

**Republic of the Philippines
Department of Foreign Affairs
Bids and Awards Committee (BAC)**

MINUTES OF THE MEETING

Procurement Project: Advance Malware Protection, Database Security and Application Security Solutions

Activity Conducted: Pre-Bid Conference

Date and Time: 4 June 2019; 10:00 A.M.

Venue: BAC Conference Room, 12th Floor, DFA Main Bldg.

I. ATTENDEES

BAC MEMBERS

Ms. Mary Luck S. Hicarte	Alternate Vice-Chairperson
Ms. Susan Phoebe R. Sabado	BAC Member
Ms. Joy Anne B. Lai	Provisional BAC Member
Mr. Rovel Ticzon	End-user Representative (OAMSS – ITCRD)
Ms. April Aliwalas	End-User Representative (OAMSS – ITCRD)

TWG MEMBERS

Ms. Grace C. Fernandez	Member
Ms. Juan Gerardo V. Garcia	Member

BAC SECRETARIAT

Mr. Teddy Edmund T. Pavon	Head
Mr. Linoernbar D. Blanco	Member
Ms. Micaella J. Tobias	Member

BIDDER/S

Ms. Loida Evangelista	Masangkay Computer Central
Mr. Nicko Navarrete	Masangkay Computer Central
Mr. Arvin Magsombol	Microdata
Ms. Princess Eleazar	Microdata
Ms. Mayete Austria	Digicom
Mr. Don Anthony Pantti	Digicom
Ms. Malou Morena	CI Tech

II. CALL TO ORDER

The meeting was called to order at 10:13 a.m. upon confirmation of a quorum by the BAC Secretariat.

III. POINTS DISCUSSED / ACTIONS TAKEN

- The Alternate Vice-Chairperson introduced the attendees and four (4) potential bidders namely, Masangkay Computer Central, Microdata, Digicom and CI Tech.
- The Committee went through the Terms of Reference (ToR) for the Procurement of Advance Malware Protection, Database Security and Application Security Solutions with an Approved Budget for the Contract of ten million pesos (PhP 10,000,000.00) only.
- The bidder asked the end-user if the malware's set up is on the premise of the building or if it's cloud-based. The end-user noted that it will be included on the Supplemental/Bid Bulletin.
- On item IV.2, the bidder asked if the Committee can consider Certified Partner of the brand be offer to invite more prospective bidders. The end-user said that they will consider.
- The schedule of activities will be as follows:
 - a. Submission and Receipt of Bids – 17 June 2019, 12:00 noon
 - b. Bid Opening – 17 June 2019, 2:00 p.m.
 - c. Post-Qualification – 21 June 2019, 10:00 a.m.

IV. ADJOURNMENT

There having been no other remaining matters to be discussed, the Alternate Vice-Chairperson thanked everyone and adjourned the meeting at 10:37 a.m.

Minutes taker: **Ms. Micaella J. Tobias**
BAC Secretariat Member

Noted by: **Mr. Teddy Edmund T. Pavon**
BAC Secretariat Head