

**Republic of the Philippines  
Department of Foreign Affairs  
Bids and Awards Committee (BAC)**

**MINUTES OF THE MEETING**

**Procurement Project:** Cybersecurity Management System for the Enterprise Resource Planning System (ERPS) Endpoint

**Activity Conducted:** Pre-Bid Conference

**Date and Time:** 15 October 2019; 10:00 A.M.

**Venue:** BAC Conference Room, 12<sup>th</sup> Floor, DFA Main Bldg.

**I. ATTENDEES**

**BAC MEMBERS**

|  |                                      |
|--|--------------------------------------|
| <b>Ms. Imelda M. Panolong</b>            | Chairperson                          |
| <b>Ms. Susan Phoebe R. Sabado</b>        | Member                               |
| <b>Ms. Leslie C. Escosura-Bustamante</b> | Alternate Member                     |
| <b>Ms. April Rose D. Aliwalas</b>        | End-User Representative (OAMSS-ICTD) |

**TECHNICAL WORKING GROUP**

|                                   |        |
|-----------------------------------|--------|
| <b>Mr. Juan Gerardo V. Garcia</b> | Member |
|-----------------------------------|--------|

**BAC SECRETARIAT**

|                                  |        |
|----------------------------------|--------|
| <b>Mr. Teddy Edmund T. Pavon</b> | Head   |
| <b>Mr. Linoernbar D. Blanco</b>  | Member |
| <b>Ms. Micaella J. Tobias</b>    | Member |

**BIDDER/S**

|                             |                     |
|-----------------------------|---------------------|
| <b>Mr. Edmark Billones</b>  | SGV                 |
| <b>Mr. Jet Chua</b>         | SGV                 |
| <b>Ms. Karen Supnet</b>     | Globe Telecom       |
| <b>Mr. Romeo Buban</b>      | Globe Telecom       |
| <b>Ms. Carolle Fernando</b> | NETSEC Technologies |
| <b>Ms. Del Diezma</b>       | Radenta             |
| <b>Ms. Crisha Enriquez</b>  | Radenta             |

## **II. CALL TO ORDER**

The meeting was called to order at 10:17 a.m. upon confirmation of a quorum by the BAC Secretariat.

## **III. POINTS DISCUSSED / ACTIONS TAKEN**

- The Chairperson introduced the attendees and four (4) potential bidders namely, SGV, Globe Telecom, NETSEC Technologies and Radenta.
- The Committee went through the Terms of Reference (ToR) for the Procurement of Cybersecurity Management System for the Enterprise Resource Planning System (ERPS) Endpoint with an Approved Budget for the Contract (ABC) of Seven Million Three Hundred Thousand Pesos (Php 7,300,000.00) only.
- The Committee made the following clarification:
  - Installation and configuration of the of all security appliance will be on premise.
  - As- built documentation shall be on high level diagram.
  - The 800 endpoint are mainly for desktops and laptops.
  - There are currently 2,350 mailboxes accounts.
  - Delivery of the system shall be within 45 calendar days.
- A typographical error on III.1.2 has been corrected.
- A Supplemental/Bid Bulletin will be posted.
- The schedule of activities will be as follows:
  - Submission and Receipt of Bids – 28 October 2019. 12:00 p.m.
  - Bid Opening – 28 October 2019, 2:00 p.m.
  - Post-Qualification – 31 October 2019, 10:00 a.m.

## **IV. ADJOURNMENT**

There having been no other remaining matters to be discussed, the Chairperson thanked everyone and adjourned the meeting at 10:45 a.m.

Minutes taker: **Ms. Micaella J. Tobias**  
**BAC Member**

Noted by: **Mr. Teddy Edmund T. Pavon**  
**BAC Secretariat Head**