

Kagawaran ng Agnayang Panlabas

Department of Foreign Affairs

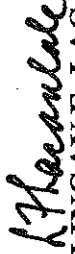
NOTICE OF AWARD

29 May 2014


Sir:

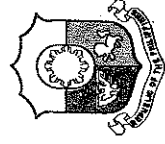
Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department as contained in the approved Supplemental Annual Procurement Plan No. 2 for CY 2014, the Department of Foreign Affairs is awarding the procurement for the supply and installation of AC diffusers for the official use of the Office of Personnel and Administrative Services (OPAS) to your firm, **Cool Movers Sales Phils.**, in the amount of **Forty-Eight Thousand Four Hundred Ninety Pesos (Php 48,490.00)** only, inclusive of all taxes and other lawful charges, subject to the signing of the Purchase Order.

Very truly yours,


LINGLINGAY F. LACANLALE
Undersecretary for Administration
and Head of the Procuring Entity

MR. FRANK ANGELES
Proprietor
COOL MOVERS SALES PHILS.
2344 P. Burgos St.
Pasay city

 6/20/14



NOTICE OF AWARD

29 May 2014

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Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department as contained in the approved Supplemental Annual Procurement Plan No. 2 for CY 2014, the Department of Foreign Affairs is awarding the procurement for the supply and installation of AC diffusers for the official use of the Office of Personnel and Administrative Services (OPAS) to your firm, **Cool Movers Sales Phils.,** in the amount of **Forty-Eight Thousand Four Hundred Ninety Pesos (Php 48,490.00)** only, inclusive of all taxes and other lawful charges, subject to the signing of the Purchase Order.

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2344 P. Burgos St.

Pasay city

NOTICE OF AWARD

29 May 2014

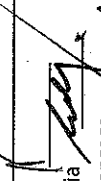
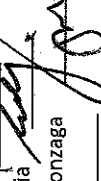
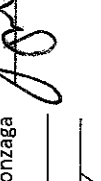
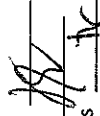
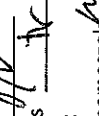

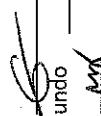
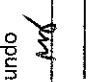
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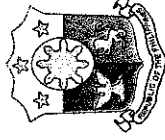
Very truly yours,


LINGLINGAY F. LACCANLALE
Undersecretary for Administration
and Head of the Procuring Entity

MR. FRANK ANGELES
Proprietor
COOL MOVERS SALES PHILS.
2344 P. Burgos St.
Pasay city

Sr. Sp. Asst. N. Servigon	
BAC Chairman E.D. Austria-Garcia	
BAC Vice-Chairman J.V.Chan-Gonzaga	
BAC Members: E.C. Yulo	_____
G.P. Abiog	
G.B. Musor	_____
B.T. L. Santos	
End-User Representative:	_____
Asst. Sec. M.Sta. Maria-Thomeczek	
BAC Secretariat:	_____
Head - A.O. Vallespin	
A. De Asis-Del Mundo	_____
S.P. Toledo	
G.C. Fernandez	_____

9186-14



Kagabawaran ng Agnaysang Pamalabas

Department of Foreign Affairs

JOB ORDER
DEPARTMENT OF FOREIGN AFFAIRS
MANILA

Supplier: COOL MOVER SALES PHILS.
Address: 2344 P. Burgos St., Pasay City
Tel/fax: 468-46248

J.O. No. 04-002-14
Date 24-Apr-14
Mode of Procurement Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Property, Maintenance and Transportation Division
Date of Delivery: _____

Delivery Term: _____
Payment Term: 7 days

Item No.	Unit	Quantity	Description	Unit Cost	Amount
	lot	1	OPAS-EMS Supply and Installation All defective AC Diffusers of various sizes for use at OUSOC Offices, 6th Floor, South wing Annex, 26 pieces (For Actual Inspection) For repair and maintenance of the Department of Foreign Affairs Building xx Warranty, 3 months from the date of installation	P 48,490.00	P 48,490.00
(total Amount in Words)					P 48,490.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Very truly yours,


MELITA S. STA MARIA-THOMECEK
Assistant Secretary, OPAS

(Signature over printed name)

(Date)

Requisitioning Office/Dept: OPAS-EMS

Funds Available: _____

Amount: _____


MELITA S. STA MARIA-THOMECEK
Assistant Secretary, OPAS

ALVAR E. ROSALES
Chief Accountant

ALOBS No.: _____

PAOC
4/24/14

JOB ORDER
DEPARTMENT OF FOREIGN AFFAIRS
MANILA

Supplier: **COOL MOVER SALES PHILS.** J.O. No. 04-002-14
 Address: 2344 P. Burgos St., Pasay City Date 24-Apr-14
 Tel/fax: 468-4648 Mode of Procurement _____ Small Value _____

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Property Maintenance and Transportation Division Delivery Term: _____
 Date of Delivery: _____ Payment Term: 7 days

Item No.	Unit	Quantity	Description	Unit Cost	Amount
			OPAS-EMS		
	lot	1	Supply and Installation All defective AC Diffusers of various sizes for use at OUSOC Offices, 6th Floor, South wing Annex, 26 pieces (For Actual Inspection) For repair and maintenance of the Department of Foreign Affairs Building XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX Warranty: 3 months from the date of installation	P 48,490.00	P 48,490.00
(Total Amount in Words)					P 48,490.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: _____ (Signature over printed name)
 _____ (Date)
 Very truly yours,
MELITA S. STA MARIA-THOMECEK
 Assistant Secretary, OPAS

Requisitioning Office/Dept: OPAS-EMS
MELITA S. STA MARIA-THOMECEK
 Assistant Secretary, OPAS
ALVAR E. ROSALES
 Chief Accountant

Amount: _____
 ALOBS No.: _____

OFFICE OF FISCAL MANAGEMENT
FINANCIAL EVALUATION AND CONTROL DIVISION

MEMORANDUM FOR :

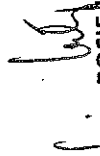
The Director Property Division

SUBJECT:

Price Verification A.C. No.04-005-14 dated 8 April 2014

Per your request we verified the prices quoted by various suppliers in the attached A.C. 04-005-14 dated 8 April 2014 for the payment 1 lot Supply and installation of defective AC diffusers of various sizes at OUSOC office and found the price quoted COOL MOVER SALES PHILS. reasonable based on three (3) quotations submitted by different suppliers and based on prevailing market price.

For your guidance,


Rosie J. GALLO
Acting Director – FECD-OFM 27.04.14

11 April 2014

OFFICE OF FISCAL MANAGEMENT
FINANCIAL EVALUATION AND CONTROL DIVISION

MEMORANDUM FOR :


The Director Property Division

SUBJECT:

Price Verification A.C. No.04-005-14 dated 8 April 2014

Per your request we verified the prices quoted by various suppliers in the attached A.C. 04-005-14 dated 8 April 2014 for the payment 1 lot Supply and installation of defective AC diffusers of various sizes at OUSOC office and found the price quoted COOL MOVER SALES PHILS. reasonable based on three (3) quotations submitted by different suppliers and based on prevailing market price.

For your guidance,


ROSIE J. GALLO
Acting Director – FECD-OFM
28.04.14

11 April 2014

DEPARTMENT OF FOREIGN AFFAIRS
Property, Maintenance and Transportation Division

JH
11.0 APR 2014

MEMO TO : Financial Evaluation and Control Division

SUBJECT : For Price Verification

DATE : 08 APRIL 2014

With reference to the above subject/communication/documents, hereto attached would be appreciated if:

- Verification of Price
- Comments/Recommendation
- Appropriate Action
- Approval

could be effected.


KERWIN ORVILLE C. TATE
Director, PMTD-OPAS



Kagawaran ng Agnangapang Panlabas

Department of Foreign Affairs

**OFFICE OF PERSONNEL AND ADMINISTRATIVE SERVICES
PROPERTY, MAINTENANCE AND TRANSPORTATION DIVISION**

C E R T I F I C A T I O N

This is to certify that item(s) listed per Abstract of Canvass No. **04-005-14** dated **08 April 2014** attached hereto is/are not included in Procurement Service price list.

This certification is issued for accounting and auditing purposes.


KERWIN ORVILLE C. TATE

Director, PMTD-OPAS

Pasay City, Philippines

**OFFICE OF PERSONNEL AND ADMINISTRATIVE SERVICES
PROPERTY, MAINTENANCE AND TRANSPORTATION DIVISION**

C E R T I F I C A T I O N

This is to certify that item(s) listed per Abstract of Canvass No. **04-005-14** dated **08 April 2014** attached hereto is/are not included in Procurement Service price list.

This certification is issued for accounting and auditing purposes.



KERWIN ORVILLE C. TATE
Director, PMTD-OPAS



Pasay City, Philippines

Republic of the Philippines
DEPARTMENT OF FOREIGN AFFAIRS

Pasay City

A B S T R A C T O F Q U O T A T I O N

Posted to PhilGEPS

AC No.: 04-005-14
 Dated: 8-Apr-14
 PR No.: 03-051-14
 Dated: 21-Mar-14

QTY	UNIT	PARTICULARS	Dealer's Name		Dealer's Name		Dealer's Name							
			Unit Price	Total	Unit Price	Total	Unit Price	Total						
		<u>OPAS-EMS</u>	JEMAR AIRCONDITIONING & REFRIGERATION SERVICES 12 Kabulusan 1 St, Brgy., 23 Caloocan City Tel. No.: 401-9739		AEDC TRADING 435 Sales St., Quiapo, Manila Tel. No.: 488-1745		COOL MOVER SALES PHILS. 2344 P. Burgos St., Pasay City Tel. No.: 468-4648							
1	lot	Supply and Installtion	P	49,400.00	P	49,400.00	P	51,480.00	P	51,480.00	P	48,490.00	P	4
		All defective AC Diffusers of various sizes for use at OUSOC Offices, 6th Floor, South wing Annex, 26 pieces (For Actual Inspection)												
		xxxxxxx Nothing Follows xxxxxxxx												
		For repair and maintenance of the Department of Foreign Affairs Bulding.												
J0					P	49,400.00			P	51,480.00			P	4

Prepared by: 
 Canvassed by: **JONVIC S. GONZALES**
EMS

Noted by: 
KERWIN ORVILLE C. TATE
 Director, PMTD-OPAS

Approved by: 
MELITA S. STA. MARIA-THOMECZE
 Assistant Secretary, OPAS


Republic of the Philippines
DEPARTMENT OF FOREIGN AFFAIRS
 Pasay City

ABSTRACT OF QUOTATION

Posted to PhilGEPS

AC No. : 04-005-14
 Dated : 8-Apr-14
 PR No.: 03-051-14
 Dated : 21-Mar-14

QTY	UNIT	PARTICULARS	Dealer's Name		Dealer's Name		Dealer's Name	
			Unit Price	Total	Unit Price	Total	Unit Price	Total
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1	lot	Supply and Installtion All defective AC Diffusers of various sizes for use at OUSOC Offices, 6th Floor, South wing Annex, 26 pieces (For Actual Inspection) xxxxxxxx Nothing Follows xxxxxxxx For repair and maintenance of the Department of Foreign Affairs Building.	P 49,400.00	P 49,400.00	P 51,480.00	P 51,480.00	P 48,490.00	P 4
				P 49,400.00		P 51,480.00		P 4

Prepared by: 
 Canvassed by: **JONVIC S. GONZALES**
EMS

Noted by: 
KERWIN ORVILLE C. TATE
 Director, PMTD-OPAS

Approved by: 
MELITA S. STA. MARIA-THOMECZE
 Assistant Secretary, OPAS



JEMAR AIRCONDITIONING & REFRIGERATION SERVICES

Specialized In:

Commercial Air-conditioning and Industrial Refrigeration including General Repair and Services

12 Kabutusan 1 St., Brgy. 23, Cateocan City, Marikina

Telefax: 288-15-48 Tel. No.: 401-87-39 Cel. No.: 0921-5082645

jemvib@ra100.com

Deodoro "Jerry" V. Ido - Prop.

TIN 992-858-723

April 7, 2014

DEPARTMENT OF FOREIGN AFFAIRS
2330 Roxas Blvd. Pasay City

Attention: Mr. PHILIP C. TABULA - Chief Engineer

Purchase Request no. 03-051-14 - Diffuser

Dear Sir,

In compliance with your request, we are pleased to present our offer for your consideration and presence the:

Supply and Installation of assorted size of Diffuser

26 pcs. X P 1,900.00 per pc. = P 49,400.00

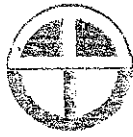
Terms of Payment: COD seven (7) days.

Warranty: Three (3) months.

Thank you for allowing us to quote on your requirement, we are looking forward to serve you.

Very truly yours,

DEODORO V. IDO
General Manager



AEDC TRADING

Refrigeration Airconditioning & Electric Parts Supply
435 Sales St., Quiapo Manila * Tel. No. 488-17-45

April 7, 2014

DEPARTMENT OF FOREIGN AFFAIR
2330 Roxas Blvd. Pasay City

Attention: Mr. PHILIP C. TABULA - Head, Engineering Section

Dear Sir,

In compliance with your request, transmitting herewith our proposal & Quotation for the supply & installation of assorted sizes Diffuser with Purchase Requisition no. 03 - 051 - 14:

P1,980.00 per pc. X 26 pcs. = P 51,480.00 Total Amount

Warranty: 3 months

Terms of Payment: COD Seven (7) days.

Thank you for giving us the opportunity to quote on your requirements.

Very truly yours,

F. dela Cruz
Fernando de la Cruz
Gen. Manager



COOL MOVER SALES PHILS.

2344 P. Burgos St. Pasay City

Tel # 468-4648

Cel # 0949-6886611

frank_angeles78@yahoo.com

April 5, 2014

DEPARTMENT OF FOREIGN AFFAIRS

2330 Roxas Blvd. Pasay City

Attention: **Mr. ED LAMPARAS** – Head, Mechanical Section

Subject: Supply & installation of 26 pcs. assorted sizes of Diffuser
with P.R. # 03-051-14

Dear Sir,

In compliance with your request, we are pleased to submit our offer for your approval and consideration regarding the above subject:

26 pcs. Assorted sizes Diffuser (12" X 12"; 14" X 14"; 15" X 15")
P 1,865/pc. = P48,490.00

Terms of Payment: COD Seven (7) days.

Warranty: Three (3) months from the date of installation.

We trust that our offer will merit your approval and may we look forward in receiving your order.

Very truly yours,


Frank Angeles
Proprietor

REFRIGERATION & AIRCONDITIONING

Republic of the Philippines
DEPARTMENT OF FOREIGN AFFAIRS
2330 Roxas Boulevard, Pasay City

24 MAR 2014

REQUEST FOR PRE-REPAIR/POST INSPECTION

03 - 05 114

MAR 21 2014

DESCRIPTION OF PROPERTY

Type: Brand/Model AC DIFFUSERS
Serial/Engine #: No available data
Acquisition Date: No available data
Date of last repair: No available data

Property No.: No available data
Acquisition Cost: No available data
Nature of last repair: No available data


DEFECTS / COMPLAINTS:

Nature and Scope of works to be done: Supply and Installation works of 26 pcs., Aircon

Diffusers for use at OUSOC Offices, 6th floor, South Wing Annex.

Parts to be supplied / replaced: PLS. REFER TO R.I.V. / P.R.No.

Requested By:


PHILIP C. TABULA
Head, EMS-PMTD

Approved By:


KERWIN ORVILLE C. TATE
Director, PMTD-OPAS

21-Mar-2014

DIVISION OF FINANCIAL EVALUATION AND CONTROL

PRE-REPAIR:

Findings: INSPECTOR FOUND SUPPLY & INSTALLATION OF 26 Pcs.
AIRCON DIFFUSERS IN OUSOC OFFICE 6TH FLOOR IS NECESSARY


Rosie J. Gallo
Technical Property Inspector


ROSIE J. GALLO
Acting Director, FECD-OFM

27 March 2014
Date

3.04.14
Date

POST REPAIR:

Job Order No.: _____ Date: _____
Invoice No.: _____ Date: _____
Amount per P.O. _____ Date: _____
Findings: _____

Inspected by: _____

Noted by: _____

ROSIE J. GALLO

Date


PURCHASE REQUEST

Department of Foreign Affairs
Agency


Department **OPAS** PR No.: **03 - 05114** Date: **21-Mar-14**


Section **ENGINEERING & MAINTENANCE SECTION** SAI No.: _____ Date: _____

Item No.	Unit	ITEM / DESCRIPTION	Quantity	Unit Cost	Total Cost
	Lot	SUPPLY AND INSTALLATION ALL DEFECTIVE AC DIFFUSERS OF VARIOUS SIZES FOR USE AT OUSOC OFFICES, 6TH FLR., SOUTH WING ANNEX, 26 PCS. (FOR ACTUAL INSPECTION) 3 (Three) months warranty of Unit and Workmanship. X-X-X-X-X-X-X-X NOTHING FOLLOWS X-X-X-X-X-X-X-X-X-X-X-X	1		P 50,000.00 P 50,000.00 TOTAL AMOUNT VAT INCLUDED

Requested By:

PHILIP C. TABULA
 Head, Engineering Section
 EMS-PMTD

Purpose: **FOR THE REPAIR AND MAINTENANCE OF THE DEPARTMENT OF FOREIGN AFFAIRS BUILDING.**

Signature	Approved: 
Printed Name:	MELITA S. STA. MARIA-THOMECEK
Designation:	Assistant Secretary, OPAS

Recommend Approved-By: 
KERWIN ORVILLE C. TATE
 Director, PMTD-OPAS

PURCHASE REQUEST

Department of Foreign Affairs
Agency

Department **OPAS**

PR No.: **03-05114**

Date: **21-Mar-14**

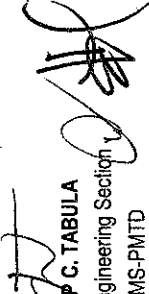
Section **ENGINEERING & MAINTENANCE SECTION**

SAI No.:

Date:

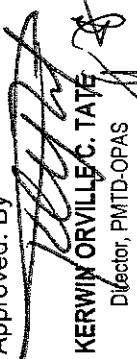
Item No.	Unit	ITEM / DESCRIPTION	Quantity	Unit Cost	Total Cost
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				TOTAL AMOUNT VAT INCLUDED	P 50,000.00

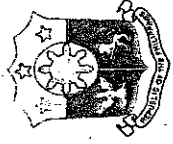
Requested By:


PHILIP C. TABULA
 Head, Engineering Section
 EMS-PMTD

Purpose:

FOR THE REPAIR AND MAINTENANCE OF THE DEPARTMENT OF FOREIGN AFFAIRS BUILDING.

Signature	Approved:
Printed Name: Designation:	
<p>Recommend Approved: By</p>  KERWIN ORVILLE C. TATE Director, PMTD-OPAS	<p>MELITA S. STA. MARIA-THOMECZEK</p> Assistant Secretary, OPAS



Kagawaran ng Agnayang Panlabas

Department of Foreign Affairs

VERY URGENT

OFFICE OF PERSONNEL AND ADMINISTRATIVE SERVICES

MEMORANDUM FOR THE ASSISTANT SECRETARY, OFM

Cc : The Chairman, BAC

FROM : *M. Thomczyk*
MELITA S. STA. MARIA-THOMECEK
Assistant Secretary

SUBJECT : 2014 Project Procurement Management Plan (PPMP) of OPAS

DATE : 11 December 2013

Transmitted herewith is the consolidated Project Procurement Management Plan (PPMP) of OPAS for 2014 amounting to **Php 304,278,236.04**.

For OFM's consideration.

Attachment: As stated.

PROJECT PROCUREMENT MANAGEMENT PLAN 2014

END - USER / OFFICE: OFFICE OF PERSONNEL AND ADMINISTRATIVE SERVICES

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT		
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total	
A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
COMMON ELECTRICAL SUPPLIES																	
															0	66.77	
1. BALLAST, 18 watts	piece														0	71.03	
2. BALLAST, 36 watts	piece														0	71.03	
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet	54	4	14	54	4	4	59	4	4	9	9	4	223	20.12		4,486.76
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet	29	4	19	29	4	4	29	4	4	44	4	4	178	15.08		2,684.24
5. BATTERY, size D, alkaline, 2 pcs./packet	packet	50		10				50			10			120	74.88		8,985.60
6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set													0	312.00		-
7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set													0	364.00		-
8. FLUORESCENT LAMP, tubular, 18 watts	piece													0	35.36		-
9. FLUORESCENT LAMP, tubular, 36 watts	piece													0	36.40		-
10. COMPACT FLUORESCENT LIGHT, 18 watts	piece													0	100.78		-
11. FUSE, 30 amperes	piece													0	12.48		-
12. FUSE, 60 amperes	piece													0	24.96		-
13. STARTER, 4-40 watts	piece													0	3.50		-
14. TAPE, electrical	roll	2	2	2	2	2	2	2	2	2	2	2	2	24	19.24		461.76
COMMON COMPUTER SUPPLIES/CONSUMABLES																	
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000	box														0	445.64	
2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box														0	676.00	
3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000	box														0	517.71	
4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000	box														0	834.60	
5. COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box	box														0	415.81	
6. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500	box														0	651.77	
7. COMPUTER CONTINUOUS FORMS, 4 ply, 11 x 9-1/2", 250	box														0	324.79	
8. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 14-7/8", 250	box														0	516.88	
9. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x	piece	50			50			50			50			200	9.52		1,904.00
10. COMPACT DISK REWRITABLE, 700MB min. capacity, 80	piece	60	40	10	60	10	10	60	30	10	60	10	10	370	16.07		5,945.90
11. COMPACT DISK STORAGE CASE, 50 CDs capacity, min, made	piece	3	2											5	54.79		273.95
12. DRUM UNIT, Brother DR3000	cart													0	8,481.30		-
13. DRUM UNIT, Brother DR7000	cart													0	7,899.90		-
14. EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0(backward	piece	4							2					6	3,908.32		23,449.92

Item & Specifications	Unit of Measure	Quantity Requirement													Total	** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec				
PMID															1	2,000,000.00	2,000,000.00
POWER CENTER (MAIN & OCA)	lot														1	2,000,000.00	2,000,000.00
AC SYSTEM (MAIN & OCA)	lot														1	2,000,000.00	2,000,000.00
POWER GENERATORS (MAIN & OCA)	lot														1	2,000,000.00	2,000,000.00
ELEVATORS / ESCALATORS (MAIN & OCA)	lot														1	2,000,000.00	2,000,000.00
SEWERAGE TREATMENT PLANT & DRAINAGE SYSTEM	lot														1	3,000,000.00	3,000,000.00
BAGUIO & LEGASPI PROPERTIES	lot														1	3,000,000.00	3,000,000.00
BUILDING DOORS/WINDOWS & MAIN GATES	lot														1	75,000.00	75,000.00
DFA CHRISTMAS LANTERN	lot														1	500,000.00	500,000.00
LANDSCAPE GARDEN	lot														1	500,000.00	500,000.00
WATER RESERVOIR	lot														1	3,500,000.00	3,500,000.00
REPAIR / REFURBISHING OF EXTERNAL & INTERNAL FIRE EXIT STAIRWAYS	lot														1	10,000,000.00	10,000,000.00
REPAIR / REFURBISHING OF DFA TOILETS W/ AUTOMATIC OPERATION SYSTEM	lot														1	5,000,000.00	5,000,000.00
REPAIR / REFURBISHING OF DFA BUILDING MAIN GATES & BACK GATES	lot														1	1,500,000.00	1,500,000.00
REPAIR OF OCA BUILDING MAIN GATE	lot																156,000.00
IV. PRINTING AND BINDING																	
CRD															150	40.00	6,000.00
LABEL FOR DIPLOMATIC POUCH (ADDRESSES)	piece	100								50					150	40.00	6,000.00
1. Philippin Embassy, Abu Dhabi, UAE	piece	100								50					150	40.00	6,000.00
2. Philippine Embassy in Baghdad, Iraq	piece	100								50					150	40.00	6,000.00
3. Philippine Embassy in Tripoli, Libya	piece	100								50					150	40.00	6,000.00
Philippine Embassy in Tel-Aviv, Israel	piece	100								50					150	40.00	6,000.00
Philippine Embassy in Moscow, Russia	piece	100								50					150	40.00	6,000.00
6. Philippine Embassy in Beijing, China	piece	100								50					150	40.00	6,000.00
7. Philippine Embassy in Buenos Aires, Argentina	piece	100								50					150	40.00	6,000.00
8. Philippine Embassy in Kuwait	piece	100								50					150	40.00	6,000.00
9. Philippine Embassy in Manama, Bahrain	piece	100								50					150	40.00	6,000.00
10. Philippine Embassy in Doha, Qatar	piece	100								50					150	40.00	6,000.00
11. Philippine Embassy in New Delhi, India	piece	100								50					150	40.00	6,000.00
12. Philippine Embassy in Canberra, Australia	piece	100								50					150	40.00	6,000.00
13. Philippine Embassy in Brussels, Belgium	piece	100								50					150	40.00	6,000.00
14. Philippine Embassy in Paris, France	piece	100								50					150	40.00	6,000.00
15. Philippine Embassy in Rome, Italy	piece	100								50					150	40.00	6,000.00
16. Philippine Mission to the UN, New York	piece	100								50					150	40.00	6,000.00

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT		
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total	
FILE HANDLER / HERPETOLOGIST (ON CALL)	Lot														1	20,000.00	20,000.00
EDITORIAL SERVICES (DFA Main Bldg. only)	Lot															20,000,000.00	20,000,000.00
SECURITY SERVICES (DFA Main Bldg. only)	Lot															20,000,000.00	20,000,000.00
OTHER SERVICES																25,000.00	25,000.00
Day Care Center Educational trip			1														
TOTAL																	304,278,236.04
***GRAND TOTAL (Part A & B)																	334,706,059.64
TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION																	

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

RONALD M. JONES
Administrative Officer, OPAS

REVIEWED & SUBMITTED BY:

ELTA S. MARIA-THOMECZEK
Asst Secretary, OPAS

Prepared: 11 December 2013

SUPPLEMENTAL ANNUAL PROCUREMENT PLAN NO. 2 FOR CY 2014

Line	Program/Activity/Project	End-User	Mode of Procurement	Pre-Proc. Cont.	Advs/Post-Cont.	Pre-Bid/ Sub/Open Cont.	Notice to Proceed	Notice of Award	Contract Signing	Delivery/ Acceptance	Completion/ Turnover	PRF	MOOE	CO	Remarks/Activity (Brief Description of Program/Project)
1	Hosting of Events/Activities/Trainings														
	a. Roundtable Discussion on Security Developments in Asia Pacific Region in Moscow, Russia	OUP	Negotiated Proc.												To include the hiring of Prof. Clanta R. Carlos, Ph.D. as Consultant
	b. Meetings of UN Panel of Experts on Iran Sanctions	UNIO	LOV/SVP/S												To include hotel accommodation, lunch/dinner, transportation, etc.
	c. 8th Round of the Ph-US Negotiations on the Enhanced Defense Cooperation Agreement (EDCA)	OAA	LOV/SVP/S												To include meals and luncheon
	d. 2014 PH Commemoration of Int'l Day of UN Peacekeepers	UNIO	SVP/S												To include various souvenir items and supplies. (crystal plaque, certificate frame and paper)
	e. Luncheon in honor of Czech AEP	OP/OSCC	LOV												
	f. Team Building Activity	OAA	LOV/SVP/S												To include transportation, accommodation and honorarium
	g. Psychological Wellness Program	OPAS	SVP												
	h. Visit of the Foreign Minister of Bahrain	OMEAA	LOV/SVP/S												To include hotel accommodation, transportation, catering and gifts
	i. ASEAN Manila Conference on Disaster Risk Reduction and Management	PISU	SVP/S												To include catering services, lease of cocktail tables, printing and incidental expenses
	j. Team Building Activity	WPS-OUP	LOV/SVP/S												
	k. Team Building Activity	OMEAA	LOV/SVP/S												
	l. Team Building Activity	OAA	LOV/SVP/S												
2	Office Supplies/Devices/Equipment/Furniture														
	a. Filing Cabinets and Printers	OP	SVP/S												Chargeable to unused portion of Capital Outlay in 2013
	b. Various office supplies	OMEAA	SVP/S												To be procured through DBM-PS
	c. Window Roller Blinds	OPAS/OCA	SVP												
	d. Automatic Voltage Regulator	OPAS	SVP												For the Department's Power Generator
	e. Presentation Folders	OMEAA	Shopping (b)												
	f. Fax Machine and Ribbons	QU/MWA	SVP/S												
	g. Dry and Wet Seals	OPAS	Shopping (b)												for the official use of various FSPs and RCOS
	h. Window Glass	OPAS	SVP												
	i. Construction Supplies	OPAS	SVP												
	j. Various Appliances	OSCC	SVP												Chargeable to unused portion of Capital Outlay in 2013
	k. Electronic Cash Register Machines	OFM	SVP												for the official use of PRF and Mobile Passport Service-OCA
	l. Dry and Wet Seals	OPAS/OCA	S/SVP												For various FSPs and RCOS
3	Others														
	a. System upgrade of ePassport SCAN Storage Capacity	OCA	DC												
	b. Re-upholstery of sofa set and side chairs	UNIO	SVP												
	c. Repair of Escalators at the OCA-ASEANA	OCA	Public Bidding												
	d. Research Project APEC 2014	QUIER	Agency-to-Agency												Extension of MOA between DFA and PDS (at no cost to the Dept.)
	e. Machine Readable Travel Documents (with IC Chip)	OCA	Agency-to-Agency												
	f. Consultant for the DFA building Renovation and Refitting	QUA/OPAS	HTC												
	g. Fabrication of DFA Reception Table	OSCC/OPAS	SVP												
4	Repair and Maintenance														
	a. Annual Chemical Water Treatment of Centralized AC System	OPAS	SVP												located at OCA-ASEANA
	b. Supply and Installation of AC Diffusers	OPAS	SVP												
	c. Rewinding and Bearing Replacement of Cooling Tower Fan Motor	OPAS	SVP												
	d. Repair of Aircon Unit	OPAS	SVP												
	e. Annual Change Oil & Servicing of Chillers and AC Pumps	OPAS	SVP												
	f. Supply of V-belt for Cooling Tower	OPAS	SVP												
	g. Repair and Restoration of Fancoil Units of AC System	OPAS	SVP												located at OCA-ASEANA
	h. Maintenance of Cash Register and Money Counter Machines	OFM	SVP												
	i. Repair of One (1) Elevator Unit	OPAS	Emergency/SVP												located at OCA-ASEANA
	j. Repair of One (1) Carrier 5.0TR Mounted Type Aircon Unit and Condensing Unit Outdoor Compressor (scroll type)	OPAS	SVP												
5	Foreign Travels														
	Special Meeting of ASEAN Coordinating Council Myanmar	ASEAN	Negotiated Proc.												CY 2014
	ASEAN Coordinating Council Meeting (ACC) - Myanmar	ASEAN	Negotiated Proc.												CY 2014

RECOMMENDING APPROVAL:

BERTRAND THEODORE L. SANTOS
BAC Member

[Signature]
LINGLINGAY F. LACANLALE

Undersecretary and Head of the Procuring Entity

Approved:
By the Authority of the Secretary of Foreign Affairs:

GERARDO P. ABIOG
BAC Member

[Signature]

JOSE VICTOR CHAN-GONZAGA
BAC Vice-Chairman

[Signature]

EDWARD C. YULO
BAC Member

[Signature]
EVELYN D. AUSTRIA-GARCIA
BAC Chairman

GONARRANAO B. MUSOR
BAC Member

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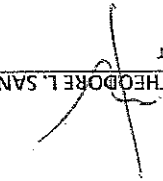
Alternative Methods of Procurement:
S - Shopping
SVP - Small Value Procurement
LRP - Lease of Real Property
DC - Direct Contracting
LOV - Lease of Venue
HTC - Highly Technical Consultant

SUPPLEMENTAL ANNUAL PROCUREMENT PLAN NO. 2 FOR CY 2014

Code	Program/Activity/Project	End-User	Mode of Procurement	Pre-Proc Cont.	Advs/Post Cont.	Pre-Bid Sub/Oper Cont.	Notice of Award	Notice of Contract	Notice to Proceed	Delivery/Completion	Acceptance/Turnover	PRF	MOE	CO	Remarks/Activity (Brief Description of Program/Project)
1	Hosting of Events/Activities/Trainings														
	a. Roundtable Discussion on Security Developments in Asia Pacific Region in Moscow, Russia		OUP				Negotiated Proc.			May-Dec 14					178,332.00
	b. Meetings of UN Panel of Experts on Iran Sanctions		UNIO				LOV/SVP/S			May-Dec 14					150,000.00
	c. 8th Round of the Ph-U Negotiations on the Enhanced Defense Cooperation Agreement (EDCA)		OAA				LOV/SVP/S			Apr-14					61,737.50
	d. 2014 PH Commemoration of Int'l Day of UN Peacekeepers		UNIO				SVP/S			May-Dec 14					48,615.00
	e. Luncheon in honor of Czech AFP		OP/OSEC				LOV			May-Dec 14					40,000.00
	f. Team Building Activity		OAA				LOV/SVP/S			May-Dec 14					93,950.00
	g. Psychological Wellness Program		OPAS				SVP			May-Dec 14					497,600.00
	h. Visit of the Foreign Minister of Bahrain		OMEAA				LOV/SVP/S			May-Dec 14					580,539.52
	i. ASEAN Manila Conference on Disaster Risk Reduction and Management		PISU				SVP/S			May-Dec 14					75,000.00
	j. Team Building Activity		WPS-OUP				LOV/SVP/S			May-Dec 14					47,000.00
	k. Team Building Activity		WPS-OUP				LOV/SVP/S			May-Dec 14					74,402.00
	l. Team Building Activity		WPS-OUP				LOV/SVP/S			May-Dec 14					87,000.00
2	Office Supplies/Devices/Equipment/Furniture														
	a. Filing Cabinets and Printers		OP				SVP/S			May-Dec 14					60,000.00
	b. Various office supplies		OMEAA				SVP/S			May-Dec 14					167,685.80
	c. Window roller blinds		OPAS/OCA				SVP			May-Dec 14					336,287.20
	d. Automatic Voltage Regulator		OPAS				SVP			May-Dec 14					180,000.00
	e. Presentation Folders		OMEAA				Shopping (b)			May-June 14					7,500.00
	f. Fax Machine and Ribbons		QU/MWA				SVP/S			May-Dec 14					13,850.00
	g. Dry and Wet Seals		OPAS				Shopping (b)			May-Dec 14					33,900.00
	h. Window Glass		OPAS				SVP			May-Dec 14					112,000.00
	i. Construction supplies		OPAS				SVP			May-Dec 14					444,175.00
	j. Various Appliances		OSEC				SVP			May-Dec 14					214,570.00
	k. Electronic Cash Register Machines		OFM				SVP			May-Dec 14					228,000.00
	l. Dry and Wet Seals		OPAS/OCA				S/SVP			May-Dec 14					33,900.00
3	Others														
	a. System upgrade of ePassport SCAN Storage Capacity		OCA				DC			May-Dec 14					2,904,210.00
	b. Re-upholstery of sofa set and side chairs		UNIO				SVP			May-Dec 14					30,000.00
	c. Repair of Escalators at the OCA-ASEANA		OCA				Public Bidding			May-Dec 14					3,327,060.00
	d. Research Project AFPEC 2014		QUIER				Agency-to-Agency			Jun-14					
	e. Machine Readable Travel Documents (with IC Chip)		OCA				Agency-to-Agency			May-Dec 14					310,340,000.00
	f. Consultant for DFA Building Renovation and Retrofitting		QUA/OPAS				HTC			May-Dec 14					5,000,000.00
	g. Fabrication of DFA Reception Table		OSEC/OPAS				SVP			May-Dec 14					285,759.60
4	Repair and Maintenance														
	a. Annual Chemical Water Treatment of Centralized AC System		OPAS				SVP			May-Dec 14					450,000.00
	b. Supply and Installation of AC Diffusers		OPAS				SVP			May-Dec 14					48,490.00
	c. Rewinding and Bearing Replacement of Cooling Tower Fan Motor		OPAS				SVP			May-Dec 14					13,500.00
	d. Repair of Aircon Unit		OPAS				SVP			May-Dec 14					47,000.00
	e. Annual Change Oil & Servicing of Chillers and AC Pumps		OPAS				SVP			May-Dec 14					450,000.00
	f. Supply of V-Belt for Cooling Tower		OPAS				SVP			May-Dec 14					49,100.00
	g. Repair and Restoration of Fancoil Units of AC System		OPAS				SVP			May-Dec 14					487,000.00
	h. Maintenance of Cash Register and Money Counter Machines		OFM				SVP			May-Dec 14					152,000.00
	i. Repair of One (1) Elevator Unit		OPAS				Emergency/SVP			May-Dec 14					180,000.00
	j. Repair of One (1) Carrier 5.0TR Mounted Type Aircon Unit and Condensing Unit Outdoor Compressor (scroll type)		OPAS				SVP			May-Dec 14					47,000.00
5	Foreign Travel														
	Special Meeting of ASEAN Coordinating Council (ACC) Myanmar		ASEAN				Negotiated Proc.			CY 2014					441,090.00
	ASEAN Coordinating Council Meeting (ACC) -Myanmar		ASEAN				Negotiated Proc.			CY 2014					441,090.00

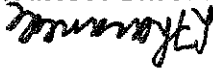
RECOMMENDING APPROVAL:

BERTRAND THEODORE L. SANTOS
BAC Member



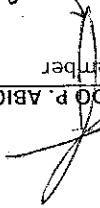
Approved:
By the Authority of the Secretary of Foreign Affairs:

LINGLINGAY F. LACANALALE

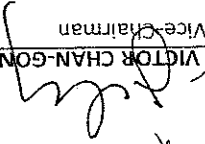


Undersecretary and Head of the Procuring Entity

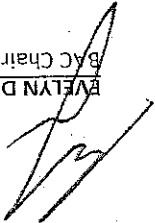
GERARDO P. ABIOG
BAC Member



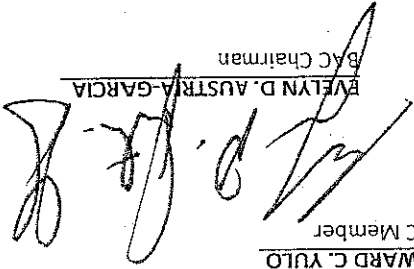
JOSE VICTOR CHAN-GONZAGA
BAC Vice-Chairman



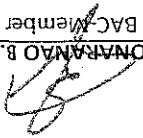
EDWARD C. YULO
BAC Member



EVELYN D. AUSTRIA-GARCIA
BAC Chairman



GONZALEZ B. MUSOR
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**

Alternative Methods of Procurement:
S - Shopping
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