

Department of Foreign Affairs  
ANNUAL PROCUREMENT PLAN - CY 2012

Code PAP	Procurement/Activity/ Project	Mode of Procurement	Schedule for Each Procurement Activity									Source of Funds	Estimated Budget (PhP)		
			Pre-Proc Conf	Ads/Postin g of ITB	Pre-Bid Conference	Sub./Receipt & Opening of bids	Bid Eval.	Post Qual.	Approval of Resolution & Issuance of NoA	Contract Prep. & Signing	NTP Prep & Issuance		Total	MOOE	CO
<b>Office of the Secretary</b>															
	Common Office & Electrical Supplies	NP-S/SVP/PS											4,469,856.75		
	Philippine flags	NP-S/SVP/DC											20,000.00		
	Office Equipment, computer parts/supplies	NP-S/SVP/PS/DC											3,962,812.05		
	Motor vehicles supplies	NP-S/SVP/DC											119,500.00		
	Gifts (various) given by the Secretary to various Government Officials and foreign dignitaries	NP-S/SVP/DC											3,500,000.00		
	Wines & liquours	NP-S/SVP/DC											3,322,800.00		
	Framing, picture developing and printing	NP-SVP/S/DC											250,000.00		
	Subscriptions (mobile/newspaper/magazine	NP-SVP/S/DC/PB											450,000.00		
	Job Order(Repair/Renovation/Relocation)	NP-SVP/S											1,600,000.00		
	Transportation(Purchase or Lease Basis)	PB/DC											6,408,000.00		
	Official Foreign Travels	NP-SVP/S											5,332,469.50		
	<b>Subtotal</b>												<b>29,435,438.30</b>		
<b>Internal Audit Services</b>															
	Office Supplies	NP-S/SVP/PS/DC											450,000.00		
	Subscriptions (Phone/Newspapers/books	NP-SVP/DC											272,500.00		
	Foreign and Local Travels	NP-S/SVP											1,597,000.00		
	Training/Seminars/Workshop/Scholarships	NP-SVP/DC/S/AA											150,000.00		
	Repairs/ Renovation/Relocation	NP-SVP/S/PB											184,500.00		
	<b>Subtotal</b>												<b>2,654,000.00</b>		
<b>DLLU</b>															
	Travels	NP-SVP/S											700,000.00		
	Subscriptions	NP-SVP/S/DC											53,888.00		
	Office Equipment, computer/furnitures	NP-SVP/S/PB											370,000.00		
	Extraordinary/Miscellaneous	NP-SVP/S											100,000.00		
	Motor vehicle lease/rental	PB/NP-SVP/DC											500,000.00		
	<b>Subtotal</b>												<b>1,723,888.00</b>		

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<b>CORATEL &amp; MIS Division</b>																
	Local Travel (Installation/Repair/IT Maintenance at RCOs)	NP-S/SVP												270,000.00		
	Common Office Supplies/IT equipment, supplies and materials	NP-SVP/S/PS/PB												834,000.00		
	Servers, Network Attached Storage, External HD, back-up servers, storage devices, etc.	PB/NP-SVP												1,100,000.00		
	Lease of DFA Computer units	PB/NP-SVP												4,700,000.00		
	Photocopiers	PB/NP-SVP												700,000.00		
	Anti-Virus system ( licenses & servers)	PB/NP-SVP												800,000.00		
	DFA Webhosting	NP-SVP/S/PB												300,000.00		
	Unified Threat Management (Cyberroam) Aseana OCA Office-license valid Apr 2012	NP-SVP/S/DC												150,000.00		
	Trunklines at DFA Main (Telephone lines)	PB/DC												4,500,000.00		
	Leased line bet. DFA main and OCA Aseana Office (tel. lines)	NP-DC												350,000.00		
	CMISD Direct Lines	NP-DC/SVP												400,000.00		
	Primary Internet Service Provider	NP-DC												2,490,000.00		
	Secondary Internet Service Provider	NP-SVP/S/DC												700,000.00		
	Installation of Add'l access point, wifi	NP-DC/PB												1,000,000.00		
	Maintenance for UPS for DFA Server	NP-DC/SVP												195,000.00		
	Maintenance for Zimbra DFA Internal email system	NP-DC/SVP												90,000.00		
	<b>Subtotal</b>													<b>18,579,000.00</b>		
<b>Office of Intelligence &amp; Security</b>																
	Office/Electrical Supplies	NP-S/SVP/PB/DC												323,892.25		
	Office equipment/furnitures	NP-SVP/S/PB/DC												286,600.00		
	Hosting of Activities	NP-SVP/S/AA												681,300.00		
	Seminar/Workshop	NP-SVP/S/AA												9,000.00		
	<b>Subtotal</b>													<b>1,300,792.25</b>		

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<b>PUBLIC INFORMATION SERVICES UNIT (PISU)</b>																								
	Common Office /Computer and Electrical Supplies	NP-SVP/S/PS/PB												208,967.05										
	Foreign and local travels	NP-SVP/S	Jan-Dec 2012										293,120.00											
	Lease of motor vehicles	NP-SVP/S											300,000.00											
	Lease of photocopying machine	NP-SVP/S											420,000.00											
	Communications subscriptions (mobile/landline)	NP-SVP/S/DC											250,000.00											
	Office Repairs and renovation	NP-SVP/S/PB											1,500,000.00											
	Office Equipment, computer parts, furniture	NP-SVP/S/PB											729,000.00											
	Airconditioning units	NP-SVP/S/PB/DC											150,000.00											
	Publication/Advertising	NP-SVP/S/DC										Jan-Dec 2012										50,000.00		
	<b>Subtotal</b>																					<b>3,901,087.05</b>		
<b>Office of the Undersecretary for Migrant Workers Affairs</b>																								
	Office Supplies	NP-SVP/S/PB/PS											no data											
	Office Equipment and furnitures	NP-SVP/S/PB/PS	Jan-Dec. 2012										3,685,000.00											
	Office Renovation/repair	NP-SVP/S/PB											1,450,000.00											
	Communications device and subscription	NP-SVP/S/DC											1,450,000.00											
	Conference/Meetings	NP-SVP/S/LV											10,000,000.00											
	Conference room furnitures outlay	NP-SVP/S/PB/LV											1,070,800.00											
	<b>Subtotal</b>												<b>17,655,800.00</b>											
<b>Office of the Undersecretary for International Economic Relations</b>																								
	Office supplies/materials	NP-SVP/S/PB/PS	Jan-Dec 2012										448,181.43											
	Renovation to transform Bulwagang Quirino into Sentro Rizal	PB/AA/DC/SVP	Jan-Dec 2012										9,425,000.00											
	Proposed Cultural Diplomacy Unit/Office		Jan-Dec 2012																					
	Renovations	PB/NP-SVP											5,000,000.00											

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	Furnitures and Equipment	NP-SVP/S/PB												2,040,000.00		
	Lightings, sound, camera	NP-SVP/S												1,450,000.00		
	Panels frames for exhibitions	NP-SVP/S/DC												1,125,000.00		
	Coaster and van (1 each) for transportation	PB												4,200,000.00		
	communications device	NP-SVP/S												100,000.00		
	Collection of cultural products including subscriptions to cultural diplomacy journal	NP-SVP/S/PB												536,000.00		
	Office renovations and repair	NP-SVP/S/PB												1,887,200.00		
	Equipments (PC,UPS, AC,Printer, LCD TV, Ref, Camera)	NP-SVP/S/PB								Jan-Dec 2012				1,628,500.00		
	Web hosting	NP-SVP/S								Jan-Dec 2012				72,000.00		
	Newspaper and magazine subscription	NP-SVP/S/PB/DC								Jan-Dec 2012				106,900.00		
	<b>Subtotal</b>													<b>28,018,781.43</b>		
<b>OFFICE OF THE UNDERSECRETARY FOR ADMINISTRATION</b>																
	Office/Computer/Electrical Supplies	NP-S/SVP/PS/PB												1,155,613.92		
	Travel Arrangements	NP-SVP/S												1,711,706.00		
	Trainings/Seminar	NP-SVP/S/AA/DC												203,594.00		
	Rent/lease/subscriptions/communication	NP-SVP/S/DC/PB												807,898.08		
	Office furnitures/equipment	NP-SVP/S/PS/PB												120,988.00		
	Repair/renovation/relocation	NP-SVP/S/DC/PB												380,000.00		
	Hosting of Meetings	NP-SVP/S/LV								January-December 2012				800,400.00		
	<b>Subtotal</b>													<b>5,180,200.00</b>		
<b>Board of Foreign Service Examinations</b>																
	Office/Computer/Electrical Supplies	NP-S/SVP/PS/PB												179,642.51		
	Service Fees/Professional Fees- CSC	NP-DC/AA								January-December 2012				1,758,750.00		
	Travel Arrangements	NP-SVP/S												945,000.00		
	Conduct of Examinations-Related Expenses	NP-SVP/S/DC/AA								Jan-Dec 2012				3,404,000.00		

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			Pre-Proc Conf	Ads/Postin g of ITB	Pre-Bid Conference	Sub./Receipt & Opening of bids	Bid Eval.	Post Qual.	Approval of Resolution & Issuance of NoA	Contract Prep. & Signing	NTP Prep & Issuance		Total	MOOE	CO	
	Mgt. Assesment Fees (DAP)	NP-DC/AA												1,992,900.00		
	Psychological Examination Fees	NP-SVP/S/DC												1,230,000.00		
	Honoraria for examiners/interviewers	NP-SVP/S/DC	Jan-Dec 2012											2,602,638.00		
	Communications/advertising/delivery	NP-SVP/S												1,719,700.00		
	<b>Subtotal</b>													<b>13,832,630.51</b>		
<b>Office of Fiscal Management</b>																
	Foreign Travel	NP-SVP/S												8,912,460.75		
	Local Travel	NP-SVP/S												884,400.00		
	Seminars	NP-SVP/S/DC/LV												1,382,400.00		
	Office Renovations, repairs, maintenance	NP-SVP/S/PB/DC	Jan-Dec 2012											1,500,000.00		
	<b>Subtotal</b>													<b>12,679,260.75</b>		
<b>Office of Personnel and Administrative Services</b>																
	Common Office & Electrical Supplies	NP-SVP/S/PS/PB												10,260,582.58		
	Office Equipment, computer parts, furniture	NP-SVP/S/PS/PB												8,318,203.16		
	Accountable forms (OR, authentication, etc.)	NP-DC/AA												71,064,800.00		
	Motor vehicle parts and supplies	NP-SVP/S/DC/PB												13,143,750.00		
	Purchase of examinations sets for employment of personnel	NP-SVP/DC												66,530.00		
	Car Insurance and registration fees	NP-SVP/DC												164,961.00		
	Flags	NP-SVP/S/DC/AA												3,685,920.00		
	Hosting of Activities	NP-SVP/S/DC/LV												15,075,000.00		
	Medical supplies	NP-SVP/S/DC/PB												1,932,573.17		
	Subscriptions-newspaper	NP-SVP/S/DC/PB												33,500.00		
	Subscriptions-mobile	NP-SVP/S												14,400.00		
	subscriptions-cable	NP-SVP/S	Jan-Dec 2012											182,700.00		

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	Repairs and maintenance of fingerscan	NP-DC/SVP												48,000.00		
	DFA Projects															
	A. Fire Protection System	PB/NP-SVP/DC/S												32,580,800.00		
	B. Electrical Works	PB/NP-SVP/DC/S												174,064,800.00		
	C. Elevator	PB/NP-SVP/DC/S												17,136,000.00		
	D. Civil Works	PB/NP-SVP/DC/S												232,758,400.00		
	E. Mechanical Works	PB/NP-SVP/DC/S												115,012,800.00		
	F. Plumbing Works	PB/NP-SVP/DC/S												2,632,000.00		
	G. Building Insurance	DC/AA												15,792,000.00		
	Building Maintenance (Materials, Tools & Equipment)															
	I. Mechanical Unit	PB/NP-SVP/DC/S												12,531,684.48		
	II. Electrical / Instrumentation Unit	PB/NP-SVP/DC/S												8,736,894.88		
	III. Carpentry Unit / Civil Works	PB/NP-SVP/DC/S												6,321,047.04		
	IV. Plumbing Unit	PB/NP-SVP/DC/S												8,277,464.29		
	V. Tools and Equipment	PB/NP-SVP/DC/S												6,254,133.49		
	<b>Subtotal</b>													<b>756,088,944.09</b>		
<b>Office of Legal Affairs</b>																
	Foreign Travel	NP-SVP/S												2,227,500.00		
	Local Travel	NP-SVP/S/LV												172,500.00		
	Rents/lease	NP-SVP/S/LV												720,000.00		
	Books, Newspapers subscriptions	NP-SVP/S/PB/DC												80,000.00		
	Repairs, Renovation, Maintenance	NP-SVP/S/PB/DC												440,000.00		
	Office Equipment outlay	NP-SVP/S/PB/DC												133,000.00		
	Hosting of Activities (MCLE)	NP-SVP/S/DC/AA												120,000.00		
	<b>Subtotal</b>													<b>3,893,000.00</b>		

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<b>Office of Protocol</b>																
	Office Supplies	NP-SVP/S/PS/PB												437,100.00		
	Office Equipment outlay	NP-SVP/S/PS/PB/DC												150,000.00		
	Extraordinary /Miscellaneous	NP-SVP/S/DC												400,000.00		
	Repairs, Renovation, Maintenance	NP-SVP/S/PS/PB/DC												396,800.00		
	Communications equipment/subscriptions	NP-SVP/S/DC									Jan-Dec 2012			1,885,500.00		
	Local & Foreign Travel	NP-SVP/S									Jan-Dec 2012			3,269,400.00		
	<b>Subtotal</b>													<b>6,538,800.00</b>		
<b>Office of Consular Affairs</b>																
	Office Supplies and materials	NP-SVP/S/PS/PB/DC												129,957,122.00		
	Accountable Forms (Passport/Visa/Consular Forms)	NP-DC/AA									Jan-Dec 2012			3,858,876,920.00		
	Office Equipment,computer parts, furniture	PS/PB/SVP/DC												32,054,850.00		
	Subscription	NP-SVP/S/PB/DC												2,296,500.00		
	Data Capturing Machine/equipment	PB/DC/AA												150,000,000.00		
	Machine Readable VISA sytem	PB/DC/AA												185,000,000.00		
	CCTV system	NP-SVP/S/DC/PB												700,000.00		
	Canopy Installation & materials	NP-SVP/S/PB												2,500,000.00		
	Paging System	NP-SVP/S/PB/DC												500,000.00		
	Relocation, Maintenance, Improvement	DC/S/SVP/PB												16,974,000.00		
	Local Travels (Mobile Passport)	NP-SVP/S/LV												3,768,169.60		
	Foreign Travels	NP-SVP/S												7,533,000.00		
	Travels to RCOs	NP-SVP/S/LV												2,236,528.00		
	Hosting of Meetings/Seminars/Workshops	NP-SVP/S/DC/LV									Jan-Dec 2012			19,358,825.00		
	<b>Subtotal</b>													<b>4,411,755,914.60</b>		

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<b>NCIE</b>																
	Common Office /Computer and Electrical Supplies	NP/SVP/S/PS/PB												937,930.00		
	Office Equipment,computer parts, furniture	NP-SVP/S/PS/PB/DC												819,500.00		
	Printing and Binding	NP-SVP/S/PB												100,000.00		
	Seminars/Workshops	NP-SVP/S/LV												256,000.00		
	Lease of Motor Vehicle	NP-SVP/S/PB												392,000.00		
	Travels	NP-SVP/S/PB												2,405,830.35		
	<b>Subtotal</b>													<b>4,911,260.35</b>		
<b>OFFICE OF THE UNDERSECRETARY FOR POLICY</b>																
	Common Office and Electrical Supplies	NP/SVP/S/PS/PB												249,695.13		
	Office Equipment/furnitures	NP-SVP/S/PS/PB/DC												201,815.68		
	Travels	NP-SVP/S												3,024,245.70		
	Subscriptions -magazine/cable	NP-SVP/S/PB/DC												132,436.00		
	Motor vehicle rental	NP-SVP/S												528,000.00		
	Photopier rental	NP-SVP/S/PB												96,000.00		
	<b>Subtotal</b>													<b>4,232,192.51</b>		
<b>United Nations and International Organization</b>																
	Travels	NP-SVP/S												47,472,865.45		
	Web Hosting SNAMM Portal	NP-SVP/S/DC											*	300,000.00		
	Meetings/Events/Seminar Hosting	NP-SVP/S/LV												526,000.00		
	Office Renovation/repair	NP/SVP/S/PS/PB												1,500,000.00		
	Office supplies/materials	NP-SVP/S/PS/PB												499,142.00		
	Books, newspaper/magazine /cable subscription	NP-SVP/S/PB/DC												93,767.00		
	Equipments , computers, appliances	NP-SVP/S/PS/PB												1,162,860.00		
	<b>Subtotal</b>													<b>51,554,634.45</b>		



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<b>Office of Middle East and Africa Affairs</b>																
	Office Supplies and Materials	NP-SVP/S/PS/PB	Jan-Dec 2012											no amount		
	Foreign Travel to attend meetings, consultations, seminars, etc.	NP-SVP/S												3,600,000.00		
	Hosting of meetings, visits, events, etc	NP-SVP/S/LV												22,497,000.00		
	News, magazine, cable subscription	NP-SVP/S/DC												117,900.00		
	Office equipment	NP-SVP/S/PS/PB/DC	Jan-Dec 2012											no amount		
	<b>Subtotal</b>												<b>26,214,900.00</b>			
<b>ASPAC</b>																
	Office Supplies and Materials	NP-SVP/S/PS/PB												1,496,021.80		
	Hosting of meetings, visits, events -Div. I	NP-SVP/S/PB/LV												7,450,690.05		
	Foreign Travel to attend meetings, consultations, seminars, visits, etc.	NP-SVP/S/PB/LV												3,604,950.00		
	Hosting of meetings, visits, events -Div. II	NP-SVP/S/PB/LV												1,709,540.00		
	Hosting of meetings, visits, events -Div. III- A	NP-SVP/S/PB/LV	Jan-Dec 2012											6,929,000.00		
	Hosting Activities-Div III-B/IV	NP-SVP/S/PB/LV												2,232,308.10		
	Hosting of meetings, visits, events -Div. IV	NP-SVP/S/PB/LV	Jan-Dec 2012											7,370,915.00		
	<b>Subtotal</b>												<b>30,793,424.95</b>			
<b>Office of ASEAN Affairs</b>																
	Office Supplies and Materials	NP-SVP/S/PS/PB	Jan-Dec 2012											3,417,146.83		
	Office Equipment, materials, furniture	NP-SVP/S/PS/PB/DC	Jan-Dec 2012											644,680.00		
	Lease of IT, audio/video equipment for hosting of int'l. meetings/conferences	NP-SVP/S/PB	Jan-Dec 2012											2,111,100.00		
	Subscriptions/rentals	NP-SVP/S/PB/DC												731,300.00		
	Office repairs, renovation, maintenance	NP-SVP/S/PB												198,425.00		
	Foreign Travels-Division 1	NP-SVP/S/PB												16,041,110.00		
	Foreign Travels-Division 2	NP-SVP/S/PB												5,945,996.70		
	Foreign Travels-Division 3	NP-SVP/S/PB	Jan-Dec 2012											2,603,101.56		

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	Foreign Travels-Division 4	NP-SVP/S/PB													1,023,645.21		
	Foreign Travels-Division 5	NP-SVP/S/PB													10,442,804.43		
	PH Hostings of Meetings	NP-SVP/S/PB/DC/LV												ICF /GoP	40,074,580.00		
	<b>Subtotal</b>														<b>83,233,889.73</b>		
<b>Office of American Affairs</b>																	
	Office Supplies and Materials	NP-SVP/S/PS/PB													519,145.34		
	Local travels to attend/assist meetings	NP-SVP/S/LV													51,200.00		
	Foreign travels to attend int'l meetings, consultations, etc	NP-SVP/S/PB													10,236,917.00		
	Hosting of activities	NP-SVP/S/PB/LV													2,378,400.00		
	FEALAC local travels	NP-SVP/S/PB/LV													94,200.00		
	FEALAC foreign travels	NP-SVP/S													3,678,201.20		
	lease, subscriptions	NP-SVP/S/DC													303,604.00		
	Printing, advertising, publication, subtitling	NP-SVP/S/PB/DC													905,000.00		
	Training amd Scholarship	NP-SVP/S/DC/AA													800,000.00		
	Office Renovations & furniture outlay	NP-SVP/S/PB													300,000.00		
	<b>Subtotal</b>														<b>19,266,667.54</b>		
<b>Office of European Affairs</b>																	
	Office Supplies and Materials	NP-SVP/S/PS/PB															
	Office Equipment, materials, furniture	NP-SVP/S/PS/PB/DC													207,013.60		
	Subscription (magazine, newspaper, cable)	NP-SVP/S/DC/PB													1,327,200.00		
	Subscriptions (mobile/landline)	NP-SVP/S													81,600.00		
	Hosting of Activities	NP-SVP/S/PB/LV													1,357,860.00		
	Travels	NP-SVP/S/LV															
	<b>Subtotal</b>														<b>2,973,673.60</b>		
<b>Office of Strategic Planning and Policy Coordination</b>																	
	Local and foreign travels	NP-SVP/S/LV													7,874,839.25		

Department of Foreign Affairs  
ANNUAL PROCUREMENT PLAN - CY 2012

Code PAP	Procurement/Activity/ Project	Mode of Procurement	Schedule for Each Procurement Activity										Source of Funds	Estimated Budget (PhP)			
			Pre-Proc Conf	Ads/Postin g of ITB	Pre-Bid Conference	Sub./Receipt & Opening of bids	Bid Eval.	Post Qual.	Approval of Resolution & Issuance of NoA	Contract Prep. & Signing	NTP Prep & Issuance	Total		MOOE	CO		
	Communications services	NP-SVP/S													242,000.00		
	Repairs and Maintenance	NP-SVP/S/PB/DC													426,250.00		
	Supplies and materials	NP-SVP/S/PS/PB													1,091,607.00		
	Rents and subscription	NP-DC/SVP/S/PB													753,500.00		
	Trainings and scholarships	NP-SVP/S/DC/IAA													1,071,400.00		
	Books and materials	NP-SVP/S/DC													7,370.00		
	Furnitures, fixtures and equipment	NP-SVP/S/PB/DC													784,475.00		
	Library books and materials outlay	NP-SVP/S/DC													69,841.00		
	GAD	NP-SVP/S/DC/IAA													577,737.31		
	other expenses	NP-SVP/S/PB/DC													87,780.00		
	<b>Subtotal</b>														<b>12,986,799.56</b>		
<b>Office of the Undersecretary for Special and Ocean Concerns</b>																	
	Office Supplies	NP-SVP/S/PS/PB													498,798.44		
	<b>Subtotal</b>														<b>498,798.44</b>		
<b>Ocean Concerns Office</b>																	
	Office Equipment, Supplies and Materials	NP-SVP/S/PS/PB													522,776.32		
	Office renovations and repair	NP-SVP/S/PS/PB/DC													60,000.00		
	<b>Subtotal</b>														<b>582,776.32</b>		
<b>Commission on Maritime and Ocean Affairs Secretariat</b>																	
	Office Supplies	NP-SVP/S/PS/PB															
	Office Equipments, furniture	NP-SVP/S/PS/PB/DC															
	<b>Subtotal</b>														<b>1,103,000.00</b>		
<b>OAVS</b>																	
	Common Office & Electrical Supplies	NP-SVP/S/PS/PB/DC													738,882.27		
	<b>Subtotal</b>														<b>738,882.27</b>		
	<b>TOTAL-MAIN OFFICE</b>														<b>5,552,328,436.70</b>		

Department of Foreign Affairs  
ANNUAL PROCUREMENT PLAN - CY 2012

Code PAP	Procurement/Activity/ Project	Mode of Procurement	Schedule for Each Procurement Activity									Source of Funds	Estimated Budget (PhP)			
			Pre-Proc Conf	Ads/Postin g of ITB	Pre-Bid Conference	Sub./Receipt & Opening of bids	Bid Eval.	Post Qual.	Approval of Resolution & Issuance of NoA	Contract Prep. & Signing	NTP Prep & Issuance		Total	MOOE	CO	
<b>DFA/REGIONAL CONSULAR OFFICES</b>																
<b>RCO-Cagayan de Oro City</b>																
	Common Office /Computer and Electrical Supplies	NP-SVP/S/PS/PB												422,327.05		
	Office Equipment,computer parts, furniture	NP-SVP/S/PS/PB												305,892.50		
	Drinking water supply	NP-SVP/S												14,400.00		
	Cellphone subscription	NP-SVP/S/DC												7,188.00		
	Printing/ publication/advertising	NP-SVP/S/DC												20,000.00		
	Newspaper/cable subscription	NP-SVP/S/DC												11,115.00		
	Termite Abatement Maintenance Program	NP-SVP/S												88,000.00		
	<b>Subtotal</b>													<b>868,922.55</b>		
<b>RCO-Davao</b>																
	Common Office /Computer and Electrical Supplies	NP-SVP/S/PS/PB												625,056.30		
	Office Equipment,computer parts, furniture	NP-SVP/S/PB												457,153.30		
	Drinking water supply	NP-SVP/S												18,000.00		
	Newspaper subscription	NP-SVP/SDC												16,800.00		
	Repairs and maintenance	NP-SVP/SDC												100,000.00		
	Travels (mobile)	NP-SVP/SDC/LV												84,000.00		
	Seminars/meetings	NP-SVP/S/AA/LV												164,000.00		
	<b>Subtotal</b>													<b>1,465,009.60</b>		
<b>DFA-Mindanao</b>																
	Common Office /Computer and Electrical Supplies	NP-SVP/S/PS												88,069.37		
	Office Equipment,computer parts, furniture	NP-SVP/S/DC												111,190.10		
	Newspaper/cable subscription	NP-SVP/S/DC												27,840.00		

Department of Foreign Affairs  
ANNUAL PROCUREMENT PLAN - CY 2012

Code PAP	Procurement/Activity/ Project	Mode of Procurement	Schedule for Each Procurement Activity									Source of Funds	Estimated Budget (PhP)			
			Pre-Proc Conf	Ads/Postin g of ITB	Pre-Bid Conference	Sub./Receipt & Opening of bids	Bid Eval.	Post Qual.	Approval of Resolution & Issuance of NoA	Contract Prep. & Signing	NTP Prep & Issuance		Total	MOOE	CO	
	Drinking water supply	NP-SVP/S/DC												6,000.00		
	Travels	NP-SVP/S/LV												570,000.00		
	<b>Subtotal</b>													<b>803,099.47</b>		
<b>RCO-Butuan</b>																
	Common Office /Computer and Electrical Supplies	NP-SVP/S/PS												267,429.88		
	Office Equipment,computer parts, furniture	NP-SVP/S/PS/PB/DC												897,766.72		
	<b>Subtotal</b>													<b>1,165,196.60</b>		
<b>RCO-La Union</b>																
	Common Office /Computer and Electrical Supplies	NP-SVP/S/PS/PB												443,263.35		
	Office Equipment,computer parts, furniture	NP-SVP/S/DC/PB												1,206,800.00		
	Repair of Airconditioning System including refill of fire extinguisher	NP-SVP/S/DC												189,198.00		
	<b>Subtotal</b>													<b>1,839,261.35</b>		
<b>RCO-Lucena</b>																
	Common Office /Computer and Electrical Supplies	NP-SVP/S/PS												315,062.00		
	Office Equipment,computer parts, furniture	NP-SVP/S/PS/DC/PB												287,490.00		
	<b>Subtotal</b>													<b>602,552.00</b>		
<b>RCO-Bacolod</b>																
	Common Office /Computer and Electrical Supplies	NP-SVP/S/PS/PB												529,162.00		
	Office Equipment,computer parts, furniture	NP-SVP/S/PS												378,500.00		
	Drinking water supply	NP-SVP/S/PB												12,000.00		
	Newspaper/cable subscription	NP-SVP/S/DC												54,000.00		

Department of Foreign Affairs  
ANNUAL PROCUREMENT PLAN - CY 2012

Code PAP	Procurement/Activity/ Project	Mode of Procurement	Schedule for Each Procurement Activity									Source of Funds	Estimated Budget (PhP)			
			Pre-Proc Conf	Ads/Postin g of ITB	Pre-Bid Conference	Sub./Receipt & Opening of bids	Bid Eval.	Post Qual.	Approval of Resolution & Issuance of NoA	Contract Prep. & Signing	NTP Prep & Issuance		Total	MOOE	CO	
	Repairs and maintenance	NP-SVP/S/DC/PB												70,000.00		
	CCTV Instaliation,PABX System,Window Blinds	NP-SVP/S												170,000.00		
	Electric & Water	NP-SVP/S/DC												480,000.00		
	Subscription-Telephone	NP-SVP/S/DC												96,000.00		
	Pouch & Delivery Charges	NP-SVP/S/PB												36,000.00		
	Travels	NP-SVP/S/LV												280,800.00		
	Seminars	NP-SVP/S/DC												108,000.00		
	Lease of Office and Staff House	NP-LV												1,140,000.00		
	Passport Accountable Forms	NP-SVP/S/DC/AA												295,800.00		
	<b>Subtotal</b>													<b>3,650,262.00</b>		
<b>RCO-Zamboanga</b>																
	Common Office /Computer and Electrical Supplies	NP-SVP/S/PS/PB												871,188.00		
	Office Equipment,computer parts, furniture	NP-SVP/S/PS/PB												509,747.00		
	Generator	PB/DC												850,000.00		
	Travels	NP-SVP/S/LV												285,000.00		
	Hosting of Activities	NP-SVP/S/DC/AA/LV												120,000.00		
	Vehicle	PB/DC/SVP												2,000,000.00		
	<b>Subtotal</b>													<b>4,635,935.00</b>		
<b>RCO-Baguio</b>																
	Common Office /Computer and Electrical Supplies	NP-SVP/S/PS/PB												388,320.00		
	Office Equipment,computer parts, furniture	NP-SVP/S/DC/PB												133,800.00		
	Gasoline & Maintenance of service vehicle	NP-SVP/S/DC												500,000.00		
	Newspaper/cable subscription	NP-SVP/S/DC												19,200.00		
	Seminars	NP-SVP/S/DC/AA												70,000.00		
	<b>Subtotal</b>													<b>1,111,320.00</b>		

Department of Foreign Affairs  
ANNUAL PROCUREMENT PLAN - CY 2012

Code PAP	Procurement/Activity/ Project	Mode of Procurement	Schedule for Each Procurement Activity									Source of Funds	Estimated Budget (PhP)		
			Pre-Proc Conf	Ads/Posting of ITB	Pre-Bid Conference	Sub./Receipt & Opening of bids	Bid Eval.	Post Qual.	Approval of Resolution & Issuance of NoA	Contract Prep. & Signing	NTP Prep & Issuance		Total	MOOE	CO
<b>RCO-Pampanga</b>															
	Common Office /Computer and Electrical Supplies	NP-SVP/S/PS/PB	Jan-Dec 2012										486,398.80		
	<b>TOTAL - RCOs</b>												16,627,957.37		
	<b>GRAND TOTAL</b>												5,568,956,394.07		

Reviewed by:

  
**SHIRLEY O. NUEVO**  
Head, BAC Secretariat

Noted by:

  
**JOSEPH GERARD B. ANGELES**  
BAC Chairman

Legend: PB-Public Bidding

DC-Direct Contracting

NP-Negotiated Procurement

PS-Procurement Service

S-Shopping

SVP-Small Value Procurement



**BIDS AND AWARDS COMMITTEE**

**BAC Resolution No. 126-12**

**RESOLUTION RECOMMENDING, BY REFERENDUM, THE APPROVAL OF  
THE ANNUAL PROCUREMENT PLAN (APP) FOR CY 2012  
OF THE DEPARTMENT OF FOREIGN AFFAIRS**

**WHEREAS**, Section 7.2 of the Revised Implementing Rules and Regulations (RIRR) of R.A. No. 9184 or the Government Procurement Reform Act provides that no procurement shall be undertaken unless it is in accordance with the Annual Procurement Plan (APP) of the procuring entity;

**WHEREAS**, the Head of the Procuring Entity (HOPE), through Office Order No. 99-12 dated 31 January 2012, instructed all end-user units to submit their PPMPs for 2012 pursuant to Section 7.1 of the RIRR;

**WHEREAS**, the BAC Secretariat, upon receipt of all the Project Procurement Management Plans (PPMPs) from all end-user units, consolidated the same into a draft APP for 2012;

**WHEREAS**, the Office of Fiscal Management (OFM) reviewed all the PPMPs and the draft APP and submitted its comments thereon on 31 May 2012. The OFM noted that the Department's APP for 2012 contains proposals for the acquisition of furniture, equipment and IT items which cannot be funded outright in the absence of sufficient capital outlay and until realignment of portion of MOOE to Capital Outlay has been approved by the Department of Budget and Management (DBM);

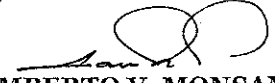
**WHEREAS**, Section 7.4 of the RIRR provides that the updating of the individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every six (6) months or as often as may be required by the Head of the Procuring Entity. The updating of the PPMPs shall be the responsibility of the respective end-user units of the Procuring Entities, while the consolidation of these PPMPs into an APP shall be lodged with the BAC Secretariat, subject to approval of the Head of the Procuring Entity;

**NOW THEREFORE**, in view of the above considerations, we, the members of the Bids and Awards Committee, hereby RESOLVE to RECOMMEND to the HOPE, the approval of the attached updated Annual Procurement Plan for CY 2012.

**ADOPTED** this 15<sup>th</sup> day of June 2012, Pasay City.


  
**JOSEPH GERARD B. ANGELES**  
BAC Chairman

  
**ANTONIO A. MORALES**  
BAC Vice-Chairman

  
**LAMBERTO V. MONSANTO**  
BAC Member

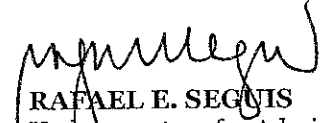
*on foreign assignment*

**JUNEVER MAHILUM-WEST**  
BAC Member

  
**KRISTINE LAILANI R. SALLE**  
BAC Member

  
**JAN KENNETH E. BOLANTE**  
BAC Member

Approved:  
By the Authority of the Secretary of Foreign Affairs:

  
**RAFAEL E. SECNIS**  
Undersecretary for Administration  
and Head of the Procuring Entity