small Value Procurement / Shopping, NP-53.10 Lease of Real Property and Venue, NP53.7 HTC	N/A	N/A			GAA	200,000.00	200,000.00		Lease of venue, honoraria, facilitator fee, meals, transportation, accommodation, incidentals and miscellaneous
	Economic Education/Course, Seminars and Training	OUMAIER	No	NP-53.9 - Small Value Procurement / Shopping, NP-53.10 Lease of Real Property and Venue, NP53.7 HTC	N/A	N/A			GAA	200,000.00	200,000.00		Logistics, training supplies and other miscellaneous expenses, registration fees, service fees, meals and beverages,
	<b>Supplies &amp; Materials Expenses</b>	OUMAIER			N/A	N/A			GAA				
	Office Supplies Expenses	OUMAIER	No		N/A	N/A			GAA				
	Common Office Supplies and Equipment	OUMAIER	No	NP-53.5 Agency-to-Agency	N/A	N/A			GAA	782,594.24	782,594.24		Office Supplies - Part A (inclusive of 10% inflation rate)
	Non-common Office Supplies and Equipment	OUMAIER	No	Competitive Bidding	N/A	N/A			GAA	400,081.00	400,081.00		Office Supplies - Part B (inclusive of 10% inflation rate)
	<b>ICT Office Supplies</b>	OUMAIER			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Common Use ICT Office Supplies	OUMAIER	No	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,000.00	100,000.00		
	<b>Semi-Expendable- Information and Communications Technology Equipment</b>	OUMAIER			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Common Use ICT Equipment	OUMAIER		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	200,000.00	200,000.00		
	<b>Other Supplies and Materials Expenses</b>	OUMAIER			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Emergency Grab Bags/ Care Package	OUMAIER		NP-53.9 - Small Value Procurement / Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	150,000.00	150,000.00		Supplies of emergency and disaster kits and items and care care packages
	Protective/Disinfection Supplies and other Common Use other Supplies and Materials	OUMAIER		NP-53.9 - Small Value Procurement / Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		Supplies of PPEs and other common use supplies and materials
	<b>Semi-Expendable - Furniture and Fixtures</b>	OUMAIER	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Common Use Furniture and Fixtures	OUMAIER		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,000.00	100,000.00		Supply of common use furniture and fixtures, steel/filing cabinets
	<b>Semi-Expendable Office Equipment</b>	OUMAIER			N/A	N/A	Jan-Dec	Jan-Dec	GAA				

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Common Use Office Equipment	OUMAIER	No	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,000.00	100,000.00		
	<b>Utility Expenses</b>	OUMAIER			N/A	N/A			GAA				
	Water Expenses	OUMAIER		WETI	N/A	N/A	Oct-Dec	Oct-Dec	GAA	490,000.00	490,000.00		
	<b>Communications Services</b>	OUMAIER			N/A	N/A			GAA				
	Postage and Courier Services	OUMAIER	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	2,000,000.00	2,000,000.00		
	Mobile	OUMAIER		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	400,000.00	400,000.00		
	Mobile prepaid loads/cards	OUMAIER	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	60,000.00	60,000.00		
	Landline	OUMAIER	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	70,000.00	70,000.00		
	Internet Subscription	OUMAIER	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		
	Cable, Satellite, Telegraph and Radio	OUMAIER	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	40,000.00	40,000.00		
	<b>Confidential, Intelligence and Extraordinary Expenses</b>	OUMAIER			N/A	N/A			GAA				
	Extraordinary & Miscellaneous Expenses	OUMAIER	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	348,000.00	348,000.00		
	<b>Professional Services</b>	OUMAIER			N/A	N/A			GAA				
	Other Professional Services	OUMAIER			N/A	N/A			GAA				
	Technical Consultants and COS	OUMAIER			N/A	N/A	Jan-Dec	Jan-Dec	GAA	1,920,000.00	1,920,000.00		
	RT-PCR Swab Test and Medical Services	OUMAIER			N/A	N/A	Jan-Dec	Jan-Dec	GAA	100,000.00	100,000.00		
	<b>General Services</b>	OUMAIER			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Environment/Sanitary Services</b>	OUMAIER			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Disinfection Services	OUMAIER		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		Misting and disinfection of office premises
	<b>Other Maintenance &amp; Operating Expenses</b>	OUMAIER			N/A	N/A			GAA				
	<b>Representation Expenses</b>	OUMAIER			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Stakeholders' Meetings, Consultations and Hostings	OUMAIER		NP-53.10 Lease of Real Property and Venue/ NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	500,000.00	500,000.00		Catering Services/Ordered meals and beverages/Lease of Venue/ Incidental Expenses
	OUIER Weekly Huddle	OUMAIER		NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	250,000.00	250,000.00		Catering Services/Ordered meals and beverages/Lease of Venue/ Incidental Expenses
	Meetings with other Organizations and Institutions	OUMAIER		NP-53.10 Lease of Real Property and Venue / NP-53.9 - Small Value Procurement	N/A	N/A			GAA	500,000.00	500,000.00		Catering Services/Ordered meals and beverages/Lease of Venue/ Incidental Expenses
	Inter-Office Coordination Meetings	OUMAIER		NP-53.10 Lease of Real Property and Venue / NP-53.9 - Small Value Procurement	N/A	N/A			GAA	500,000.00	500,000.00		Catering Services/Ordered meals and beverages/Lease of Venue/ Incidental Expenses
	Export Promotion Package and Project Based Funding Support	OUMAIER		Small Value Procurement	N/A	N/A			GAA	1,000,000.00	1,000,000.00		Distribution to FSPs of goods and products for economic promotions
	Purchase of gifts, greeting cards, calling cards, souvenirs and other items as tokens of appreciation/sympathy	OUMAIER	No	Small Value Procurement	N/A	N/A			GAA	400,000.00	400,000.00		
	Purchase of grocery items for the official use on various meetings and enhancement of office representation	OUMAIER	No	Small Value Procurement	N/A	N/A			GAA	113,894.00	113,894.00		
	<b>Notarization Expenses</b>	OUMAIER			N/A	N/A			GAA				
	Notarization of Contracts, MOA and Other Legal Documents	OUMAIER			N/A	N/A			GAA	5,000.00	5,000.00		Notarization fees and expenses
		OUMAIER	No		N/A	N/A			GAA				
	<b>Rent/Lease Expenses</b>	OUMAIER			N/A	N/A			GAA				

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Rents - Motor Vehicles	OUMAIER		Competitive Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	3,600,000.00	3,600,000.00		Lease of motor vehicle for official use
	Motor Vehicle	OUMAIER			N/A	N/A			GAA				
	Rents - Equipment	OUMAIER		Competitive Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	960,000.00	960,000.00		Lease of equipment (Photocopying machine)
	Rental of ICT Machinery and Equipment	OUMAIER		Small Value Procurement	N/A	N/A			GAA	500,000.00	500,000.00		ICT Machinery and Equipment
	<b>Subscription Expenses</b>	OUMAIER			N/A	N/A			GAA				
	ICT Software Subscription	OUMAIER			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Enterprise Resource Planning System (ERPS)	OUMAIER		Small Value Procurement	N/A	N/A			GAA	1,754,000.00	1,754,000.00		Software subscription and license renewal for ERPS
	Software Subscriptions and Web Services	OUMAIER		Small Value Procurement	N/A	N/A			GAA	13,000.00	13,000.00		PDF and Canva online software subscriptions, web services and presentation software
	Online Video Conferencing Subscriptions	OUMAIER		Small Value Procurement	N/A	N/A			GAA	60,000.00	60,000.00		Video conferencing materials, software and storage subscriptions and video sharing platform
	Subscription to Online Video Sharing Platform	OUMAIER		Small Value Procurement	N/A	N/A			GAA	20,000.00	20,000.00		Video sharing platform for live-streaming and customization
	<b>Library and Other Reading Materials Subscription Expenses</b>	OUMAIER			N/A	N/A			GAA				
	Subscriptions in Printed Reading Materials	OUMAIER		Section 53.6	N/A	N/A			GAA	110,000.00	110,000.00		Local and Foreign newspapers and magazines
	Local and Foreign newspapers and magazines	OUMAIER	Yes	Section 53.6	N/A	N/A			GAA				
	Digital and Online Subscriptions to local and international portals	OUMAIER		Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA	60,000.00	60,000.00		Online subscriptions to other local and international news and economic websites/portals
	<b>OFFICE OF THE UNDERSECRETARY FOR MIGRANT WORKERS' AFFAIRS</b>												
	<b>Local Travels</b>												
	Meeting 1	OUMWA	No		N/A	N/A	Jun			30,000.00			Plane tickets / DSA
	Meeting 2	OUMWA	No		N/A	N/A	Jul			30,000.00			Plane tickets / DSA
	Meeting 3	OUMWA	No		N/A	N/A	Aug			27,400.00			Plane tickets / DSA
	Meeting 4	OUMWA	No		N/A	N/A	Sep			20,000.00			Plane tickets / DSA
	Meeting 5	OUMWA	No		N/A	N/A	Oct			20,000.00			Plane tickets / DSA
	Meeting 6	OUMWA	No		N/A	N/A	Nov			20,000.00			Plane tickets / DSA
	Meeting 7	OUMWA	No		N/A	N/A	Dec			20,000.00			Plane tickets / DSA
	<b>Foreign Travels</b>	OUMWA			N/A	N/A							
	Meeting 1	OUMWA	No		N/A	N/A	Mar			1,500,000.00			Plane tickets / DSA
	Meeting 2	OUMWA	No		N/A	N/A	Apr			1,500,000.00			Plane tickets / DSA
	Meeting 3	OUMWA	No		N/A	N/A	Jun			700,000.00			Plane tickets / DSA
	Meeting 4	OUMWA	No		N/A	N/A	Sep			721,700.00			Plane tickets / DSA
	<b>Training Expenses</b>	OUMWA			N/A	N/A							
	Team Building Activity	OUMWA	No		N/A	N/A				408,900.00			Lease of Venue
		OUMWA	No		N/A	N/A				60,000.00			Lease of Motor Vehicle
	<b>Supplies and Materials</b>	OUMWA											
	Part A	OUMWA	No	Agency-to-Agency	N/A	N/A				569,667.78			

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Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)	
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO		
	Part B	OUMWA	No	Agency-to-Agency	N/A	N/A					581,332.22			
	Fuel, Oil and Lubricants Expenses	OUMWA	No	Small Value Procurement	N/A	N/A					24,000.00			
	<b>Communication Services</b>	OUMWA												
	Postage and Courier Services	OUMWA			N/A	N/A	Jan-Dec				490,000.00			
	Telephone - Mobile	OUMWA		WETI	N/A	N/A	Jan-Dec				397,000.00			
	Telephone - Landline	OUMWA		WETI	N/A	N/A	Jan-Dec				1,169,000.00			
	Internet Subscription	OUMWA		WETI	N/A	N/A	Jan-Dec				27,000.00			
	Cable	OUMWA		WETI	N/A	N/A	Jan-Dec				45,000.00			
	<b>Extraordinary and Miscellaneous Expenses</b>	OUMWA			N/A	N/A	Jan-Dec				348,000.00			
	<b>General Services - Environmental/Sanitary Services</b>	OUMWA		<b>Emergency Procurement</b>	<b>N/A</b>	<b>N/A</b>					<b>60,000.00</b>			<b>Office Disinfection Services</b>
	<b>Consultancy Services</b>	OUMWA			N/A	N/A								
	Highly Technical Consultant 1	OUMWA		HTC	N/A	N/A					795,700.00			
	Highly Technical Consultant 2	OUMWA		HTC	N/A	N/A								
	<b>Repairs &amp; Maintenance</b>	OUMWA			N/A	N/A								
	Furniture and Fixtures	OUMWA		Small Value Procurement	N/A	N/A					33,000.00			
	Buildings	OUMWA		Small Value Procurement	N/A	N/A					33,000.00			
	ICT Equipment	OUMWA		Small Value Procurement	N/A	N/A					33,000.00			
	<b>Other Maintenance and Operating Expenses</b>	OUMWA			<b>N/A</b>	<b>N/A</b>								
	Advertising Expenses	OUMWA		Section 53.6	N/A	N/A					135,000.00			
	Printing and Binding Services	OUMWA		Small Value Procurement	N/A	N/A					56,000.00			
	Representation Expenses	OUMWA			N/A	N/A					428,000.00			
	<b>Rent/Lease Expenses</b>	OUMWA			<b>N/A</b>	<b>N/A</b>								
	Motor Vehicles	OUMWA	YES	Competitive Bidding	N/A	N/A	Jan-Dec				4,118,700.00			
	Equipment	OUMWA	YES	Competitive Bidding	N/A	N/A	Jan-Dec				440,600.00			
	Operating Lease	OUMWA			N/A	N/A	Jan-Dec				100,000.00			
	<b>Subscription Expenses</b>	OUMWA		Section 53.6	<b>N/A</b>	<b>N/A</b>	<b>Jan-Dec</b>				<b>193,000.00</b>			<b>Other Subscription Expenses</b>
	<b>Assistance-to-Nationals (ATN) Fund</b>	OUMWA			<b>N/A</b>	<b>N/A</b>	<b>Jan-Dec</b>				<b>1,000,000,000.00</b>			
	<b>Legal Assistance Fund (LAF)</b>	OUMWA			<b>N/A</b>	<b>N/A</b>	<b>Jan-Dec</b>				<b>200,000,000.00</b>			
	<b>OVERSEAS VOTING SECRETARIAT</b>													
	<b>Official Travels in relation to the Continuing OV Registrations for Qualified Overseas Filipinos</b>	OVS	No		N/A	N/A				GAA				
	<b>Foreign Travel</b>	OVS			N/A	N/A				GAA				
	Officia Travel of Foreign Service Post (FSPs) in relation to the Continuing OV Registration ( <b>Mobile OV Registration Activities</b> )	OVS			N/A	N/A	Feb-Apr	Feb-Apr		GAA				
		OVS			N/A	N/A				GAA				
	Americas Region	OVS			N/A	N/A	Feb-Apr	Feb-Apr		GAA	780,216.92	780,216.92		DSA, Fare, and other Miscellaneous Expenses
		OVS			N/A	N/A				GAA				
	Asia Pacific Region	OVS			N/A	N/A	Feb-Apr	Feb-Apr		GAA	579,266.73	579,266.73		DSA, Fare, and other Miscellaneous Expenses
		OVS			N/A	N/A				GAA				
	European Region	OVS			N/A	N/A	Feb-Apr	Feb-Apr		GAA	628,453.78	628,453.78		DSA, Fare, and other Miscellaneous Expenses
		OVS			N/A	N/A				GAA				

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Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Middle East and African Region	OVS			N/A	N/A	Feb-Apr	Feb-Apr	GAA	545,680.77	545,680.77		DSA, Fare, and other Miscellaneous Expenses
		OVS			N/A	N/A			GAA				
	<b>OVS Trainings</b>	OVS			N/A	N/A			GAA				
		OVS			N/A	N/A	Sep-Dec	Sep-Dec	GAA				
	OVS Team Building Workshop	OVS	No	Lease of Venue, Lease of Motor Vehicle	N/A	N/A			GAA	100,000.00	100,000.00		Lease of Venue, Bus Rental and Other Miscellaneous (Supplies and Materials, Toll Fees, etc.)
		OVS			N/A	N/A	Sep-Dec	Sep-Dec	GAA				
	Year End Assessment /Consultation	OVS	No	Lease of Venue, Lease of Motor Vehicle	N/A	N/A			GAA	150,000.00	150,000.00		Meals, Lease of Venue, Bus Rental and Other Miscellaneous (Supplies and Materials, Toll Fees, etc.)
		OVS			N/A	N/A	Sep-Dec	Sep-Dec	GAA				
	Gender and Development (GAD) Activities	OVS	No		N/A	N/A			GAA				
	Training on the use of GAD Tools - HG DG / Other GAD Train	OVS		Lease of Venue, Vehicle, Office Supplies, Professional Trainor/Resource Speaker and Other Miscellaneous	N/A	N/A	Sep-Dec	Sep-Dec	GAA	200,000.00	200,000.00		Lease of Venue, Vehicle, Office Supplies, Professional Trainor/Resource Speaker and Other Miscellaneous
	Work Health Programs/ Wellness Trainings/ Seminar	OVS		Lease of Venue, Vehicle, Office Supplies, Professional Trainor/Resource Speaker and Other Miscellaneous	N/A	N/A			GAA	200,000.00	200,000.00		Lease of Venue, Vehicle, Office Supplies, Professional Trainor/Resource Speaker and Other Miscellaneous
		OVS			N/A	N/A			GAA				
	<b>Supplies and Materials</b>	OVS			N/A	N/A	Sep-Dec	Sep-Dec	GAA				
	Office Supplies	OVS			N/A	N/A			GAA				<b>Overseas Voting Secretariat - Local</b>
		OVS			N/A	N/A	Sep-Dec	Sep-Dec	GAA	741,884.55	741,884.55		Office Supplies -Part A
		OVS			N/A	N/A			GAA	75,732.80	75,732.80		Office Supplies -Part B (inclusive of 10% inflation rate)
		OVS			N/A	N/A	Sep-Dec	Sep-Dec	GAA	381,382.65	381,382.65		Foreign Service Posts Supplies
		OVS			N/A	N/A			GAA	80,000.00	80,000.00		Fuels, Oil and Lubricants Expenses
		OVS			N/A	N/A			GAA	-	-		Other Supplies
		OVS			N/A	N/A			GAA				
		OVS			N/A	N/A			GAA				
	<b>Communication Services</b>	OVS		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		OVS		Special Diplomatic Pouch	N/A	N/A			GAA	1,000,000.00	1,000,000.00		Postage and Courier
		OVS	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	30,000.00	30,000.00		Mobile Prepaid Card worth P
	Landline	OVS	No	WETI	N/A	N/A			GAA	209,000.00	209,000.00		Landline
	Internet	OVS	Yes	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	471,000.00	471,000.00		Internet Data Plan
	Cable	OVS	Yes	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	54,000.00	54,000.00		Cable, Satellite, Telegraph and Radi
		OVS	Yes		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Project Term Personnel/ Contract of Service for the Resumption of Overseas Registration for Qualified Filipinos</b>	OVS			N/A	N/A	Jan-Dec	Jan-Dec	GAA				

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
		OVS			N/A	N/A	Jan-Dec	Jan-Dec	GAA	2,880,000.00	2,880,000.00		Hiring of OVS Contract of Service (COS) for Registration from January to December 2023 at 20,000/month
		OVS			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		OVS			N/A	N/A	Jan-Dec	Jan-Dec	GAA	29,455,277.40	29,455,277.40		Posts Project Term Personnel (PTP) / Cor
		OVS			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Repair and Maintenance</b>	OVS			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	R & M Buildings	OVS			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	R & M Machinery	OVS			N/A	N/A	Jan-Dec	Jan-Dec	GAA	-	-		
	R & M Motor Vehicle	OVS			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	R & M Furniture and Fixtures	OVS			N/A	N/A	Jan-Dec	Jan-Dec	GAA	-	-		
		OVS			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Printing and Binding Expenses</b>	OVS		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		OVS		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	90,000.00	90,000.00		Tarpaulin Printing
		OVS		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	500,000.00	500,000.00		Flyers / Posters relative to Overseas Voting Registration / Elections
		OVS			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Representation Expenses</b>	OVS			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		OVS		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	-	-		Meals and Beverages / Catering Services
		OVS		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	5,760.00	5,760.00		Purified Drinking Water, 8x5 bottle
	Hosting of Administrative Officers' Meeting / Huddle	OVS		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		Meals and Beverages / Catering Services
		OVS			N/A	N/A	Feb-May	Feb-May	GAA				
	<b>Rent Expenses</b>	OVS			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Rents- Building and Structures	OVS		Direct Contracting	N/A	N/A			GAA				
		OVS	No	Special Diplomatic Pouch	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Venue of Mobile OV Registration
		OVS	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				Storage Rental Fees of Foreign Service Posts
	Rents- Motor Vehicle	OVS	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		OVS	Yes	Competitive Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Lease of Motor Vehicle for Official Use
	Rents-Equipment	OVS	Yes		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		OVS	No	Competitive Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Rental of Photocopying machine for OVS colored and black & white
		OVS	Yes	Competitive Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA				Rental of Photocopying machine for Foreign Service Posts in relation to the OV Registration
	Rents- ICT Machinery and Equipment	OVS	Yes		N/A	N/A			GAA				
		OVS			N/A	N/A			GAA				Lease of Desktop Computers / Laptops
		OVS			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Subscription Expenses</b>	OVS			N/A	N/A	Feb-May	Feb-May	GAA				
	ICT Software Subscription	OVS	No		N/A	N/A			GAA				
		OVS			N/A	N/A			GAA	5,000.00	5,000.00		Purchase of Storage for OVS Email Account



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Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
		OVS			N/A	N/A			GAA	100,000.00	100,000.00		Software Subscription to Canva / Adobe Photoshop/Creative Cloud
	Local Newspaper and Magazines	OVS		Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA	20,670.00	20,670.00		
		OVS			N/A	N/A	Jan-Dec	Jan-Dec	GAA	4,940.00	4,940.00		Newspaper Subscription, Manila Bulletin, 1 year subscription, 1 copy/day (Monday - Friday only)
		OVS			N/A	N/A			GAA	4,680.00	4,680.00		Newspaper Subscription, Philippine Daily Inquirer, 1 year subscription, 1 copy/day (Monday - Friday only)
		OVS			N/A	N/A			GAA	5,850.00	5,850.00		Newspaper Subscription, Malaya, 1 year subscription, 1 copy/day
		OVS	No		N/A	N/A			GAA	5,200.00	5,200.00		Newspaper Subscription, Star, 1 year subscription, 1 copy/day (Monday - Friday)
	Foreign Newspaper and Magazines	OVS		Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA	65,010.00	65,010.00		
		OVS		Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA	25,410.00	25,410.00		Newspaper Subscription, Financial Times, 1 year subscription
		OVS		Section 53.6	N/A	N/A			GAA	18,100.00	18,100.00		Newspaper Subscription, International New York Times, 1 year subscription
		OVS		Section 53.6	N/A	N/A	Apr, May	Apr, May	GAA	21,500.00	21,500.00		Magazine Subscription, The Economist, 1 year subscription
	Drinking Water Supply	OVS	Yes	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Travelling Expenses</b>												
	Local Travels	UA								50,000.00	50,000.00		Local travel to consular offices nationwide for administrative inspection and other purposes
	Overseas Travels	UA								250,000.00	250,000.00		Overseas travel to FSPs for administrative inspection and other purposes
	<b>Training Expenses</b>	UA											
	Seminars, Workshops, Trainings, Conferences, Forums, Meetings, & Webinars to be attended by UA personnel	UA											
	Seminars, Workshops, Trainings, Conferences, Forums, Meetings, & Webinars to be organized by UA	UA		Small Value Procurement									
	Team Building programs, projects, & other organizational activities of UA	UA		Lease of Venue									
	Gender and Development programs, projects, & other related- activities	UA		Section 53.7									
	<b>Supplies and Materials Expenses</b>	UA											
										135,000.00	135,000.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Office Supplies	UA		Shopping			Jan-Dec	Jan-Dec	GAA	300,000.00	300,000.00		Various office supplies
		UA		Shopping					GAA				
	Other Supplies and Materials	UA		Small Value Procurement			Jan-Mar	Jan-Mar	GAA	5,238.36	5,238.36		Purchase of medical, health, safety supplies & other materials
	<b>Communication Expenses</b>	UA											
	Mobile	UA		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	200,000.00	200,000.00		Mobile - post paid lines
		UA			N/A	N/A	Jan-Dec	Jan-Dec	GAA				Mobile - pre-paid mobile cards
	Landline	UA		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		Telephone- landline
	Cable, Satellite, Telegraph, & Radio Expenses	UA		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	20,000.00	20,000.00		TV Cable Subscription (2 lines - UA & BAC)
	<b>Confidential, Intelligence, &amp; Extraordinary Expenses</b>	UA			N/A	N/A	Jan-Dec	Jan-Dec	GAA	<b>198,000.00</b>	<b>198,000.00</b>		<b>Extraordinary and Miscellaneous Expenses</b>
	<b>Professional Services</b>	UA											
	Other Professional Services	UA		Section 53.6	N/A	N/A	Dec	Dec	GAA	230,000.00	230,000.00		Third-Party Audit Services / ISO Certification
		UA			N/A	N/A	Jan-Dec	Jan-Dec	GAA				Contract of Service (1 personnel)
	<b>Repair and Maintenance</b>	UA											
	Machinery	UA								5,000.00	5,000.00		
	Furniture & Fixtures	UA								5,000.00	5,000.00		
	<b>Other Maintenance and Operating Expenses</b>	UA											
	Representation Expenses	UA		Small Value Procurement			Jan-Dec	Jan-Dec		150,000.00	150,000.00		Small group meetings to be hosted by the Undersecretary
		UA		Small Value Procurement			Jan-Dec	Jan-Dec					Meetings to be hosted by the UA as Chair of Various Committees
		UA		Small Value Procurement			Jan-Dec	Jan-Dec					Meetings to be hosted by UA as Chair/Member of various Technical Working Groups
		UA		Small Value Procurement			Feb, Apr, Jun, Aug, Oct, Dec	Feb, Apr, Jun, Aug, Oct, Dec					Purchase of gifts, flowers, cards, etc.
	<b>Rent/Lease Expenses</b>	UA											
	Motor Vehicles	UA	YES	Public Bidding			Jan-Dec	Jan-Dec		3,610,733.08			Lease of motor vehicles for official use
	Equipment	UA	YES	Public Bidding			Jan-Dec	Jan-Dec		262,498.56			Lease of photo copying machines
	<b>Subscription Expenses</b>	UA											
	Library and Other Reading Materials Subscription Expenses	UA		Section 53.6			Jan-Dec	Jan-Dec		41,130.00			Newspapers and Magazine - Philippine Star
		UA					Jan-Dec	Jan-Dec					Newspapers and Magazine - Inquirer
		UA		Section 53.6			Jan-Dec	Jan-Dec					Newspapers and Magazine - The Economist
		UA		Section 53.6			Jan-Dec	Jan-Dec					Newspapers and Magazine - Fortune Magazine
		UA		Section 53.6			Jan-Dec	Jan-Dec					Newspapers and Magazine - Diplomat
	Other Subscription Expenses	UA		Small Value Procurement			Mar	Mar		5,000.00			Subscription to Slido
	<b>Emergency Response Committee (ERC)/Occupational Safety and Health Committee 2023</b>												

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO		
	<b>Other Professional Expenses</b>	ERC												
	Covid 19 Testing with the Philippine Red Cross	ERC	No				Jan-Dec				12,000,000.00			DFA personnel RT PCR swab testing
	Conduct of Drug Testing	ERC									500,000.00			Random drug testing for personnel
	<b>Medical Supplies</b>	ERC												
	Procurement of Self-Administered Rapid Antigen Test Kits	ERC	No	Competitive Bidding							4,500,000.00			Purchase of self-administered rapid antigen test kits
	<b>Supplies and Materials</b>	ERC												
	Procurement of PPEs	ERC									1,000,000.00			Purchase of PPEs (masks etc.)
	Supplies for Vaccination	ERC	No	Small Value Procurement							500,000.00			Medical or Non-Medical Supplies and/or Equipment for the conduct of vaccination
	<b>Representation Expenses</b>	ERC												
	Food Packs for Volunteers during the DFA Vaccination Program	ERC					Jan-Dec				1,200,000.00			Food served for the DFA vaccination team composed of DOH, members of LGUs, DFA personnel, and non-organic personnel who will render service during the vaccination program.
	Food for Meeting of the Occupational Safety and Health Committee	ERC					Jan-Dec				300,000.00			
	Various Trainings/Seminars/Workshops on Occupational Safety and Health (OSH)	ERC									2,000,000.00			HTC and Lease of Venue for the Conduct of Trainings/Seminars/Workshops for Workplace Health Coordinators
	<b>Other General Services</b>	ERC												
	Conduct of disinfection of premises	ERC	No	Small Value Procurement							1,500,000.00			Disinfection of the office
	Token / Gratuity for Volunteers and Other Medical Professionals during the DFA Vaccination Program	ERC									1,000,000.00			Grant of gratuity/token for the hard work and dedication for the services rendered during the DFA Vaccination Program, in cooperation with Department of Health (DOH), and Pasay and Manila LGUs. The volunteers are the vaccinators, screeners, supervising personnel from DOH, and Pasay/Manila LGUs, cleaners and security personnel.
	<b>OFFICE OF THE UNDERSECRETARY FOR BILATERAL RELATIONS AND ASEAN AFFAIRS</b>													
	<b>Foreign Travels Expenses</b>	UBRAA	NO		N/A	N/A	Jan-Dec	Jan-Dec	GAA		6,115,700.00	6,115,700.00		Plane Ticket DSA
	<b>Training Expenses</b>	UBRAA	NO		N/A	N/A	Jan-Dec	Jan-Dec	GAA		81,900.00	81,900.00		Team Building
	<b>Supplies and Materials</b>													

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Office Supplies Expenses	UBRAA	NO	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	150,000.00	150,000.00		
	ICT Office Supplies	UBRAA		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		
	Fuel, Oil and Lubricants Expenses	UBRAA		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	30,000.00	30,000.00		
	Textbooks and Instructional Materials Expense	UBRAA		Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA	69,000.00	69,000.00		
	<b>Semi-Expendible Expenses</b>												
	Other Supplies and Materials Expenses	UBRAA	NO	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	30,000.00	30,000.00		
	Furniture & Fixtures	UBRAA		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		
	ICT Office Equipment	UBRAA		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		
	<b>Utility Expenses</b>	UBRAA			<b>N/A</b>	<b>N/A</b>	<b>Jan-Dec</b>	<b>Jan-Dec</b>	<b>GAA</b>	<b>29,000.00</b>	<b>29,000.00</b>		<b>Water Expenses</b>
	<b>Communications Services</b>												
	Mobile	UBRAA	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	240,000.00	240,000.00		
	Landline	UBRAA	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	190,000.00	190,000.00		
	Cable, Satellite, Telegraph and Radio	UBRAA	No	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	29,000.00	29,000.00		
	<b>Extraordinary and Miscellaneous Expenses</b>	UBRAA	<b>NO</b>		<b>N/A</b>	<b>N/A</b>	<b>Jan-Dec</b>	<b>Jan-Dec</b>	<b>GAA</b>	<b>192,000.00</b>	<b>192,000.00</b>		
	<b>Professional Services</b>	UBRAA	<b>NO</b>	Section 53.7	<b>N/A</b>	<b>N/A</b>	<b>Jan-Dec</b>	<b>Jan-Dec</b>	<b>GAA</b>	<b>50,000.00</b>	<b>50,000.00</b>		<b>Consultancy Services</b>
	<b>Repairs and Maintenance-Buildings and Other Structures</b>	UBRAA	<b>NO</b>	Small Value Procurement	<b>N/A</b>	<b>N/A</b>	<b>Jan-Dec</b>	<b>Jan-Dec</b>	<b>GAA</b>	<b>55,000.00</b>	<b>55,000.00</b>		<b>R&amp;M-Other Structures</b>
	<b>Other Maintenance and Operating Expenses</b>	UBRAA	<b>NO</b>		<b>N/A</b>	<b>N/A</b>	<b>Jan-Dec</b>	<b>Jan-Dec</b>	<b>GAA</b>	<b>361,000.00</b>	<b>361,000.00</b>		<b>Representation Expenses</b>
	<b>Rent / Lease Expenses</b>												
	Rents - Motor Vehicles	UBRAA	Yes	Public Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	2,187,000.00	2,187,000.00		
	Rents- Equipment	UBRAA	Yes	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	140,000.00	140,000.00		
	<b>Subscription Expenses</b>												
	ICT Software Subscription	UBRAA	No	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	1,100,000.00	1,100,000.00		
	Library and Other Reading Materials Subscription Expenses	UBRAA	No	Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA	45,000.00	45,000.00		
	<b>OFFICE OF UNITED NATIONS AND INTERNATIONAL ORGANIZATIONS</b>												
	<b>Travelling Expenses</b>												
	Local Travels	UNIO	NO		N/A	N/A	Jan-Dec	Jan-Dec	GAA	630,000.00	630,000.00		Transportation Ticket (includes hotel, meals, incidental and travel-related allowances)
	Foreign Travels	UNIO	NO		N/A	N/A	Jan-Dec	Jan-Dec	GAA	4,803,300.00	4,803,300.00		Plane Ticket (includes DSA, hotel, meals, incidental and pre-departure allowances)
	<b>Training Expenses</b>	UNIO	<b>NO</b>	LOV/Section 53.7/SVP	<b>N/A</b>	<b>N/A</b>	<b>Jan-Dec</b>	<b>Jan-Dec</b>	<b>GAA</b>	<b>551,700.00</b>	<b>551,700.00</b>		<b>Lease of Venue/Catering Services, honoraria and other training-related expenses</b>
	<b>Representation Expenses</b>												
	Inter-Agency Meetings, hosting of events and receptions, tokens and other meeting expenses	UNIO	NO	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	1,000,000.00	1,000,000.00		Meals, tokens and other meeting expenses
	UN Day Celebration	UNIO	NO	LOV	N/A	N/A	Oct	Oct	GAA	299,000.00	299,000.00		Lease of Venue/Catering Services
				SVP									Tokens/Souvenirs
	Celebration of UN-related events organized by UNIO	UNIO	NO	SVP/LOV	N/A	N/A	Jan-Dec	Jan-Dec	GAA	900,000.00	900,000.00		Catering Services/Lease of Venue/Tokens/Souvenir
	Diplomatic Briefings	UNIO	NO	SVP/LOV	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		Lease of Venue/Catering Services

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Campaign Receptions for Philippine Candidatures	UNIO	NO	SVP/LOV	N/A	N/A	Jan-Dec	Jan-Dec	GAA	300,000.00	300,000.00		Lease of Venue/Catering Services/Tolens/Souvenirs
	Hosting of ICF Review Panel Meetings	UNIO	NO	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00	50,000.00		Catering Services
	<b>Supplies and Materials</b>												
	ICT Office Supplies	UNIO	NO	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	322,801.68	322,801.68		
	Office Supplies Expenses	UNIO		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	400,000.00	400,000.00		
	Non-Accountable Forms Expenses	UNIO		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	60,000.00	60,000.00		
	<b>Communication Expenses</b>												
	Postage and Courier Service	UNIO	NO		N/A	N/A	Jan-Dec	Jan-Dec	GAA	694,000.00	694,000.00		
	Mobile	UNIO	NO	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	120,000.00	120,000.00		
	Cable/Satellite/Telegraph/Radio Expenses	UNIO	NO	WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA	23,000.00	23,000.00		
	<b>Confidential, Intelligence and Extraordinary Services</b>	UNIO	<b>NO</b>		<b>N/A</b>	<b>N/A</b>	<b>Jan-Dec</b>	<b>Jan-Dec</b>	<b>GAA</b>	<b>150,000.00</b>	<b>150,000.00</b>		<b>Extraordinary and Miscellaneous Services</b>
	<b>Rent/Lease Expenses</b>												
	Rent: Motor Vehicles		NO	Public Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	895,528.32	895,528.32		
	Rent: Equipments		NO	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	802,000.00	802,000.00		
	<b>Subscription Expenses</b>												
	ICT Software Subscription/ERPS		NO	Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	207,000.00	207,000.00		ICT Software Subscriptions
	Library and other Reading Materials Subscription Expenses		NO	Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA	20,670.00	20,670.00		Library and reading materials (local newspapers)
	OUMAIER-CDU												
	Travelling Expenses	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA	4,550,000.00			
	Local Travel	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Local Travel - Attendance in Cultural Activities and Programs	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA	1,290,000.00			
	Local Travel - Attendance in Cultural Activities and Programs	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA	10,000.00			
	Foreign Travel	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Foreign Travel - Attendance in Cultural Activities and Programs	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA	3,250,000.00			
	Training and Scholarship Expenses	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	ICT Training Expenses	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA	18,000.00			
	Training Expenses	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA	200,000.00			
	Supplies & Materials	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	ICT Office Supplies Expenses	OPCD-CDD		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	200,000.00			
	Office Supplies Expenses	OPCD-CDD		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	212,832.57			
	Office Supplies Expenses	OPCD-CDD		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	451,167.43			
	Drugs and Medicine Expenses	OPCD-CDD		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	250,000.00			
	Fuel, Oil and Lubricants Expenses	OPCD-CDD		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	20,000.00			
	Semi-Expendable - Office Equipment	OPCD-CDD		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	65,000.00			
	Semi-Expendable M&E - Information and Communications Technology Equipment	OPCD-CDD		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	150,000.00			
	Other Supplies and Materials Expenses	OPCD-CDD		Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GAA	300,000.00			
	Communications Services	OPCD-CDD		WETI	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Professional Services	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA	2,700,000.00			
	Additional Personnel for CDD Jan-Jun 2023	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA	750,000.00			
	Additional Personnel for CDD Jul-Dec 2023	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA	750,000.00			

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Creative Industries Boost	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA	8,220,000.00			
	Historical Milestones	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA	8,220,000.00			
	Living Traditions Showcase	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA	8,220,000.00			
	Printing and Publication Expenses	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
		OPCD-CDD		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	1,000,000.00			
		OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Representation Expenses	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Hosting of inter-agency and inter-stakeholder meetings and events	OPCD-CDD		Lease of Venue	N/A	N/A	Jan-Dec	Jan-Dec	GAA	50,000.00			
	Various meetings/hostings/events	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA	450,000.00			
	Support to FSPs	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA	5,000,000.00			
		OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Rents/ Lease Expenses	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Lease/Rent of Motor Vehicle for OPCD Personnel	OPCD-CDD		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	1,000,000.00			
	Lease of Photocopier for CDD Personnel	OPCD-CDD		Competitive Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GAA	300,000.00			
	Lease of ICT Equipment for CDD Personnel	OPCD-CDD		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	1,500,000.00			
		OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Subscription Expenses	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	ICT Software Subscription	OPCD-CDD		Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GAA	1,000,000.00			
	Library and other reading materials	OPCD-CDD		Section 53.6	N/A	N/A	Jan-Dec	Jan-Dec	GAA	20,000.00			
		OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Other Maintenance and Operating Expenses	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Notarial Expenses	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA	10,000.00			
	Toll Fees	OPCD-CDD			N/A	N/A	Jan-Dec	Jan-Dec	GAA	10,000.00			
	<b>OUMAIER-APEC</b>	OUMAIER-APEC											
	<b>TRAVELLING EXPENSES</b>	OUMAIER-APEC											
	<b>Local Travel</b>	OUMAIER-APEC								200,000.00	200,000.00		
	APEC Local Meetings	OUMAIER-APEC											Plane Ticket / DSE / Other allowances and miscellaneous and incidental expenses
		OUMAIER-APEC											
	<b>Foreign Travel</b>	OUMAIER-APEC								8,514,300.00	8,514,300.00		
	Asia Pacific Economic Cooperation Meetings	OUMAIER-APEC											Plane Ticket / DSA / Other allowances and miscellaneous and incidental expenses
		OUMAIER-APEC								817,835.00	817,835.00		
	Asia Cooperation Dialogue Meetings	OUMAIER-APEC											Plane Ticket / DSA / Other allowances and miscellaneous and incidental expenses
		OUMAIER-APEC								817,835.00	817,835.00		
	World Economic Forum Meetings	OUMAIER-APEC											Plane Ticket / DSA / Other allowances and miscellaneous and incidental expenses
		OUMAIER-APEC											
	<b>Training &amp; Scholarship Expenses</b>	OUMAIER-APEC								100,000.00	100,000.00		

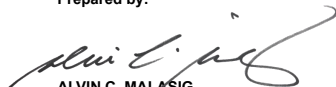
DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)	
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO		
	<b>Supplies and Materials Expenses</b>													Logistics, training supplies and miscellaneous expenses, registration fees, honoraria/speaker/moderator service fees, meals and beverages, transportation, tokens and gifts
	Common Use Office Supplies	OUMAIER-APEC												
	ICT Office Supplies	OUMAIER-APEC		Shopping							80,000.00	80,000.00		Office supplies for APEC
	Common Use ICT Office Supplies	OUMAIER-APEC												
	Semi-Expendable ICT Equipment	OUMAIER-APEC		Shopping							80,000.00	80,000.00		ICT office supplies for A
	Common Use Semi-Expendable ICT Equipment	OUMAIER-APEC												
	<b>Communication Services</b>	OUMAIER-APEC		WETI							120,000.00	120,000.00		
	<b>Mobile</b>	OUMAIER-APEC												Semi-expendable ICT e
	Mobile Load Cards	OUMAIER-APEC												
	<b>Landline</b>	OUMAIER-APEC		WETI										
	<b>Postage and Courier Services</b>	OUMAIER-APEC									60,000.00	60,000.00		
		OUMAIER-APEC		WETI							30,000.00	30,000.00		Prepaid load cards for o
	<b>Professional Services</b>	OUMAIER-APEC									70,000.00	70,000.00		For official use and coo
	<b>Other Professional Services</b>	OUMAIER-APEC												Use of Courier Services
	Technical Consultants and Contract of Service	OUMAIER-APEC												
	RT-PCR Swab Test and Medical Services	OUMAIER-APEC		SVP							1,440,000.00	1,440,000.00		
	<b>Representation Expenses</b>	OUMAIER-APEC									350,000.00	350,000.00		Hiring of consultants an
	Technical Board on APEC Matters (TBAM) Meetings	OUMAIER-APEC												Covid-19 testing and other related medical expenses
	Inter-Office Coordination Meetings	OUMAIER-APEC		NP-53.10 Lease of Real Property and Venue NP-53.9 Small Value Procurement							436,030.00	436,030.00		
	Hostings of APEC Meetings and Conferences	OUMAIER-APEC		NP-53.10 Lease of Real Property and Venue NP-53.9 Small Value Procurement							200,000.00	200,000.00		Catering Services, Meal
	APEC PH Customized / Artisanal Tokens			SVP							750,000.00	750,000.00		Catering Services, Meal
	APEC PH Commemorative Stamps Project			NP-53.9 - Small Value Procurement							500,000.00	500,000.00		Catering Services, Meal
														Procurement and distribution of tokens and APEC PH Customized tokens and official gifts to Diplomatic Corps, TBAM Members and other Stakeholders

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMP/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			(brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	APEC PH Coffee Table Book Project			Small Value Procurement						500,000.00	500,000.00		
													Procurement and Distribution of APEC Commemorative Stamps from PhilPost
	<b>Membership Dues and Contributions to Organizations</b>												
				NP-53.5 - Agency to Agency Procurement						3,000,000.00	3,000,000.00		
	APEC Policy Support Unit (PSU)									1,530,000.00	1,530,000.00		Publication and Distribution of APEC Coffee Table Book Project
	Pacific Economic Cooperation Council (PECC)									1,150,000.00	1,150,000.00		
	<b>Subscription Expenses</b>												PHL annual contribution
	ICT Software subscriptions and Web Services			SVP						70,000.00	70,000.00		PHL annual contribution
	<b>Rent/Lease Expenses</b>												Online video conferencing, software and storage subscriptions
	<b>ICT Machinery and Equipment</b>									320,000.00	320,000.00		Lease of common use ICT equipment for APEC meetings and conferences
	<b>Rent - Motor Vehicle</b>		YES	Competitive Bidding						1,000,000.00	1,000,000.00		
	<b>OUMAIER- ERU</b>												
	<b>Training Expenses</b>	OUMAIER-ERU	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Online and physical seminars and trainings (economic diplomacy, economic research, specialized topics on economic participation of women and data management)	OUMAIER-ERU	No	LOV/SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	615,000.00			
	<b>Representation Expenses</b>	OUMAIER-ERU	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Inter-office coordination meetings, consultation with other offices, organizations and institutions	OUMAIER-ERU	No	LOV/SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA	150,000.00			
	<b>Other Professional Services</b>	OUMAIER-ERU	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	Hiring of consultants and personnel on COS basis to meet ERU's specialized research undertaking	OUMAIER-ERU	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	1,440,000.00			
	<b>ICT Software Subscription Expenses</b>	OUMAIER-ERU	No	SVP	N/A	N/A	Jan-Dec	Jan-Dec	GAA				
	<b>Economic Digitalization Project</b>	OUMAIER-ERU	No		N/A	N/A	Jan-Dec	Jan-Dec	GAA	4,000,000.00			
										6,759,274,289.63	4,750,419,892.80	808,949,000.00	

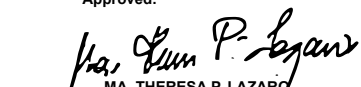
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