

Kagabaran ng Agnayang Panlabas

Department of Foreign Affairs

NOTICE OF AWARD

23 May 2014


Madam:

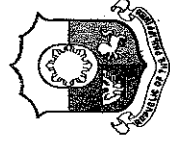
Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department as contained in the approved Supplemental Annual Procurement Plan No. 2 for CY 2014, the Department of Foreign Affairs is awarding the procurement for the supply and installation of window glass for the official use of the Office of Personnel and Administrative Services (OPAS) to your firm, **Success Mirror City**, in the amount of *One Hundred Twelve Thousand Pesos (Php 112,000.00)* only, inclusive of all taxes and other lawful charges, subject to the signing of the Purchase Order.

Very truly yours,

  
**LINGLINGAY F. LACANLALE**  
Undersecretary for Administration  
and Head of the Procuring Entity

**MS. ZENAIDA O. ASUNCION**  
General Manager  
SUCCESS MIRROR CITY  
204 Antonio Arnaiz Ave.  
Pasay City, Manila

  
PMTD  
6/26/14



Kagawaran ng Agnang Pang Panlabas

Department of Foreign Affairs


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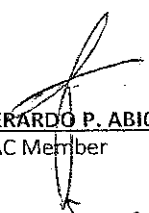
**MS. ZENAIDA O. ASUNCION**  
General Manager  
**SUCCESS MIRROR CITY**  
204 Antonio Arnaiz Ave.  
Pasay City, Manila

**SUPPLEMENTAL ANNUAL PROCUREMENT PLAN NO. 2 FOR CY 2014**


Code	Program/Activity/Project	End-User	Mode of Procurement	Schedule for Each Procurement Activity									PRF	Estimated Budget Php		Remarks/Activity (Brief Description of Program/Project)		
				Pre-Proc. Conf.	Ads/Post.	Pre-Bid Conf.	Sub/Open of Bids	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion	Acceptance Turnover		MOOE	CO			
1	<b>Hosting of Events/Activities/Trainings</b>																	
	a. Roundtable Discussion on Security Developments in Asia Pacific Region in Moscow, Russia	OUP	Negotiated Proc. (HTC)													178,332.00	To include the hiring of Prof. Clarita R. Carlos, Ph.D. as Consultant	
	b. Meetings of UN Panel of Experts on Iran Sanctions	UNIO	LOV/SVP/S													150,000.00	To include hotel accommodation, luncheon/dinner, transportation, etc.	
	c. 8th Round of the Ph-US Negotiations on the Enhanced Defense Cooperation Agreement (EDCA)	OAA	LOV/SVP/S													61,737.50	To include meals and luncheon	
	d. 2014 PH Commemoration of Int'l Day of UN Peacekeepers	UNIO	SVP/S													48,615.00	To include various souvenir items and supplies (crystal plaque, certificate frame and paper)	
	e. Luncheon in honor of Czech AEP	OP/OSEC	LOV													40,000.00		
	f. Team Building Activity	OAA	LOV/SVP/S													93,950.00	To include transportation, accommodation and honorarium	
	g. Psychological Wellness Program	OPAS	SVP													497,600.00		
	h. Visit of the Foreign Minister of Bahrain	OMEAA	LOV/SVP/S													580,539.52	To include hotel accommodation, transportation, catering and gifts	
	i. ASEM Manila Conference on Disaster Risk Reduction and Management	PISU	SVP/S													75,000.00	To include catering services, lease of cocktail tables, printing and incidental expenses	
	j. Team Building Activity	WPS -OUP OMEAA OAA	LOV/SVP/S LOV/SVP/S LOV/SVP/S													47,000.00 74,402.00 87,000.00		
2	<b>Office Supplies/Devices/Equipment/Furniture</b>																	
	a. Filing Cabinets and Printers	OP	SVP/S														60,000.00	Chargeable to unused portion of Capital Outlay in 2013
	b. Various office supplies	OMEAA	SVP/S													167,685.80	To be procured through DBM-PS	
	c. Window Roller Blinds	OPAS/OCA	SVP													336,287.20		
	d. Automatic Voltage Regulator	OPAS	SVP													180,000.00	For the Department's Power Generator	
	e. Presentation Folders	OMEAA	Shopping (b)													7,500.00		
	f. Fax Machine and Ribbons	OUMWA	SVP/S													13,850.00	6,075.00	
	g. Dry and Wet Seals	OPAS	Shopping (b)													33,900.00	for the official use of various FSPs and RCOs	
	h. Window Glass	OPAS	SVP													112,000.00		
	i. Construction Supplies	OPAS	SVP													444,175.00		
	j. Various Appliances	OSEC	SVP														214,570.00	Chargeable to unused portion of Capital Outlay in 2013
	k. Electronic Cash Register Machines	OFM	SVP													228,000.00	for the official use of PRF and Mobile Passport Service -OCA	
	l. Dry and Wet Seals	OPAS/OCA	S/SVP													33,900.00	For various FSPs and RCOs	
3	<b>Others</b>																	
	a. System upgrade of ePassport SCAN Storage Capacity	OCA	DC														2,904,210.00	For the SIDES Application and AFIS Databases
	b. Re-upholstery of Sofa Set and Side Chairs	UNIO	SVP														30,000.00	
	c. Repair of Escalators at the OCA-ASEANA	OCA	Public Bidding														3,327,060.00	
	d. Research Project APEC 2014	OUIER	Agency-to-Agency															Extension of MOA between DFA and PID5 (at no cost to the Dept.)
	e. Machine Readable Travel Documents (with IC Chip)	OCA	Agency-to-Agency														310,340,000.00	
	f. Consultant for the DFA Building Renovation and Retrofitting	OAA/OPAS	HTC														5,000,000.00	
	g. Fabrication of DFA Reception Table	OSEC/OPAS	SVP														285,753.60	
4	<b>Repair and Maintenance</b>																	
	a. Annual Chemical Water Treatment of Centralized AC System	OPAS	SVP														450,000.00	located at OCA-ASEANA
	b. Supply and Installation of AC Diffusers	OPAS	SVP														48,490.00	
	c. Rewinding and Bearing Replacement of Cooling Tower Fan Motor	OPAS	SVP														13,500.00	
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	i. Repair of One (1) Elevator Unit	OPAS	Emergency/SVP														180,000.00	located at OCA-ASEANA
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5	<b>Foreign Travels</b>																	
	Special Meeting of ASEAN Coordinating Council (ACC) Myanmar	ASEAN	Negotiated Proc.														441,090.00	
	ASEAN Coordinating Council Meeting (ACC) -Myanmar	ASEAN	Negotiated Proc.														441,090.00	

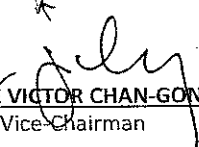
RECOMMENDING APPROVAL:

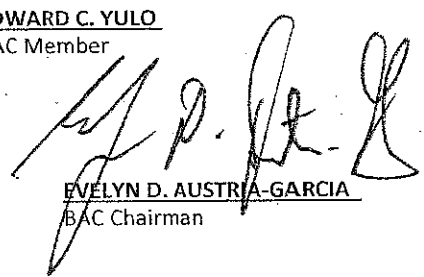
  
BERTRAND THEODORE L. SANTOS  
BAC Member

  
GERARDO P. ABIOG  
BAC Member

EDWARD C. YULO  
BAC Member

  
GONARANO B. MUSOR  
BAC Member

  
JOSE VICTOR CHAN-GONZAGA  
BAC Vice-Chairman

  
EVELYN D. AUSTRIA-GARCIA  
BAC Chairman

\*\*

*Alternative Methods of Procurement:*

*S - Shopping*

*SVP - Small Value Procurement*

*LRP - Lease of Real Property*

*DC - Direct Contracting*

*LOV - Lease of Venue*

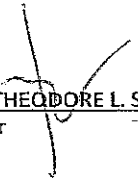
*HTC - Highly Technical Consultant*

Approved:  
By the Authority of the Secretary of Foreign Affairs:

  
LINGLINGAY F. LACANLALE

Undersecretary and Head of the Procuring Entity

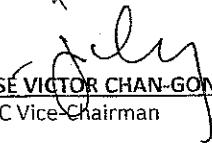
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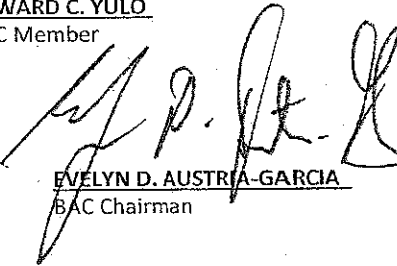
  
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

23 May 2014

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Undersecretary for Administration  
and Head of the Procuring Entity

Sr. Sp. Asst. N. Servigon	
BAC Chairman E.D. Austria-Garcia	
BAC Vice-Chairman J.V.Chan-Gonzaga	
BAC Members: E.C. Yulo	_____
G.P. Abiog	_____
G.B. Musor	
B.T. L. Santos	
End-User Representative:	_____
Asst. Sec. M. Sta. Maria-Thomeczek	
BAC Secretariat:	_____
Head - A.O. Vallespin	
A. De Asis-Del Mundo	_____
S.P. Toledo	
G.C. Fernandez	_____

**MS. ZENAIDA O. ASUNCION**  
General Manager  
**SUCCESS MIRROR CITY**  
204 Antonio Arnaiz Ave.  
Pasay City, Manila

9187-14





OFFICE OF FISCAL MANAGEMENT  
FINANCIAL EVALUATION AND CONTROL DIVISION

MEMORANDUM: The Director Property Division

SUBJECT: Price Verification A.C. No.05-019-14 dated 22 May 2014

Per your request, we verified the prices quoted by various suppliers in the attached A.C.No.05-019-14 dated 22 May 2014 for the supply of 50 pcs window glass for the official use of PMTD-OPAS and found the price quoted by SUCCESS MIRROR CITY is reasonable based on three (3) quotations submitted by the different various suppliers and based on prevailing market price.

For your guidance,

  
ROSIE J. GALLO  
Acting Director-FECD-OFM

22 May 2014

**DEPARTMENT OF FOREIGN AFFAIRS**  
**Property, Maintenance and Transportation Division**

*Jr*  
16 MAY 2014

MEMO TO : Financial Evaluation and Control Division  
SUBJECT : For Price Verification  
DATE : 13 MAY 2014

With reference to the above subject/communication/documents, hereto attached would be appreciated if:

- Verification of Price
- Comments/Recommendation
- Appropriate Action
- Approval

could be effected.



**KERWIN ORVILLE C. TATE**  
Director, PMTD-OPAS



Kagabaran ng Agnayang Panlabas

Department of Foreign Affairs

**OFFICE OF PERSONNEL AND ADMINISTRATIVE SERVICES**  
PROPERTY, MAINTENANCE AND TRANSPORTATION DIVISION

**CERTIFICATION**

This is to certify that item(s) listed per Abstract of Canvass No. 05-019-14 dated 13 May 2014 attached hereto is/are not included in Procurement Service price list.

This certification is issued for accounting and auditing purposes.

  
**KERWIN ORVILLE C. TATE**  
Director, PMTD



13 May 2014

**OFFICE OF PERSONNEL AND ADMINISTRATIVE SERVICES  
PROPERTY, MAINTENANCE AND TRANSPORTATION DIVISION**

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**KERWIN ORVILLE C. TATE**  
Director, PMTD 

13 May 2014



Republic of the Philippines  
DEPARTMENT OF FOREIGN AFFAIRS  
2330 Roxas Boulevard, Pasay City

REQUEST FOR PRE-REPAIR/POST INSPECTION

DESCRIPTION OF PROPERTY

Type : **SUPPLY & DELIVERY OF WINDOW GLASS**

Serial/Engine #:           n/a           Property No.:           n/a            
Acquisition Date:           n/a           Acquisition Cost:           n/a            
Date of last repair:           n/a           Nature of last repair:           n/a          

DEFECTS / COMPLAINTS:

Nature and Scope of works to be done:

**Please see attached for supply and delivery only.....**

Parts to be supplied / replaced:

Requested by :   
PHILIP C. TABULA  
Head-Engineering Section

Noted by:

  
KERWIN ORVILLE C. TATE  
Director, PMTD-OPAS

Date : 19 May 2014

DIVISION OF FINANCIAL EVALUATION AND CONTROL

PRE-REPAIR:

Findings:

*Inspected and found that repair is replacement window/glass of the Main Building 3rd floor Oper is necessary. Oper*

*Valmelo & Galmarino*  
Technical Property Inspector

*21 May 2014*  
Date

  
ROSIE J. GALLO  
Acting Director, FECD

*21 May 2014*  
Date

POST REPAIR:

Job Order No.: \_\_\_\_\_ Date: \_\_\_\_\_  
Invoice No.: \_\_\_\_\_ Date: \_\_\_\_\_  
Amount per P.O. \_\_\_\_\_ Date: \_\_\_\_\_  
Findings: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Inspected by:

ROSIE J. GALLO

Noted by:

Date

**VERY URGENT**


# 014



### PURCHASE REQUEST

DEPARTMENT OF FOREIGN AFFAIRS

Agency

02-09014 FEB 26 2014

Department: Section :	OPAS - PMTD ENGINEERING SECTION	PR No. : SAI No.:	Date: Date:
Stock No.	Unit Item Description	QTY.	Unit Cost Total Cost
	PCS. SUPPLY & DELIVERY OF WINDOW GLASS (Clear Color)	43	115,000.00
SPECIFICATIONS: THICKNESS: 1/4" L : 118 CM. W : 120 CM.			
NOTE: FOR DFA VARIOUS OFFICE RENOVATIONS.			
Prepared & Requested by:  PHILIP C. TABULA Head-Engineering Section		TOTAL Php. 115,000.00	
Purpose: FOR THE REPAIR / MAINTENANCE OF THE DFA BUILDING AND OCA - ASEANA			

Signature:	Approved by:
 KERWIN ORVILLE C. TATE Director, OPAS - PMTD	 MELITA S. STA. MARIA-THOMECEK Assistant Secretary, OPAS

TO BAC: FOR PHILGEPS PLEASE.....







# Millenium Tai Shutter & Gen. Merchandise

Myro Bldg. Unit D & E General Aguinaldo Hi-way, Tanzang Luma 5 Imus, Cavite  
Tel: (046) 472-3945 ; 695-9313 ; 09198801209 ; 0922-8154516 ; 0922-8524777

## QUOTATION

Date: May 08-14

Name: DEA  
Tel/Cel No: 834-33-01  
Project: \_\_\_\_\_  
Address: Asenda

supply only 1/4 clear

50 pcs. 118cm x 120cm @ P 2,800.00 P 140,000.00

Liza Ong  
MANAGER

2017



環球玻璃廠

# GLOBAL

ALUMINUM  
&  
GLASS  
FACTORY-OUTLET  
CORPORATION

KM. 20 GEN. E. AGUINALDO HI-WAY, BAYAN LUMA II, IMUS, CAVITE (IN FRONT OF BANGCODEORO)  
TEL. NOS. (046) 875-2370 • 875-2882 • 571-1809 • 471-8221 • MLA. LINE (02) 529-8610  
METRO MANILA, PHILIPPINES OFFICE TEL. NOS. 831-7851.

NAME: DFA

Address: Asecom

Attn: Erning Gracia

Tel: 834-33-01

DATE: 05-09-14

1/4 clear with deliver

50 pcs. 118cm x 120cm

@ ₱ 2,500.00

₱ 125,000.00

Vicoly Bumpiro

Manager

*Accept glass cutting & polishing while U-wait • Manufacturer of each putty*

**PRODUCT LINES:**

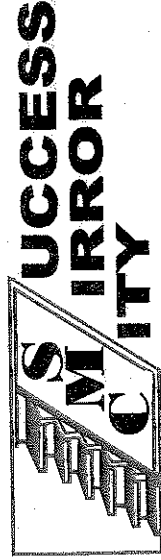
- Automatic sliding & swing door, curtain wall cladding
- Aluminum sliding, casement, awning, jalouse window
- Skylight, shower enclosure, powder coated Aluminum

- All Kinds of clear and tinted glasses, mirrors, bevelled or etched
- Stained glass, sandblasting & color glass etching
- Windshield for AUV safety or tempered glass

- Aluminum sliding, swing, frameless & screen doors
- Store front, showcases, candy box, food stand,
- Made to order window blinds & PVC folding door

**REFLECTIVE COLOR GLASS, GREEN, BLUE, BRONZE, BLACK & GOLD MIRROR**

成功鏡業



RETAILER • WHOLESALER • FABRICATOR

Main: 204 Antonio Arnaiz Ave., Pasay City, M. Mla. Tels. 831-5286; 831-7851; 510-0915 Telefax No. 833-8074

Zenaida Asuncion TIN # 510-103-770-212-VAT

Branch: National Highway, Santiago City, Isabela Tels. (078) 682-8451 (078) 682-8228

QUOTATION

PLEASE REFER TO REVERSE SIDE FOR STANDARD TERMS AND CONDITIONS

MR./MS. DFA DATE May 09, 2014

ADDRESS ASUNDA SALESMAN: RIZZO

JOB SITE \_\_\_\_\_

Quantity	Unit	DESCRIPTION	Unit Price	AMOUNT
----------	------	-------------	------------	--------

Attn: Erning Gracia  
Tel: 834-33-01

Supply and delivery of 1/4 thick clear glass

50 pcs. 118cm x 120cm @ ₱ 2,240.00 ₱ 112,000.00

XXXXXXXXXXXXXXXXXX

TERMS: \_\_\_\_\_ % downpayment: \_\_\_\_\_ % upon delivery of materials: \_\_\_\_\_ % installation of job:

ACCEPTED BY: \_\_\_\_\_ Buyer

Date: \_\_\_\_\_ Date: \_\_\_\_\_

Res. Cert. No. \_\_\_\_\_ By: Zenaida Asuncion  
General Manager

Place \_\_\_\_\_ \* Price quoted are subject to confirmation and change without prior notice. \*

SUCCESS MIRROR CITY

- Product Lines:
- Alum. Sliding, swing, frameless and screen doors
  - Alum. Sliding, casement, awning, jalousie windows
  - Store front, showcases, candy box, food stand, etc.
  - Curtain wall Cladding, skylight, shower enclosure, powdercoat alum.
  - All kinds of clear & tinted glasses, mirrors, bevelled or etched
  - Accept polishing white U-wait; Manufactured of sash putty



**PhilGEPS**

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**Bid Notice Abstract**

**Request for Quotation (RFQ)**

**Reference Number** 2604936  
**Procuring Entity** DEPARTMENT OF FOREIGN AFFAIRS - MAIN  
**Title** Supply and Delivery of Window Glass (Clear Color)  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	BAC-113-2014	<b>Status</b>	<b>Closed</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	5
<b>Category:</b>	Fixtures	<b>Date Published</b>	03/04/2014
<b>Approved Budget for the Contract:</b>	PHP 115,000.00	<b>Last Updated / Time</b>	03/04/2014 00:00 AM
<b>Delivery Period:</b>	7 Day/s	<b>Closing Date / Time</b>	10/04/2014 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Phillip Tabula Head, Engineering and Maintenance Section 2330 Roxas Blvd, Pasay City Metro Manila Philippines 1300 63-02-8344781 Ext.4781 63-02-8321698 opas.pmt@dfa.gov.ph		

**Description**

**Specifications:**  
 Thickness: 1/4"  
 L: 118 cm  
 W: 120 cm

Please download the attached Purchase Request from the associated components of this posting.

**Created by** Sherwin Toledo  
**Date Created** 02/04/2014

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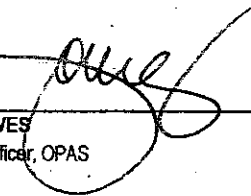
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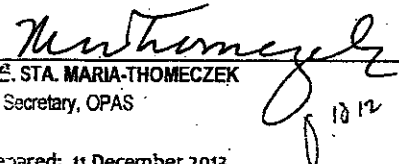
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Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT					
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total				
<b>IV. POWER CENTER</b>																				
POWER CENTER (MAIN & OCA)	lot																1	2,000,000.00	2,000,000.00	
AC SYSTEM (MAIN & OCA)	lot																	1	2,000,000.00	2,000,000.00
POWER GENERATORS (MAIN & OCA)	lot																	1	2,000,000.00	2,000,000.00
ELEVATORS / ESCALATORS (MAIN & OCA)	lot																	1	2,000,000.00	2,000,000.00
SEWERAGE TREATMENT PLANT & DRAINAGE SYSTEM	lot																	1	2,000,000.00	2,000,000.00
BAGUIO & LEGASPI PROPERTIES	lot																	1	3,000,000.00	3,000,000.00
BUILDING DOORS/WINDOWS & MAIN GATES	lot																	1	3,000,000.00	3,000,000.00
DFA CHRISTMAS LANTERN	lot																	1	75,000.00	75,000.00
DFA LANDSCAPE GARDEN	lot																	1	500,000.00	500,000.00
WATER RESERVOIR	lot																	1	500,000.00	500,000.00
REPAIR / REFURBISHING OF EXTERNAL & INTERNAL FIRE EXIT STAIRWAYS	lot																	1	3,500,000.00	3,500,000.00
REPAIR / REFURBISHING OF DFA TOILETS W/ AUTOMATIC OPERATION SYSTEM.	lot																	1	10,000,000.00	10,000,000.00
REPAIR / REFURBISHING OF DFA BUILDING MAIN GATES & BACK GATES	lot																	1	5,000,000.00	5,000,000.00
REPAIR OF OCA BUILDING MAIN GATE	lot																	1	1,500,000.00	1,500,000.00
<b>IV. PRINTING AND BINDING</b>																				156,000.00
<b>CRD</b>																				
LABEL FOR DIPLOMATIC POUCH (ADDRESSES)	piece	100																150	40.00	6,000.00
1. Philippine Embassy, Abu Dhabi, UAE	piece	100																150	40.00	6,000.00
2. Philippine Embassy in Baghdad, Iraq	piece	100																150	40.00	6,000.00
3. Philippine Embassy in Tripoli, Libya	piece	100																150	40.00	6,000.00
4. Philippine Embassy in Tel-Aviv, Israel	piece	100																150	40.00	6,000.00
5. Philippine Embassy in Moscow, Russia	piece	100																150	40.00	6,000.00
6. Philippine Embassy in Beijing, China	piece	100																150	40.00	6,000.00
7. Philippine Embassy in Buenos Aires, Argentina	piece	100																150	40.00	6,000.00
8. Philippine Embassy in Kuwait	piece	100																150	40.00	6,000.00
9. Philippine Embassy in Manama, Bahrain	piece	100																150	40.00	6,000.00
10. Philippine Embassy in Doha, Qatar	piece	100																150	40.00	6,000.00
11. Philippine Embassy in New Delhi, India	piece	100																150	40.00	6,000.00
12. Philippine Embassy in Canberra, Australia	piece	100																150	40.00	6,000.00
13. Philippine Embassy in Brussels, Belgium	piece	100																150	40.00	6,000.00
14. Philippine Embassy in Paris, France	piece	100																150	40.00	6,000.00
15. Philippine Embassy in Rome, Italy	piece	100																150	40.00	6,000.00
16. Philippine Mission to the UN, New York	piece	100																150	40.00	6,000.00

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
WASTE HANDLER / HERPETOLOGIST (ON CALL)	Lot													1	20,000.00	20,000.00
TUTORIAL SERVICES (DFA Main Bldg. only)	Lot														20,000,000.00	20,000,000.00
SECURITY SERVICES (DFA Main Bldg. only)	Lot														20,000,000.00	20,000,000.00
<b>IV. OTHER SERVICES</b>																
SD																
Day Care Center Educational trip			1											1	25,000.00	25,000.00
<b>TOTAL</b>																302,904,675.65
<b>***GRAND TOTAL (Part A &amp; B)</b>																304,278,236.04
<b>TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION</b>																334,706,059.64

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:   
 RONALD M. JOVES  
 Administrative Officer, OPAS

REVIEWED & SUBMITTED BY:  
  
 DELTA E. STA. MARIA-THOMECZEK  
 Assistant Secretary, OPAS

Prepared: 11 December 2013