

## AGREEMENT FOR THE LEASE OF PHOTOCOPIING MACHINES FOR FY 2014

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### KNOW ALL MEN BY THESE PRESENTS:

This Contract Agreement for the Lease of Photocopying Machines for FY 2014, (hereinafter, the AGREEMENT), entered into in Pasay City, Philippines, on MAR 04 2014, 2014 between the:

The **DEPARTMENT OF FOREIGN AFFAIRS**, (hereinafter, the **PROCURING ENTITY**), with principal office address at 2330 Roxas Blvd., Pasay City, Metro Manila, represented by its Undersecretary for Administration and Head of the Procuring Entity (HOPE) Honorable Rafael E. Seguis,

and

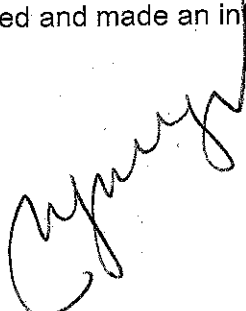
**U-BIX CORPORATION** (hereinafter, the **CONTRACTOR**), is a corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines, with principal office address at 1344 Angono St. Makati City, represented by MS. MELISSA D. FERRERAS, who is duly authorized to enter into this Agreement pursuant to the Secretary's Certificate dated 19 December 2013 a copy of which is attached as ANNEX A and made an integral part of this Agreement.

### WITNESSETH:

WHEREAS the **PROCURING ENTITY** invited bids for the Lease of Photocopying Machines for FY 2014, and has accepted a bid by the **CONTRACTOR** for the supply of said goods and services in the sum of Fifteen Million Pesos (Php 15,000,000.00) (hereinafter called "the Contract Price"), inclusive of all taxes and other lawful charges.

NOW, THEREFORE, for and in consideration of the foregoing premises, the **PARTIES** agree as follows:

1. The definitions found in the General Conditions of Contract (GCC) and Special Conditions of Contract contained in the Philippine Bidding Documents for Procurement of Goods issued by the Government Procurement Policy Board (GPPB) are deemed incorporated in this AGREEMENT.
2. The following documents are attached and made integral parts of this AGREEMENT:
  - 2.1 Bid Form and Price Schedule submitted by the Supplier (ANNEX B)
  - 2.2 Schedule of Requirements (ANNEX C)
  - 2.3 Technical Specifications (ANNEX D)
  - 2.4 General Conditions of Contract (ANNEX E)
  - 2.5 Special Conditions of Contract (ANNEX F)
  - 2.6 Notice of Award dated 23 December 2013 (ANNEX G)
  - 2.7 Performance Security (Annex H)
3. The **CONTRACTOR** shall provide services for a period of one (1) year or from 01 January 2014 to 31 December 2014.
4. For and in consideration of the performance of services, the **PROCURING ENTITY** shall pay the **CONTRACTOR** the above-mentioned Contract Price. The terms of payment shall be in accordance with the provisions of Sections 10 and 11 of the GCC, which is attached and made an integral part of this Agreement.



IN WITNESS WHEREOF, the PARTIES through their authorized representatives hereto have SIGNED this AGREEMENT on MAR 04 2014, in Pasay City, Metro Manila.

For the Procuring Entity:

For the Contractor:

**DEPARTMENT OF FOREIGN AFFAIRS**

**U-BIX CORPORATION**

By Authority of the Secretary of Foreign Affairs:

*[Signature]*  
**HON. RAFAEL E. SEGUIS**  
 Undersecretary for Administration  
 and the Head of the Procuring Entity

*[Signature]*  
**MELISSA D. FERRERAS**  
 Senior Manager /  
 Authorized Representative

**WITNESSES**

**Atty. Alvar E. Rosales**  
 Acting Chief Accountant

*[Signature]*  
**ROBERT C. GASPAR**  
 Assistant Manager  
 U-BIX Corporation

**ACKNOWLEDGMENT**

Republic of the Philippines)  
 Pasay City ) s.s.

~~BEFORE ME~~ MAR 04 2014, a NOTARY PUBLIC for and in the City of Pasay, Philippines, on MAR 04 2014 personally appeared **HONORABLE RAFAEL E. SEGUIS**, Undersecretary for Administration of the Department of Foreign Affairs and **MS. MELISSA D. FERRERAS**, Authorized Representative of **U-BIX CORPORATION**, known to me to be the same persons who executed the foregoing Agreement for the Lease of Photocopying Machines for FY 2014, which instrument consists of \_\_\_\_\_ pages including the page on which this acknowledgement is written and the Annexes attached thereto, all pages of which have been signed by said PARTIES and their witnesses, and who acknowledged to me that the same is their free and voluntary act and deed and of the entities they represent.

The Philippine Passport / Philippine Government-Issued ID of the Parties were exhibited to me, the same bearing:

NAME	ID No.	PLACE OF ISSUE	DATE OF ISSUE
RAFAEL E. SEGUIS	Passport No.#00065751	Manila	5/11/2010
MELISSA D. FERRERAS	Passport No. EB0681952	Manila	8/3/10

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal on the day, year and in the place above written.

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 Series of 2014

**ATTY. FELICITO C. CORDERO**  
 NOTARY PUBLIC  
 UNTIL DECEMBER 31, 2014  
 POLL NO. 56041  
 PTR NO. :3662622-01/02/11 PASAY CITY  
 IBP NO. 357552-01/02/11  
 COMMISSION NO. 13-217-24-15 PASAY CITY  
 MCLE COMPLIANCE NO. V-00205375 28-15  
 RM. 201, PASAY CITY HALL  
 F. B. HARRISON ST. PASAY CITY