




NOTICE OF AWARD

05 May 2014

Sir:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department as contained in the approved Annual Procurement Plan for CY 2014, the Department of Foreign Affairs is awarding the procurement for the supply of Round Neck Shirt with DFA Logo for the official use of the Oversease Voting Secretariat (OVS) to your firm, **Online Clothing Enterprise**, in the amount of *One Hundred Fifty-Eight Thousand Pesos (Php 158,000.00)* only, inclusive of all taxes and other lawful charges, subject to the signing of the Purchase Order.

Very truly yours,


LINGLINGAY F. LACANLALE
Undersecretary for Administration
and Head of the Procuring Entity

MR. JERMYN T. CHUA
General Manager
ONLINE CLOTHING ENTERPRISE

*Received
Buth/Ganlaran
4/3/2014*




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MR. JERMYN T. CHUA
General Manager
ONLINE CLOTHING ENTERPRISE

Sr. Sp. Asst. N. Servigon	
BAC Chairman E.D. Austria-Garcia	<i>did not take part.</i>
BAC Vice-Chairman J.V.Chan-Gonzaga	<i>[Signature]</i>
BAC Members: E.C. Yulo	
G.P. Abiog	<i>[Signature]</i>
G. B. Musor	<i>[Signature]</i>
B.T. L. Santos	<i>[Signature]</i>
End-User Representative:	
Usec. R.E. Seguis	<i>[Signature]</i>
BAC Secretariat:	
Head - A.O. Vallespin	<i>[Signature]</i>
A. De Asis-Del Mundo	
S.P. Toledo	<i>[Signature]</i>
G.C. Fernandez	

8690-14

ANNUAL PROCUREMENT PLAN FOR 2014

CODE (PAP)	PROGRAM / ACTIVITY / PROJECT	PMO / EMPLOYER	MODE OF PROCUREMENT	SCHEDULE OF EACH PROCUREMENT ACTIVITY										SOURCE OF FUNDS	ESTIMATED BUDGET (PAP)		REMARKS/ACTIVITY (BRIEF DESCRIPTION)	
				PRE-BID CONFERENCE	ADS / POSTING OF ITB	PRE-BID CONF	SUB/ OPENING OF BIDS	BID EVAL	POST-QUAL CONF	NOTICE OF AWARD	CONTRACT SIGNING	NOTICE TO PROCEED	DELIVERY / COMPLETION		ACCEPTANCE / TURNOVER	IS		AMOUNT
1	REPAIRS																	
	WATER FOR DPA MAIN BUILDING (MAYNAD)	OPAS	NEGOTIATED												GF	7,500,000.00		
	ELECTRICITY FOR DPA MAIN BUILDING (MAYNAD)	OPAS	NEGOTIATED												GF	40,000,000.00		
	ELECTRICITY BILL - HOME OFFICE	OCA	NEGOTIATED												GF	15,000,000.00		
	ELECTRICITY BILL - RDOs	OCA	NEGOTIATED												GF	11,214,013.00		
	ELECTRICITY BILL - SOs	OCA	NEGOTIATED												GF	8,280,000.00		
	WATER BILL - HOME OFFICE	OCA	NEGOTIATED												GF	5,289,420.00		
	WATER BILL - RDOs	OCA	NEGOTIATED												GF	1,032,287.00		
	WATER BILL - SOs	OCA	NEGOTIATED												GF	876,000.00		
	GRANTS - AGREEMENTS, ETC. OTHERS																	
	ASSISTANCE TO NATIONALS (ATN) FUND	QUINAWA	ALTERNATIVE MODE												GF	300,000,000.00		
	LEGAL ASSISTANCE FUND (LAF)	QUINAWA	ALTERNATIVE MODE												GF	80,000,000.00		
1	MEETINGS/TRAINING/SEMINARS/OTHER PROJECTS																	
	MEETINGS/CONFERENCES/SEMINARS/OTHER PROJECTS	QASD	ALTERNATIVE MODE												GF	40,000.00		
	1. TRAINING/SEMINAR WITHIN THE PHILIPPINES	QUA	ALTERNATIVE MODE												GF	35,000.00		
	2ND QTR SEMINAR ON GOVT PROCUREMENT ACT	QUA	ALTERNATIVE MODE												GF	35,000.00		
	3RD QTR SEMINAR ON GOVT PROCUREMENT ACT	QUA	ALTERNATIVE MODE												GF	35,000.00		
	4TH QTR SEMINAR ON GOVT PROCUREMENT ACT	QUA	ALTERNATIVE MODE												GF	35,000.00		
	WORKSHOP ON DRRM (PART I)	QUA	ALTERNATIVE MODE												GF	50,000.00		
	WORKSHOP ON DRRM (PART II)	QUA	ALTERNATIVE MODE												GF	50,000.00		
	TRAINING OF PERSONNEL OUTSIDE DPA	QUA	ALTERNATIVE MODE												GF	48,000.00		
	2. TRAINING/SEMINAR ABROAD	QUA	ALTERNATIVE MODE												GF	100,000.00		
	MISCELLANEOUS REPRESENTATION EXPENSES FOR BAC TWG, BRPA AND EXECUTIVE MEETINGS, HOSTINGS, FLOWERS, ETC.	QUA	ALTERNATIVE MODE												GF	144,000.00		
	OVERSEAS VOTING SECRETARIAT WORKSHOP	QAS	ALTERNATIVE MODE												GF	800,000.00		
	DPA-DAV AND COMREC/CIW WORKSHOP	QAS	ALTERNATIVE MODE												GF	500,000.00		
	OVERSEAS VOTING TRAINING FOR REGISTRATION	QAS	ALTERNATIVE MODE												GF	1,000,000.00		
	TRAINING BAGS/SEATS FOR THE ON-SITE REGIONAL TRAININGS ON OVERSEAS VOTING	QAS	ALTERNATIVE MODE												GF	253,000.00		
	TEAM BUILDING/WORKSHOP	QAS	ALTERNATIVE MODE												GF	250,000.00		
	POOs - OAS	QAS	ALTERNATIVE MODE												GF	250,000.00		

ANNUAL PROCUREMENT PLAN FOR 2014

[illegible]

We hereby warrant that the total amount reflected in this Annual Procurement Plan (APP) for CY 2014 to procure the listed goods, services, consultancy and infrastructure projects has been included in or is within our

Reviewed by

Certified Funds Available /
Certified Appropriate Funds Available

Bids and Awards Committee (BAC) - Secretariat

~~KEKONT ORYALE C. JAYE~~
Property/Supply Officer

MELITA S. STA. MARIA-THOYECEK

Office of Personnel and Administrative Services

EVYLYN D. AUSTRUP-GARCIA

Chairman, DFA-BAC

JOSE MIGUEL V. CHAN-CONZAGA
Vice-Chairman, DFA-BAC

Vice-Chairman, DFA-BAC

EDWARD C YULO
Member, DFL-BAC

Member, DfA-BAC

CONFIDANT B. MUSOR
Member, DFA-BAC


GERARDO P. ABIOG
Member, DFA-BAC

Member, ~~PPA~~ BAC

Member, ~~DEA-BAC~~

Undersecretary for Administration and
Head of the Procuring Entity

Head of the Procuring Entity



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 2588709
Procuring Entity DEPARTMENT OF FOREIGN AFFAIRS - MAIN
Title Supply of T-shirts for the OAV On-site Regional Trainings
Area of Delivery Metro Manila

Solicitation Number:	BAC-99-2014	Status	Closed
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	17
Category:	Garments	Date Published	21/03/2014
Approved Budget for the Contract:	PHP 200,000.00	Last Updated / Time	21/03/2014 00:00 AM
Delivery Period:	7 Day/s	Closing Date / Time	28/03/2014 10:00 AM
Client Agency:			
Contact Person:	Sherwin Toledo Secretariat 2330 Roxas Blvd, Pasay City Metro Manila Philippines 1300 63-02-8344621 bac.secretariat@dfa.gov.ph		
Description Requirements: 1,000 pcs. of Round Neck T-shirts Color: Black/Royal Blue Printing: Silkscreen			

Created by Sherwin Toledo
Date Created 20/03/2014

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

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Republic of the Philippines
DEPARTMENT OF FOREIGN AFFAIRS
Office of the Secretary
2330 Roxas Blvd., Pasay City, Philippines



OBLIGATION REQUEST

No. 02-14-04-2833

Payee	ONLINE CLOTHING ENTERPRISES			
Office	Overseas Absentee Voting Secretariat (OAVS)			
Address				
Responsibility Center	Particulars	P.A.P	Account Code	Amount
170-01-01-A.I.a.9	Funds to cover the cost of OAV Roundneck shirts for the use of OAVS, per attached P.O no. 04-017-14 dated 16 April 2014 and other supporting documents	A.I.a.9	783-03	158,000.00

DEPARTMENT OF FOREIGN AFFAIRS
BIDS AND AWARDS COMMITTEE

RECEIVED
MAY 05 2014

SUBMISSION OF BIDS

BY: Sum TIME: 9:15 am

TOTAL

P158,000.00

A. Certified <input checked="" type="checkbox"/> Charges to appropriation/allotment necessary, lawful and under my direct supervision. <input checked="" type="checkbox"/> Supporting documents valid, proper and legal	B. Certified <input checked="" type="checkbox"/> Allotment available and obligated for the purpose as indicated above
Signature 	Signature
Printed Name RAFAEL E. SEGUIS	Printed Name LVI I. DE GUZMAN
Position Undersecretary, OUSC & Chair, OAVS Head, Requesting Office/Authorized Representative	Position Acting Budget Officer Head, Requesting Office/Authorized Representative
Date	Date 29-Apr-14

Please return this copy to OFM-Budget Division

04-017-14

23-Apr-14

BD 209

Department of Foreign Affairs

Supplier: ONLINE CLOTHING ENTERPRISES 8/22/14	P.O. No. 04-017-14
Address:	Date 16-Apr-14
Tel no :	Mode of Procurement Shopping

Please furnish this office the following articles subject to the terms and conditions contained herein:

Delivery Term: _____
Payment Term: _____

[illegible]

(total Amount in Words)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

(Signature over printed name)

(Date)

Very truly yours,

MELITA S. STA MARIA-THOMECZEK
Assistant Secretary, OPAS

Requisitioning Office/Dept: OVS

RAFAEL E. SEGUIS
Undersecretary, OUSOC

Funds Available:

ALVAR E. ROSALES
Chief Accountant

Amount:

ALOBS No.:

OFFICE OF FISCAL MANAGEMENT
FINANCIAL EVALUATION AND CONTROL DIVISION

MEMORANDUM FOR :

The Director Property Division

SUBJECT:

Price Verification A.C. No.03-038-14 dated 31 March 2014

Per your request we verified the prices quoted by various suppliers in the attached A.C. 03-038-14 dated 31 March 2014 for the purchase of 1000 pcs. of round neck shirt with print for the official use of OAVS and found the price quoted by ONLINE CLOTHING ENTERPRISES reasonable based on three (3) quotations submitted by different suppliers and based on prevailing market price.

For your guidance,


ROSIE J. GALLO
Acting Director - FECD-OFM

31 March 2014

OFFICE OF FISCAL MANAGEMENT
FINANCIAL EVALUATION AND CONTROL DIVISION

MEMORANDUM FOR :

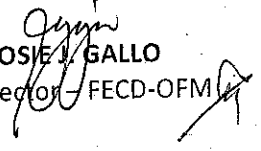
The Director Property Division

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For your guidance,


ROSE L. GALLO
Acting Director - FECD-OFM

31 March 2014

DEPARTMENT OF FOREIGN AFFAIRS
Property, Maintenance and Transportation Division

03 APR 2014

MEMO TO : Financial Evaluation and Control Division

SUBJECT : For Price Verification

DATE : 31 March 2014

With reference to the above subject/communication/documents, hereto attached would be appreciated if:

- ☒ Verification of Price
- ☐ Comments/Recommendation
- ☐ Appropriate Action
- ☐ Approval

could be effected.


KERWIN ORVILLE C. TATE
Director, PMTD-OPAS



**OFFICE OF PERSONNEL AND ADMINISTRATIVE SERVICES
PROPERTY, MAINTENANCE AND TRANSPORTATION DIVISION**

CERTIFICATION

This is to certify that item(s) listed per Abstract of Canvass No. **03-038-14** dated **31 March 2014** attached hereto is/are not included in Procurement Service price list.

This certification is issued for accounting and auditing purposes.


KERWIN ORVILLE C. TATE
Director, PMTD

31 March 2014

OFFICE OF PERSONNEL AND ADMINISTRATIVE SERVICES
PROPERTY, MAINTENANCE AND TRANSPORTATION DIVISION

CERTIFICATION

This is to certify that item(s) listed per Abstract of Canvass No. 03-038-14 dated 31 March 2014 attached hereto is/are not included in Procurement Service price list.

This certification is issued for accounting and auditing purposes.


KERWIN ORVILLE Q. TATE
Director, PMTD

31 March 2014

Pasay City

A.C. Control no : 03-038-14
P.R. no : 03 037 44

P.R no : 03-027-14

Date: 31 March 2014

P 158,000.00

P 165,000.00

P 168 000 m

CERTIFIED BY: KERWIN ORVILLE TATE
Director, PMTD-OPAS

APPROVED BY :  MELITA S. STA. MARIA-THOMECEK
Assistant Secretary, OPAS

ABSTRACT OF CANVASS

P.R no : 03-027-14
Date: 31 March 2014

[illegible]

Director, PMTD-OPAS

APPROVED BY: MELITA S. STA. MARIA-THOMECEK
Assistant Secretary, OPAS



Online Clothing

#94 3rd Floor Shaw Blvd., Mandaluyong City
Tel. 534-12-36 * 703-32-61

March 27, 2014

Mr. Sherwin Toledo
Secretariat
Department of Foreign Affairs - Main
2330 Roxas Blvd., Pasay City

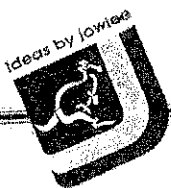
This is to submit our price quotation for your following requirements:

Qty	Item Description	Unit Price	Total Amount
1,000 pcs	Round Neck for the DFA-OVS T-Shirt Color: Black/Royal Blue Printing: Silkscreen	158.00	158,000.00

Thank you and we are looking forward in hearing from you.

Sincerely yours,

Jermyn T. Chua
Online Clothing - Gen. Manager



Ideas By Jowiee, Incorporated

We Turn Your IDEAS Into Reality

Unit 1802, Tytana Plaza Bldg., 611 V. Tytana (formerly Oriente) St., Binondo, Manila
Tel.: +63.2.399.1160 / Telefax: +63.2.242.8210 / Email: ideasbyjowiee@yahoo.com

PROPOSAL-CONTRACT

No. 2014-0000000000000000206PM

Date: March 27, 2014

Client: DEPARTMENT OF FOREIGN AFFAIRS
Contact Person: O.A.V.S.
Contact Details: Roxas Blvd., Pasay City

Dear Sir / Ma'am:

We are pleased to present to you the following proposal, with specifications of materials including terms and conditions:

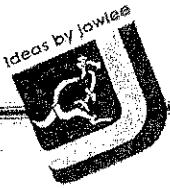
QTY.	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1,000	Round Necked T-Shirt with DFA Logo <i>Specifications:</i> <ul style="list-style-type: none">Materials: CVC cotton, Royal Blue & BlackProcess: Silk screen, full color print of DFA logo, 1-color print on right sleeves and backFinishing: Round necked	Php165.00	Php165,000.00

Terms & Conditions:

- Above prices include 12% VAT.
- Prices may subject to change without prior notice.
- Any alterations and/or corrections shall be expressed prior to the actual undertaking of the project.
- All overdue accounts shall be charged 3% per month for every day of delay.

Terms of Payment: 30 days

Leadtime: 1 to 2 weeks



Ideas By Jowiee, Incorporated

We Turn Your IDEAS Into Reality

Unit 1802, Tytana Plaza Bldg., 611 V. Tytana (formerly Oriente) St., Binondo, Manila
Tel.: +63.2.399.1150 / Telefax: +63.2.242.8210 / Email: ideasbyjowiee@yahoo.com

Should this meet your approval, kindly indicate your acceptance, subject to all terms and conditions as mentioned above, by signing and returning to us one copy which shall serve as our contract with you, as well as your statement of account with us.

Thank you. We look forward to turning your *I D E A S* into reality.

Respectfully yours,

Conforme:

WINNIEFER Go TAM
IDEAS BY JOWIEE INC.

O.A.V.S.

ZASHEN FASHIONS

1961 ESPANA STREET, SAMPALOC, MANILA
TEL. No. (02) 741-6864 / (02) 546-9197 / 0917-8301326
E-mail add : boss_markap@yahoo.com

March 28, 2014

To : The Secretariat
Department of Foreign Affairs
2330 Roxas Blvd.
Pasay City

Attention : Sherwin Toledo

Dear Mr. Toledo,

Good Day! I am pleased to submit to your good office, our company's quotation to the procurement requirements of your office for the OAV Round Neck T-Shirt as posted on the website of Philgeps, details of which are as follows:

Quantity	:	1000 pcs.
Product	:	Round Neck T-Shirt
Material	:	Cotton
Size	:	Assorted Asian Sizes
Others	:	Reflectorized Print of DFA Logo (frit & back), and Silkscreen Print for DFA's website (right sleeve and back)
Quoted Price	:	<u>Php 168.00 or TOTAL of PHP 168,000.00</u>

Thank you and we are looking forward in hearing from you.

Sincerely yours,

Mark Y. Pua
Account Sales Executive



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 2588709
Procuring Entity DEPARTMENT OF FOREIGN AFFAIRS - MAIN
Title Supply of T-shirts for the OAV On-site Regional Trainings
Area of Delivery Metro Manila

Solicitation Number:	BAC-99-2014	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	15
Category:	Garments	Date Published	21/03/2014
Approved Budget for the Contract:	PHP 200,000.00	Last Updated / Time	21/03/2014 00:00 AM
Delivery Period:	7 Day/s	Closing Date / Time	28/03/2014 10:00 AM
Client Agency:			
Contact Person:	Sherwin Toledo Secretariat 2330 Roxas Blvd, Pasay City Metro Manila Philippines 1300 63-02-8344621 bac.secretariat@dfa.gov.ph		
Description Requirements: 1,000 pcs. of Round Neck T-shirts Color: Black/Royal Blue Printing: Silkscreen			

Created by Sherwin Toledo
Date Created 20/03/2014

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

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3/25/2014 9:37 AM

MAR 13 2014

03-02714

February 28, 2014

nt: Absentee Voting Secretariat (OAVS)

PR No.:

Date:

February 28, 2014


Absentee Voting Secretariat (OAVS)

SAI No.:

Date:

Requisition

ISSUANCE

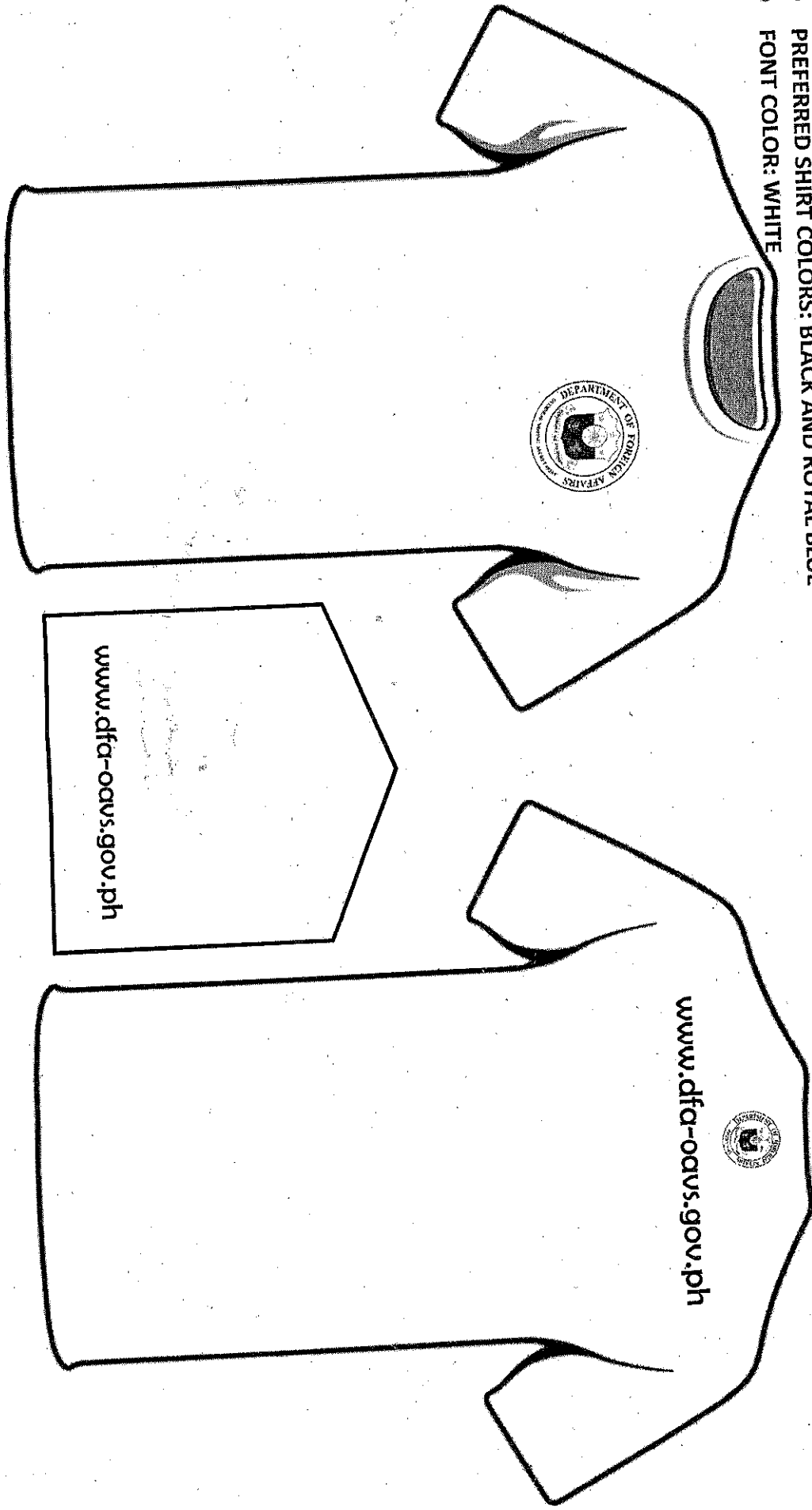
Purpose:	On-site Regional Trainings in preparation for the Overseas Voting Registration.	
Signature:	Requested By:	Approved By:
Print Name: Designation:	 JOSE S. BRILLANTES Undersecretary and Chairman, OAVS	MELITA S. STA. MARIA-THOMECZECK Assistant Secretary, OPAS

UNITD - OPAS
RECEIVED

By: BREAN
Date: 3/13/14
Time: _____

TEMPLATE FORMAT FOR THE DFA-OVS T-SHIRT

- REFLECTOR LOGO FOR THE T-SHIRT
- PREFERRED SHIRT COLORS: BLACK AND ROYAL BLUE
- FONT COLOR: WHITE



FRONT

RIGHT SLEEVE

BACK



OVERSEAS VOTING SECRETARIAT

MEMORANDUM FOR THE UNDERSECRETARY FOR ADMINISTRATION
AND HEAD OF THE PROCURING ENTITY

Cc : The Assistant Secretary, OFM
The Chairperson, BAC

FROM : **JOSE S. BRILLANTES**
Undersecretary
and Chairman, OVS

SUBJECT : Project Procurement Management Plan (PPMP) CY 2014

DATE : 28 February 2014

In compliance to memorandum dated 18 February 2014, respectfully transmitted herewith are the inputs of the Overseas Voting Secretariat (OVS) for the Project Procurement Management Plan for the calendar year 2014.

For the Undersecretary's consideration.

Encl: a/s

TRANSPORTATION SERVICES:												
BUS AND/OR VAN	unit	50,000.00	6									300,000.00
OVERSEAS TRAVEL OFFICIAL VEHICLE	unit	60,000.00	12									720,000.00
												TOTAL
												1,020,000.00
EXTRAORDINARY AND MISCELLANEOUS EXPENSES:												
PURIFIED DRINKING WATER, 8 GALLONS PER MONTH	gallon	60.00	96									5,760.00
NOTARIALS		500.00	10									5,000.00
TAPPALENE PRINTING		5,000.00	6									30,000.00
												TOTAL
												40,760.00
Other Projects:												
Job Order:												
Overseas Voting Registration Information Dissemination												
KIT	piece	40.00	10,000									400,000.00
BALLERS for Overseas Voting Information dissemination/	piece	200.00	10,000									2,000,000.00
per PC	piece	50.00	50,000									2,500,000.00
CAPS for OVOing information dissemination/ per PC	piece	2,000.00	500									1,000,000.00
FLYERS, for OVOing information dissemination/ per PC	piece	50.00	10,000									500,000.00
JACKETS for Overseas Voting personnel and	piece	50.00	500									25,000.00
representatives	piece	1,200.00	500									600,000.00
POLO Shirts for Overseas Voting personnel and	piece	150.00	15,000									2,250,000.00
representatives	piece	500.00	10,000.00									5,000,000.00
POSTER, for OAV information dissemination/ per PC	piece	350.00	500									175,000.00
BAGS for Overseas Voting personnel and representatives	piece	50.00	500									25,000.00
LANYARDS for Overseas Voting personnel and	piece	50.00	500									25,000.00
representatives	piece	50.00	500									25,000.00
												TOTAL
												14,450,000.00
												GRAND TOTAL
												27,962,941.52

Prepared By:

Evelyn A. Frutas
 EVELYN A. FRUTAS
 Acting Property Officer
 DATE PREPARED: 03 March 2014

Noted By:

Edoardo O. Castro
 EDOARDO O. CASTRO
 Acting Vice Chairman, OVS

Approved By:

Jose S. Brillantes
 JOSE S. BRILLANTES
 Undersecretary and Chairman, OVS

ANNUAL PROCUREMENT PLAN FOR 2014

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Select the appropriate worksheet depending on the nearest Regional/Provincial Depot in your area.
2. For Sub - Depots please refer to the following (Arranged/ Classified according to commonality of freight cost):
 - a. Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, and Misamis Occidental (Oroquieta) - Region XIII
 - b. Misamis Oriental, Cagayan, and Bontoc - Regions VI, VII, VIII, X, & XI
 - c. Surigao Del Norte - Surigao Del Norte
 - d. Camiguin - Camiguin
3. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
4. APPs are considered incorrect if a) form used is other than the prescribed format downloaded at philgeps.gov.ph and; b) correct format but fields were deleted and inserted in Portion A of the APP.
5. The agency will be informed by e-mail if the submission is incorrect.

For Other items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
6. Submit the duly accomplished APP form in one (1) hard copy (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office or to the DBM Regional Office AND email at app@procurementservice.org or at app.psdbm@yahoo.com.
7. Consistent with DBM Circular No. 2011-6, the APP for FY 2014 must be submitted on or before November 15, 2013.
8. Rename your APP file in the following format APP-2014- Name of Agency- Region (e.g. APP-2014 -PS- Central Office).
9. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. (02)561-6116 or (02)689-7750 loc. 4021.

Department/Bureau/Office: OVERSEAS VOTING SECRETARIAT
Region: NCR
Address: 2330 Roxas Blvd., Pasay City

Contact Person: Evelyn | O. Frutas
Position: Property Officer
Email: secretariat.oav@gmail.com
Telephone/Mobile Nos: (02) 834-4361

Item & Specifications	Unit of Measure	Quantity Requirement												Total	** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT		
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec					
A. AVAILABLE AT PROCUREMENT SERVICE STORES																		
COMMON ELECTRICAL SUPPLIES																		
1. BALLAST, 18 watts	piece															0	66.77	-
2. BALLAST, 36 watts	piece															0	71.03	-
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet	50														150	20.12	3,018.00
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet	50														150	15.08	2,262.00
5. BATTERY, size D, alkaline, 2 pcs./packet	packet															0	74.88	-
6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set															0	312.00	-
7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set															0	364.00	-
8. FLUORESCENT LAMP, tubular, 18 watts	piece															0	35.36	-
9. FLUORESCENT LAMP, tubular, 36 watts	piece															0	36.40	-
10. COMPACT FLUORESCENT LIGHT, 18 watts	piece															0	100.78	-
11. FUSE, 30 amperes	piece															0	12.48	-
12. FUSE, 60 amperes	piece															0	24.96	-
13. STARTER, 4-40 watts	piece															0	3.50	-
14. TAPE, electrical	roll	5			5											15	19.24	288.60
COMMON COMPUTER SUPPLIES/CONSUMABLES																		
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box															0	445.64	-
2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box															0	676.00	-

[illegible]