




NOTICE OF AWARD

14 May 2014

Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department as contained in the approved Supplemental Annual Procurement Plan No. 1 for CY 2014, the Department of Foreign Affairs is awarding the procurement of ten (10) units of industrial fans for the official use of the Office of Consular Affairs (OCA) to your firm, **Green Trade Commercial**, in the amount of *Sixty-Four Thousand Three Hundred Fifty Pesos (Php 64,350.00)* only, inclusive of all taxes and other lawful charges, subject to the signing of the Contract.

Very truly yours,


LINGLINGAY F. LACANLALE
Undersecretary for Administration
and Head of the Procuring Entity

MS. LUZVIMINDA MUJAR
Sales Representative
GREEN TRADE COMMERCIAL
Rm. 307 Enterprise Bldg. Quintin
Paredes St. Binondo, Manila


6/16/14




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14 May 2014

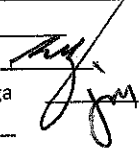
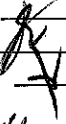




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Rm. 307 Enterprise Bldg. Quintin
Paredes St. Binondo, Manila

Sr. Sp. Asst. N. Servigon	_____
BAC Chairman E.D. Austria-Garcia	_____ 
BAC Vice-Chairman J.V.Chan-Gonzaga	_____
BAC Members: E.C. Yulo	_____
G.P. Abiog	_____
G.B. Musor	_____ 
B.T. L. Santos	_____ 
End-User Representative:	
Asst. Sec. W.C. Santos	_____ 
BAC Secretariat:	
Head - A.O. Vallespin	_____ 
A. De Asis-Del Mundo	_____
S.P. Toledo	_____ 
G.C. Fernandez	_____

8836-14

OFFICE OF FISCAL MANAGEMENT
FINANCIAL EVALUATION AND CONTROL DIVISION

MEMORANDUM FOR :

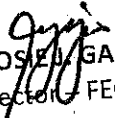
The Director Property Division

SUBJECT:

Price Verification A.C. No.05-005 dated 7 May 2014

Per your request we verified the prices quoted by various suppliers in the attached A.C. 05-007-14 dated 7 May 2014 for purchase of 10 units of Industrial fan 24" metal blade for the official use of the Office of Consular Affairs chargeable against Passport Revolving Fund (PRF) and found the price quoted by GREEN TRADE COMMERCIAL reasonable based on three (3) quotations submitted by different suppliers and based on prevailing market price.

For your guidance,


ROSEL GALLO
Acting Director FECD-OFM

12 May 2014



**OFFICE OF PERSONNEL AND ADMINISTRATIVE SERVICES
PROPERTY, MAINTENANCE AND TRANSPORTATION DIVISION**

C E R T I F I C A T I O N

This is to certify that item(s) listed per Abstract of Canvass No. **05-005-14** dated **07 May 2014** attached hereto is/are not included in Procurement Service price list.

This certification is issued for accounting and auditing purposes.


KERWIN ORVILLE C. TATE
Director, PMTD-OPAS

Pasay City, Philippines

PURCHASE REQUEST

Department of Foreign Affairs
Agency

Department :

Office of Consular Affairs

PR No. 04-008-14 Date: ^{2 April 14} Apr. 1, 2014

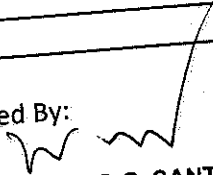
Section :

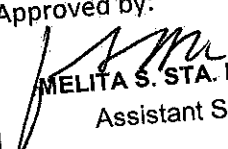
SAI No. _____ Date : _____

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	unit	Industrial Fan 24" Metal Blade	10	15,000.00	150000.00
	unit	Electric fan (heavy duty)	10	1500	15000.00
total					165000.00

Purpose : For Official use of Office of Consular Affairs

Signature
Printed Name :
Designation :

Requested By:

WILFREDO C. SANTOS
Assistant Secretary, OCA

Approved by:

MELITA S. STA. MARIA-THOMECZEK
Assistant Secretary, OPAS

Bid Notice Abstract**Request for Quotation (RFQ)**

Reference Number 2609477
Procuring Entity DEPARTMENT OF FOREIGN AFFAIRS - MAIN
Title Supply and Delivery of Industrial and Electric Fans
Area of Delivery Metro Manila

Solicitation Number: BAC-115-2014	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	1
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	6
Category: Appliances	Date Published	05/04/2014
Approved Budget for the Contract: PHP 165,000.00	Last Updated / Time	05/04/2014 00:00 AM
Delivery Period: 7 Day/s	Closing Date / Time	14/04/2014 10:00 AM
Client Agency:		
Contact Person: Sherwin Toledo Secretariat 2330 Roxas Blvd, Pasay City Metro Manila Philippines 1300 63-02-8344621 63-02-8319584 bac.secretariat@dfa.gov.ph		
Description		
Requirements: Industrial Fans 24" Metal Blade (Heavy Duty) 10 units Electric Fans (Heavy Duty) 10 units		

Created by Sherwin Toledo
Date Created 04/04/2014

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

WHITE HOUSE ENTERPRISES

RECEIVED
CENTRAL RECORDS DIVISION

GENERAL CONTRACTOR * INSTALLER * SUPPLIES DEPARTMENT OF FOREIGN AFFAIRS

12 China St., Casimiro Townhomes, Deparo Road, Caloocan City * Tel: 806-9537 * 937-9381 * 938-4886 Fax: 937-7471

Email Add: lynne.serrano@yahoo.com Cell No: 0915-343-1028 *0923-5369278

BY: _____
TIME: _____
CRD: 11353-2014

QUOTATION

DEPARTMENT OF FOREIGN AFFAIRS
2330 Roxas Blvd., Pasay City

Attention: MR. SHERWIN TOLEDO
Head, Engineering & Maintenance Section

QUOTATION N: 2014*W*00
DATE: 4/5/2014
TERMS: 7 days
DELIVERY: 7 days
VALIDITY: 15 days
Canvass No.: BAG-115-2014
Closing Date: 14-Apr-14

Dear Sir/Madam:

In reference to your request for quotation. We are pleased to offer the following items subject to the terms and conditions mentioned above.

Item	Qty.	Unit	Product Description	BRAND	UNIT COST	TOTAL
1	10	units.	Industrial Fans 24" Metal Balde Heavy Duty	Standard	6,437.50	64,375.00
2	10	units.	Electric Fan Heavy Duty Offer:16"	Standard	1,362.50	13,625.00
					TOTAL P	78,000.00

We hope that this quotation is acceptable to you and looking forward to be your partners soon.

Very truly yours,

WHITE HOUSE ENTERPRISES

WENG PALLEGA
Sales Representatives

Noted by:

RODEL R. SERRANO
Operation Manager

B912 China St., Casimiro Townhomes, Deparo Road, Caloocan City Dir.Line:939-7471*871-8437*938-4886 Fax No.937-9381

" We Guarantee Satisfying Service "

BIOSPHERE CONSTRUCTION & SUPPLIES INCORPORATED
 172 Wilson St., Maytunas, San Juan City
 Telephone No.: 725-2772

April 21, 2014

DEPARTMENT OF FOREIGN AFFAIRS - Main

Mr. Sherwin Toledo
 Secretariat
 2330 Roxas Blvd.
 Pasay City

Dear Sir,

We would like to submit our best price for following under your solicitation no. BAC -
 115-2014

ITEM DESCRIPTION	UNIT PRICE	TOTAL PRICE
10 units Industrial Fan 24" Metal Blade Offer: STAND FAN "RIO" Brand	Php. 11,600.00	Php. 116,000.00
10 units Electric Fan (Heavy Duty) Offer: STAND FAN Metal Blade "KDK" Brand 18"	3,973.00	39,730.00

Price Validity: 30 days

Terms of Payment: 30 days

Delivery Period: 15 working days

Thank you for giving us the opportunity to quote and we hope to receive your order soon.

Very truly yours,

BIOSPHERE CONSTRUCTION & SUPPLIES INC.


RHODORA S. TAMAYO

Head Purchasing Dept.

726-7365/725-2772

GTC

GREEN TRADE COMMERCIAL

Rm. 307 Enterprise Bldg., Quintin Paredes St., Binondo, Manila
Telephone Nos. 4041546/3536385/ e-mail add: gtcommercial@yahoo.com

April 14, 2014

REF.#2609477
SOL.#BAC-115-2014

Attn: Sherwin Toledo
Secretariat
Department of Foreign Affairs
2330 Roxax Blvd,
Pasay City Metro Manila

Sir/Madam:

Here is the quotation of prices for the following items that you requested:

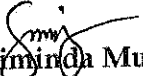
10 units	Industrial Fan 24" Metal Blade	Php 6,435.00/unit
10 units	Electric Fan (heavy duty)	2,100.00/unit

TERMS:

Payment : 15-30 Days

Delivery : 7 WORKING DAYS

Thank you and we are happy to be of service to you.


Luzviminda Mular
Sales Representative

**OFFICE OF FISCAL MANAGEMENT
FINANCIAL EVALUATION AND CONTROL DIVISION**

MEMORANDUM FOR :

The Director Property Division

SUBJECT:

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For your guidance,


ROSSELL GALLO
Acting Director FECD-OFM

12 May 2014

DEPARTMENT OF FOREIGN AFFAIRS
Property, Maintenance and Transportation Division

08 MAY 2014

MEMO TO : Financial Evaluation and Control Division


SUBJECT : For Price Verification

DATE : 07 MAY 2014

With reference to the above subject/communication/documents, hereto attached would be appreciated if:

- Verification of Price
- Comments/Recommendation
- Appropriate Action
- Approval

could be effected.


KERWIN ORVILLE C. TATE
Director, PMTD-OPAS



**OFFICE OF PERSONNEL AND ADMINISTRATIVE SERVICES
PROPERTY, MAINTENANCE AND TRANSPORTATION DIVISION**

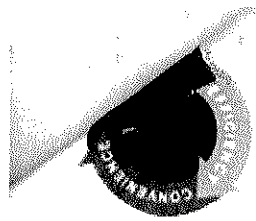
C E R T I F I C A T I O N

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Director, PMTD-OPAS

Pasay City, Philippines



Bid Notice Abstract

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Created by Sherwin Toledo
Date Created 04/04/2014

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OFFICE OF CONSULAR AFFAIRS

MEMORANDUM FOR THE SECRETARY OF FOREIGN AFFAIRS

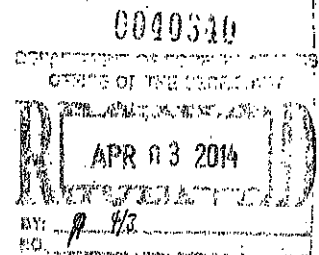
Through : The Undersecretary for Administration *mf*

The Assistant Secretary, OFM *mf*

FROM : WILFREDO C. SANTOS
Assistant Secretary

SUBJECT : Request for Authority to Procure Industrial and Electric Fans for
OCA Aseana

DATE : 01 April 2014



In view of lack of Capital Outlay Budget for the year 2014, OCA respectfully requests the Secretary's approval to procure Ten (10) industrial fans and ten (10) electric fans, chargeable against the Passport Revolving Fund (PRF) pursuant to D.O. 11-97, Article 15, Section 3, (Passport Guidebook, Passport Revolving Fund) which states that, "The said fund may be utilized by the Department for the improvement of its passporting and consular services and other Department services except travel and transportation allowances and expenses".

Item Description	Price per Unit (Php)	Quantity	Amount (Php)
Industrial Fan 24" Metal Blade (Heavy Duty)	15000	10	150000
Electric Fan (Heavy Duty)	1500	10	15000
AMOUNT:			150000

GRAND TOTAL Php 165,000

The Industrial and the electric fans will serve as additional ventilation at the waiting area and Passport Processing Area for applicants at OCA-Aseana. This is in preparation for the start of the summer season. The present number of 11 industrial fans and 4 heavy duty electric fans are incapable of cooling the area when there are many applicants.

Attached, for reference, are the following documents:

- Purchase Request dated 1 April 2014

For the Secretary's consideration.

Approved Disapproved

Albert F. Del Rosario
ALBERT F. DEL ROSARIO
Secretary of Foreign Affairs