

Department of Foreign Affairs

NOTICE OF AWARD

14 February 2014

Sir:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department as contained in its Resolution 32-14, the Department of Foreign Affairs is awarding the procurement the for transportation services during the official launching of the 40th ASEAN-Australia Relations on 20 February 2014 to your firm, **NISSAN RENT A CAR**, in the amount of One Hundred Two Thousand One Hundred Pesos (Php 102,100.00) only, including taxes and other lawful charges, subject to the signing of the Contract.

Very truly yours,

RAFAEL E. SECUIS
Undersecretary for Administration
and Head of the Procuring Entity

MS. LOIDA G. QUINTOS Sales Manager NISSAN REN A CAR

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MS. LOIDA G. QUINTOS Sales Manager NISSAN REN A CAR

Sr. Sp. Asst. N. Servigon BAC Alt. Chairman E.D. Austria-Garcia BAC Vice-Chairman J.V.Chan-Gonzaga BAC Members: E.C. Yulo G.P. Abiog B.T.L. Santos	
End-user Representative: Asst. Sec. T.V.G. Barsana	
BAC Secretariat: Head - A.O. Vallespin A. De Asis-Del Mundo S.P. Toledo G.C. Fernandez	



NISSAN CAR LEAGE PHILIPPINES, INC. 2317 AURORA BLVD. (FORMELY TRAMO STREET) PASAY CITY TEL. NOS.: 854-6941 * 854-7099 * 854-8331 * 854-8147 Accounting Dept. 854-3871 Credit & Collection * 854-8193 Treasury * Fax No. 852-6599 E-MAIL: nissan@skyinet.net * WEBSITE: www.nissanrentacar.com NON-VAT REG. TIN: 001-270-654-000

SA Nº 05448

STATEMENT OF ACCOUNT

TO:	2330 OLD ASTA D ROXAS BOULEVARD		BILLING DATE PAYMENT DUE DATE	26-l'eb-14	TOTAL AMOUNT DUZ,100.00
REFERENCE NUMBER		MARY ANNE A. PADUA MIN, Director DESCRIPTION		DAYS PAST DUE	AMOUNT
	TRANSPORTATION	SERVICES FOR THE PERIOD FEBR	UARY 19-21, 2014.		102,100.00
	TOTAL AMOUNT DU	JE TO NCLPI			102,100.00
12 (14 days) (14 days)	Received by:	Signature over printed name and	date		SA# 05447
CLARKE DEE CLARKE DEE CACKED BY AILEEN M. G. POSTED BY:	F. ISTURIS	IMPORTANT REMI ALL CHECK PAYMENTS SHOULD B NISSAN CAR LEASE PHILIPPIN STATEMENT OF ACCOUNT NUMBE YOUR VOUCHER OR IN YOUR CHECK CHARGE OF 3% PER MONTH ON F SHALL BE COLLECTED.	NDERS E MADE PAYABLE TO ES, INC. INDICATE R AT THE BACK OF VOUCHER A PENALTY	SUMMARY AGIN CURRENT 1-30 DAYS PAST DUE 31-60 DAYS PAST DUE 61-90 DAYS PAST DUE OVER 90 DAYS PAST DUE TOTAL	G OF ACCOUNTS P P P P P P

"THIS DOCUMENT IS NOT VALID FOR CLAIMING INPUT TAX"

"THIS STATEMENT OF ACCOUNT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP"

MATRIX ON TRANSPORTATION

NAME OF COMPANY	PARTICULARS	TOTAL IN PESOS
Nissan Rent A Car	Mercedes Benz- Php25,500/day x 3 days =	76,500.00
	Toyota Innova – Php5,900/day x 3 days=	17,700.00
n e	Toyota Innova – Php5,900/day	5,900.00
	Approx. excess hour - 3 hrs. x Php1,000.00=	3,000.00
	Travel is within Metro Manila only	103,100.00
	Inclusive of fuel, meal allowance, auto passenger	
	insurance and 3% Common Carrier's Tax	
•	Excess per hour Php1,000.00	
	Exocos por riodi i ripino di la companya di la comp	
MSIC Transportation	Mercedes Benz-Php32,000.00/day x 3 days=	96,000.00
/Europear Phil.	Toyota Innova-Php8,750.00/day x 3 days =	26,250.00
/ Laropour i imi	Toyota Innova - Php8,750.00/day	8,750.00
	Approx. no of excess hour - 3 hrs. x Php1,000.00	3,000.00
	Inclusive of minimum 10 hrs. uniformed chauffeur	134,000.00
. ,	service, outside of city limits, to include waiting time,	
	fuel, full coverage of insurance & sales tax.	
	Parking and toll fees not included	
	Excess per hour is Php1,000.00	i
Avia	Mercedes Benz - Php33,577.00/day x 3 days=	100,731.00
Avis	Toyota Innova – Php7 625.00/day x 3 days =	22,875.00
	Toyota Innova – Php7,625.00/day	7,625.00
	Appox. No. excess hr. usage -3 hrs. x Php1,000.00=	3,000.00
	Inclusive of chauffeur service, insurance, fuel & 3%	134,231.00
		101,201100
и	sales tax	
,	Excess usage rate per hr. –Php3,000.00	
	Parking not included in the rage	
	Cash payment	<u> </u>

Kagawaran ng Ugnayang Panlabas Department of Foreign Affairs Office of Asean Affairs

DEPARTMENT OF FOREIGN AFFAIRS
BIDS AND AWARDS COMMITTEE
MEMORANDUM FOR THE CHAIR, BIDS AND AWARDS COMMITTEE

I everão O F. Barrone

FROM

TERESITA V.G. BARSANA

Assistant Secretary

SUBJECT

Request for Issuance of DFA Bids and Awards Committee

(BAC) resolution on the lease of transportation for the Official Launch of the 40th Anniversary of ASEAN-Australia Relations,

SUBMISSION OF BIDS

TIME: U

20 February 2014, Makati City

DATE

13 February 2014

ASEAN would like to request the DFA Bids and Awards Committee (BAC) for the issuance of a resolution on the lease of transportation for the Official Launch of the 40th Anniversary of ASEAN-Australia Relations, 20 February 2014, Makati City

The funding requirement for the cost/expenditures of the above event is chargeable against the Foreign Dignituries Fund of the Office of the Secretary.

The table below reflects the quotations (copy attached) from three (3) reputable companies:

NAME OF COMPANY	PARTICULARS	TOTAL IN PESOS
Nissan Rent A Car	Mercedes Benz- Php25,500/day x 3 days = Toyota Innova – Php5,900/day x 3 days= Travel is within Metro Manila only Inclusive of fuel, meal allowance, auto passenger insurance and 3% Common Carrier's Tax	76,500.00 17,700.00 94,200.00
MSIC Transportation /Europear Phil.	Mercedes Benz-Php32,000.00/day x 3 days= Toyota Innova-Php8,750.00/day x 3 days = Inclusive of minimum 10 hrs. uniformed chauffeur service, outside of city limits, to include waiting time, fuel, full coverage of insurance & sales tax. Parking and toll fees not included	96,000.00 26,250.00 122,250.00
Avis	Mercedes Benz – Php33,577.00/day x 3 days= Toyota Innova – Php7,625.00/day x 3 days = Inclusive of chauffeur service, insurance, fuel & 3% sales tax Parking not included in the rage Cash payment	100,731.00 22,875.00 123,606.00

Early receipt of the BACs response on this matter would be appreciated.

2330 Roxas Blvd., Pasay City, 1300 Philippines • Tel. No. 834-4000 • www.dfa.gov.ph

Kagawaran ng Ugnayang Panlabas Department of Foreign Affairs Office of ASEAN AFFAIRS

MEMORANDUM FOR THE CHAIR, BIDS AND AWARDS COMMITTEE

FROM

TERESITA V.G. BARSANA

Assistant Secretary

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2330 Roxas Blvd., Pasay City, 1300 Philippines • Tel. No. 834-4000 • www.dfa.gov.ph

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	Toyota Innova – Php5,900/day	5,900.00
•	Travel is within Metro Manila only	100,100.00
	Travel is within inerro marina only	
	Inclusive of fuel, meal allowance, auto passenger	
	insurance and 3% Common Carrier's Tax	
		96,000.00
MSIC Transportation	Mercedes Benz-Php32,000.00/day x 3 days=	26,250.00
/Europear Phil.	Toyota Innova-Php8,750.00/day x 3 days =	8.750.00
, Edioposi, i i i	Toyota Innova – Php8 750.00/day	
	Inclusive of minimum 10 hrs juniformed chauπeur	131,000.00
	service, outside of city limits, to include waiting time,	
* * *	fuel, full coverage of insurance & sales tax.	
	Darking and toll fees not included	1
	Mercedes Benz - Php33,577 00/day x 3 days=	100,731.00
Avis	Toyota Innova – Php7,625.00/day x 3 days =	22,875.00
	Toyota Innova – Php7,625.00/day	7,625.00
	Inclusive of chauffeur service, insurance, fuel & 3%	131,231.00
	sales tax	
en e	Parking not included in the rage	
100 miles	Cash payment	



11 February 2014

HON. TERESITA V. G. BARSANA
Assistant Secretary
DEPARTMENT OF FOREIGN AFFAIRS
OFFICE OF ASEAN AFFAIRS
2330 Old Asian Development Bank Building
Roxas Boulevard Pasay City

Dear ASEC. Barsana,

We at NISSAN CAR LEASE PHILIPPIES, INC. (NCLPI) are pleased to offer you our Transportation Service for your requirements on February 19-21, 2014 for the "OFFICIAL LAUNCH OF THE 40th ANNIVERSARY OF THE ASEAN-AUSTRALIA DIALOGUE RELATIONS" under the following rates, terms and conditions:

I. CAR HIRE RATES PER UNIT - (Within Metro Manila)

Date	Type of Vehicle	No. Of Units	Daily Rates	No. Of Days	Tot	al Charges
Feb. 19-21	Innova	2	5,900.00	3	p	35,400.00
Feb. 19-21	Altis	2	5,900.00	3		35,400.00
Total Estima	ited Transports misc. Chorges)	tion Charge	5		P	70,800.00

II. TERMS AND CONDITIONS

- 1. Above quoted rates are inclusive of use of the vehicle, chauffeur service within Metro Manila, fuel, meal allowance, auto passenger insurance and 3% Common Carrier's Tax.
- 2. The NCLPI vehicles are equipped with air-condition, stereo, glass tint and seat cover. The Chauffeurs are equipped with cellphone for easy communication.
- Car Hire Service starts upon arrival / departure of vehicle at the DFA premises or meeting venue.
- 4. Department of Foreign Affairs to provide the Parking area for the vehicles.

5. An Out -of- Town Fee of P 1,000.00 per day per unit will be charged for trips outside Metro Manila.

Out -of- Town is defined as areas beyond the following boundaries;

North:

Valenzuela; Malabon; Navotas

South

- Las Pinas; Alabang; Muntinlupa

East

Pasig; Marikina

- 6. Reservation should be made at least two (2) weeks before actual transaction date.
- 7. Cancellation Fee equivalent to the full rental charges will be imposed if no advice of cancellation is received at least two (2) days before the transaction.
- 8. The Department of Foreign Affairs must issue a Certificate of Availability of Fund (CAF) and Bidding & Awards Committee Resolution / Notice of Award to NCLPI at least one (1) week prior to the actual start of transaction.
- Billing will be made after rental. Payment should be made within fifteen (15) days, after receipt by the Department of Foreign Affairs of our Statement of Account. A penalty charge of three percent (3%) per month on past due account shall be charged.
- 10. Rates are pre-discounted.

We will glad to meet you at your most convenient time to discuss the above proposal. Please feel free to call us at telephone numbers; 854-8331; 854-7099; 854-6941 and telefax number; 852-6599 or e-mail us at Igq-sales@nissanrentacar.com

Thank you and we look forward to serving your transportation requirements.

Very truly yours.

LOIDA G. QUINTOS

Sales Manager



13 February 2014

HON. TERESITA V. G. BARSANA Assistant Secretary DEPARTMENT OF FOREIGN AFFAIRS

Dear HON. Barsana,

MSIC Transportation Inc. doing business as EUROPCAR Philippines is honored to offer its Corporate Transport Services, CHAUFFEUR DRIVE at the following preferential rate.

DAILY WITH CHAUFFEUR

CAR MAKE	NO. OF UNITS	CITY LIMITS	EXCESS HOUR
Mercedes Benz	2	P32, 000.00	P3, 200.00
Innova	2	8, 750.00	875.00
Altis	2	13, 000.00	1,300.00

Terms and Condition

 Rental is inclusive of minimum of ten (10) continuous hours uniformed chauffer service, outside of city limits, to include waiting time, fuel, full coverage of insurance and sales tax. Service shall start and end at the branch / location.

Any fraction of an hour will be considered as a full hour and excess hours/s will be

charge accordingly.

Parking and toll fees are the responsibility of the renter.

A 140% estimated charges shall be payable to rental.

Cancellation must be received 12 hours prior to the pick time; otherwise the full amount

of the transaction will be charged.

 The Driver's Accomplishment Report (DAR) shall be the basis for all fees pertaining to vehicle and chauffeur usage.

Very Truly Yours,

Branch Manager

MSIC TRANSPORTATION, INC. / EUROPCAR PHILIPPINES

Intercontinental Manila TeleFax No.: +632 752 9041

Email: bm_intercon@europcar.com.ph Website: www.europcar.com.ph 13/46 EU14 10.00 FAA

13 February 2014

HON, TERESITA V. G. BARSANA DEPARTMENT OF FOREIGN AFFAIRS

Dear HON. Barsana,

Thank you for considering AVIS Rent a Car and we value your business.

We are pleased to extend to you our rates to meet your requirements on February 19 -21, 2014

AVIS SERVICE RATES

Car Make	Package	Rate	Excess Hours
Mercedes Benz	Workday Package (10 hours) Within Metro Manila	Php 33, 577.00	Php 3, 787.00
Innova	Workday Package (10 hours) Within Metro Manila	Php 7, 625.00	Php 769.00
Altis	Workday Package (10 hours) Within Metro Manila	Php 6, 500.00	Php 650.00

Terms and Conditions:

- Above rate is inclusive of chauffeur service, insurance, fuel, and 3% sales tax.
- Parking is not included in the rate.
- The amount of payment refund for cancelled reservations would vary on when the booking was called off.

Within 48 hours from scheduled time of use- no cancellation fee Less than 48 hours-50% cancellation fee





10/08 E014 TO:00 RWW

Terms of payment should be made before the transaction. 100% of the total transaction
if possible. . You can also deposit the payment thru our bank account in BPI with
Account Number 3911-0021-07, please make cheque payable to G &S Transport Corp.

Should you be amenable to the proposal, kindly affix your signature on the conforme space provided below and fax it back to us at (+632) 867-33-42.

Thank you for your interest in AVIS. We look forward to serving your needs.

Sincerely yours,

Jenniebeth Santos Area Station Manager Conforme:

(Signature over Printed Name)



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MA. THERESA D. DE VEGA

DATE: 07 /02/14

thank you

Department of Foreign Affairs

SEAN AFFAIRS

Y OF FOREIGN AFFAIRS

0037378

for Policy, OUP

OFFICE OF THE SECRETARY

DEPARTMENT OF FOREIGN AFFAIRS

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ne 40th Anniversary of ASEAN-Australia ary 2014, Manila

retary the Australian proposal to officially ustralia Dialogue Relations in Manila on 20 e presence of Australian Foreign Minister 3 4th Philippine-Australia Ministerial Meeting

cials (Deputy Chief of Mission David Dutton on 4 February 2014, the following were

(5:00-6:00 pm) involving remarks from the AN Secretary-General, ASEAN Chair and ial logo for the 40th anniversary of ASEANched through a ribbon-cutting ceremony.

- There will be no announcement of a list of commemorative activities, although Foreign Minister Bishop may refer to one or two in her remarks.
- Drinks and canapés follow.

Cost-Sharing

- Australia has already budgeted for the venue/reception for the launching and will be checking for an appropriate room at the Manila Peninsula. The Australian Embassy will also consult with Canberra regarding airfare for the ASEAN Secretary-General (plus one) and the ASEAN Chair (plus one).
- In line with the recommendation by OSEC, the Philippines will take care of hotel accommodations and local transportation for the ASEAN Chair and Secretary General and their accompanying officials.



Kagawaran ng Ugnayang Panlabas

Department of Foreign Affairs

OFFICE OF ASEAN AFFAIRS

MOST URGENT

0037378

MEMORANDUM FOR THE SECRETARY OF FOREIGN AFFAIRS

Through

The Undersecretary for Policy, OUP

DEPARTMENT OF FOREIGN AFFAIRS OFFICE OF THE SECRETARY

FROM

TERESITA V.G. BARSANA

Assistant Secretary

SUBJECT

Official Launch of the 40th Anniversary of ASEAN-Australia

Relations, 20 February 2014, Manila

DATE

5 February 2014

ASEAN wishes to endorse to the Secretary the Australian proposal to officially launch the 40th Anniversary of ASEAN-Australia Dialogue Relations in Manila on 20 February 2014, to take advantage of the presence of Australian Foreign Minister Julie Bishop, who will be in Manila for the 4th Philippine-Australia Ministerial Meeting (PAMM).

In a meeting with Australian Embassy officials (Deputy Chief of Mission David Dutton and First Secretary Jonathan Gilbert) on 4 February 2014, the following were discussed:

Program

- There will be a one-hour program (5:00-6:00 pm) involving remarks from the Secretary of Foreign Affairs, ASEAN Secretary-General, ASEAN Chair and Foreign Minister Bishop. The official logo for the 40th anniversary of ASEAN-Australia relations will then be launched through a ribbon-cutting ceremony.
- There will be no announcement of a list of commemorative activities, although Foreign Minister Bishop may refer to one or two in her remarks.
- Drinks and canapés follow.

Cost-Sharing

- Australia has already budgeted for the venue/reception for the launching and will be checking for an appropriate room at the Manila Peninsula. The Australian Embassy will also consult with Canberra regarding airfare for the ASEAN Secretary-General (plus one) and the ASEAN Chair (plus one).
- In line with the recommendation by OSEC, the Philippines will take care of hotel accommodations and local transportation for the ASEAN Chair and Secretary General and their accompanying officials.

Invitees

- Special invitees are the ASEAN Chair and the ASEAN Secretary General.
- The Australian Embassy will submit its list of invitees within the week. This would include not only the Australian Foreign Minister but also its Trade
- On the Philippines side, guests would include not only DFA officials but also the Department of Trade and Industry (DTI) Secretary and other DTI officials.
- All ASEAN Member States' Heads of Mission in Manila will be invited.
- Academicians / think-tanks with an interest in ASEAN-Australia relations, e.g. Dr. Carolina Hernandez, Dr. Aileen Baviera, will be invited.
- The aim is to gather a large enough group of 50-70 people to the launch.

Other Arrangements

- As Country Coordinator for ASEAN-Australia relations, the Philippines will be
- Australia will take care of the backdrop for the launch, including 40^{th}
- The Philippines will provide port courtesies to the ASEAN Chair and ASEAN
- The Philippines (through PISU) will take care of inviting the media to cover the event.

Attached is the Concept Note from the Australian Embassy.

For the Secretary's consideration.

Approved

[] Disapproved

ALBERT F. DEL ROSARIO Secretary of Foreign Affairs



Kagawaran ng Ugnayang Panlabas

Department of Foreign Affairs

OFFICE OF ASEAN AFFAIRS

MEMORANDUM	FOR THE	SECRETARY	OF FOR	EIGN AFFAIRS
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DEPARTMENT OF FOREIGN AFFAIRS
OFFICE OF THE SECRETARY

Through

The Undersecretary for Policy, OUP

FEB 1 2 2014

FROM

TERESITA V.G. BARSANA

Assistant Secretary

SUBJECT

Budget Estimate for the Official Launch of the 40th Anniversary

of the ASEAN-Australia Dialogue Relations

DATE

12 February 2014

Further to the instructions of OSEC, ASEAN respectfully submits the attached matrix of the budget estimate amounting to Three Hundred Eleven Thousand Nine Hundred (Php 311,900.00), chargeable to the Foreign Dignitaries Fund, in relation to the Official Launch of the 40th Anniversary of the ASEAN-Australia Dialogue Relations to be held on 20 February 2014 at The Peninsula Manila Hotel in Makati City.

The budget estimate is for full local hospitality for the Myanmar Foreign Minister (plus one) and ASEAN Secretary General (plus one).

The launch is an Australian proposal designed to take advantage of the presence of Australian Foreign Minister who will be in Manila for the Philippines-Australia Ministerial Meeting (PAMM).

As Country Coordinator for ASEAN-Australia Dialogue Relations, the Philippines agreed to support the launch, by assuming the cost of full local hospitality for the two special guests.

Aside from a reception with short speeches from the Ministers to the assembly of guests, there will be an unveiling the Official Logo of the ASEAN-Australia $40^{\rm th}$ Anniversary Commemoration.

For the Secretary's consideration.

Approved:

ALBERT F. DEL ROSARIO

Secretary of Foreign Affairs

2330 Roxas Blvd., Pasay City, 1300 Philippines • Tel. No. 834-4000 • www.dfa.gov.ph

OFFICIAL LAUNCH of the 40th Anniversary of the ASEAN-Australia Dialogue Relations Manila, Philippines • 19 – 21 February 2014

BUDGET ESTIMATE II

NO.	REQUIREMENTS	AMOUNT in Peso	TOTAL in Peso
1	Accommodation:		
•	1 Suite Room for the Myanmar Foreign Minister	2 Suite room x 11,300.00 x 2 nights = 45,200.00	
	1 Suite Room for the ASEAN Secretary-General	2 Deluxe room x 7,500.00 x 2 nights = 30,000.00	
	Deluxe Room for the Assistant of the ASEAN Secretary-General		
	Deluxe Room for the Assistant of the Myanmar Foreign Minister		Php 75,200.00
2	Transportation		
	2 units of Mercedes Benz	2 units x 25,000.00 per unit x 3 days = 150,000.00	
	1 unit of Innova	1 units x 5,900.00 per unit x 3 days =17,700	
			Php 167,700.00
3	Souvenir Items: GIFTS for the following: Myanmar Foreign Minister ASEAN Secretary-General Assistant to the Myanmar		
	Foreign Minister 4 Assistant to the ASEAN Secretary-General		Php 50,000.00
4	2 Motorcycle Escort (3 meals and gasoline)	2 pax x 1,500.00 per day x 3 days = 35,400.00	Php 9,000.00
			Php 10,000.00
5	Contingency	GRAND TOTAL	Php 311,900



40th anniversary of ASEAN-Australia relations Official launch 20 February 2014, Manila

This year marks the 40th anniversary of Australia's dialogue partnership with ASEAN. ASEAN and Australia share a deep relationship covering cooperation and engagement in a range of areas including security, culture, trade, education and development.

The 40th anniversary of relations is an important opportunity for ASEAN and Australia to chart a new strategic direction to our partnership, complementing ASEAN's focus on strengthening regional integration, through the ASEAN Community and development of the East Asia Summit.

Reflecting the Philippines' status as Australia's ASEAN country coordinator, Philippine Foreign Secretary Albert del Rosario and Australia's Minister for Foreign Affairs, the Hon Julie Bishop MP will together officially launch the commemoration of the 40th anniversary at an event in Manila on 20 February.

We envisage the launch to include a reception with short speeches from both the Foreign Secretary and Foreign Minister to a gathering of guests, including the ASEAN Secretary-General, Myanman's Foreign Minister and Australia's Ambassador to ASEAN.



OFFICIAL LAUNCH

of the

40th Anniversary of ASEAN-Australia Dialogue Relations Thursday, 20 February 2014, 5:00 p.m. Rigodon Ballroom I, The Peninsula Manila Hotel, Makati City

PROGRAM OF ACTIVITIES

Cocktails 1700H

Group Photograph of the ASEAN-Australia Foreign Ministers/Heads-of-Mission/Representatives in Manila

Speeches 1715H

by

Australian Foreign Minister Julie Bishop

Myanmar Foreign Minister U Wunna Maung Lwin

ASEAN Secretary-General Le Luong Minh

Secretary Albert F. Del Rosario

Unveiling of the Official Logo of the 40th Anniversary of

ASEAN-Australia Dialogue Relations

End of Program 1800H



OFFICIAL LAUNCH

of the

40th Anniversary of ASEAN-Australia Dialogue Relations Thursday, 20 February 2014, 5:00 p.m.

Rigodon Ballroom I, The Peninsula Manila Hotel, Makati City

PROGRAM OF ACTIVITIES

Cocktails 1700H

> Group Photograph of the ASEAN-Australia Foreign Ministers/Heads-of-Mission/Representatives in Manila

Speeches 1715H

by

Australian Foreign Minister Julie Bishop

Myanmar Foreign Minister U Wunna Maung Lwin

AŚEAN Secretary-General Le Luong Minh

Secretary Albert F. Del Rosario

Unveiling of the Official Logo of the 40th Anniversary of

ASEAN-Australia Dialogue Relations

End of Program 1800H



PhilGEPS

Central Portal for Philippine Government Procurement Oppurtunitie

Help

Philippine Government Electronic Procurement System

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number

2544113

Procuring Entity

DEPARTMENT OF FOREIGN AFFAIRS - MAIN

Title

Lease of Transportation Services - 40th Anniversary of ASEAN-Australia Dialogue Relations

Area of Delivery

Metro Manila

	D. C. E.C. DOLLA	Status	Active
Solicitation Number:	BAC-56-2014		
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	
Classification:	Goods	Bid Supplements	O
Category:	Transportation and Communications Services		
Approved Budget for the Contract:	PHP 167,700.00	Document Request List	C
Delivery Period:	3 Day/s		1979 W 19
Client Agency:		Date Published	14/02/2014
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Contact Person:	Sherwin Toledo Member - BAC Secretariat 2330 Roxas Blvd,	Last Updated / Time	14/02/2014 00:00 AM
	Pasay City Metro Manila	The state of the s	The lates of the second distance of the second seco
8	Philippines 1300 63-02-8344116 Ext.4621	Closing Date / Time	21/02/2014 12:00 PM
	63-02-8319584 bac.secretariat@dfa.gov.ph		

Description

Requirements:

2 Mercedes Benz - E Class
1 Toyota Innova
To include chauffeur, fuel, parking fee, insurance
Food for Chauffer not included

Quotations should include all applicable taxes

Created by

Bernice Catherine Santayana

Date Created

13/02/2014

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CAR RENTAL AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This agreement made and entered into by NISSAN CAR LEASE PHILIPPINES, INC. with business address at 2317 Aurora Blvd. Pasay City, represented by its President, LUIS MANUEL T. BANSON as the Contractor of various motor vehicles, hereinafter referred to as the "First Party".

AND

The DEPARTMENT OF FOREIGN AFFAIRS, OFFICE OF ASEAN AFFAIRS, a government entity with office address at 2330 Roxas Blvd., Pasay City, represented by Ms. MARY ANNE A. PADUA, CARMIN, DIRECTOR for Office of ASEAN Affairs, hereunder referred to as the "Second Party".

WITNESSETH: THAT

WHEREAS the "First Party" is the "lowest quotation" in the procurement of various motor vehicles particularly described below as follows:

l. Vehicle Make: Innova - 2 units Year Model: 2012-2013

Vehicle Make: Mercedes Benz - 1 unit Year Model: 2012

Now, THEREFORE, for and in consideration of the sum(s) and the terms and conditions hereinafter mentioned the "First Party" hereby leases to the "Second Party" the above-mentioned vehicle which will be used for the "OFFICIAL LAUNCH OF THE 40th ANNIVERSARY OF THE ASEAN-AUSTRALIA DIALOGUE RELATIONS".

- TERMS OF LEASE: This Agreement shall be valid from February 19-21, 2014, unless otherwise notified by the Second Party.
- 2. RENTAL: The following daily rates shall apply only upon the actual use of the vehicle after advice of the Second Party to the First Party of the authorized schedule:

		18 18 18 18 18 18 18 18 18 18 18 18 18 1	The second of th	And Annual A Annual Annual Annua	Rental Rates	
Vehiclé	Date		No. of Units	Daily	1st 10 Hours	Excess Hour
	Feb. 19- <u>21,</u>	2014	# 19 4 613	P 5,900.00	ata 1880 a A l egalija izane.	as such and
C. C	Feb. 19-21,	55 C 2 S 2 C C C 2 C 2 C 2 C 2 C 2 C 2 C 2	100	Andrews	25,500.00	1,000.00
Innova	Feb. 20, 2	014	1	5,900.00	Budge	ol Managemid Division

NOTE: Rates include use of the vehicle chauffeur service

TERMS & CONDITIONS:

1. Tax and Fuel: Rates are inclusive of 3% Common Gartier's Tax and

Insurance / Walver: Rates include Personal Accident Insurance (PAI) and Third Party Liability:

Bodily Injury coverage is at Php 100,000 per occurrence. Personal Accident Insurance (PAI) is Php 200,000 per vehicle covering each passenger.

- Parking and Toll Fees: Expenses for parking and toll shall be for the account of the "Second Party" during the entire lease period.
- 4. **OUT OF TOWN SERVICE:** An Out of Town Fee of P1,000.00 per unit per day will be charged for use of the vehicle outside the following Metro Manila boundaries:

North – Valenzuela, Malabon, Navotas South – Zapote, Las Piñas, Muntinlupa East – Pasig, Marikina

- 5. This Agreement must be signed before the service and the supporting documents must be given to the "First Party" for billing purposes.
 - The "First Party" warrants that the above-mentioned vehicles are roadworthy and are in good running condition.
- 7. The "First Party" further warrants that the above-mentioned vehicles are covered by a Comprehensive Motor Insurance Policy and hold the "Second Party" free from damages that may be inflicted thereto due to accidents.
 - The "First Party" also warrants that the compulsory Third Party Insurance carried by NCLPI vehicles covers the drivers' liability for injury to other involved in accidents.
 - The "First Party" undertakes to immediately replace the aforementioned motor vehicle within one (1) hour from notification by the "Second Party" in the event that the said motor vehicle breaks down or becomes non-serviceable otherwise.
 - 10. The "Second Party" reserves the right to increase or decrease the number of vehicles to be deployed during the contract period. In the event of a vehicle breakdown, the "First Party" must be able to immediately field a replacement vehicle of exactly the same type.
 - 11. The chauffeur to be provided by the "First Party" must be well-groomed, hygienic, courteous, knowledgeable of Metro Manila's streets and avenues, and duly licensed professional driver with at least three (3) years of driving experience.
 - 12 Prior to their deployment to the "OFFICIAL LAUNCH OF THE 40th

 ANNIVERSARY OF THE ASEAN-AUSTRALIA DIALOGUE

 RELATIONS" the "First Party" must furnish the "Second Party" with the name and mobile phone number of the chauffeurs.

- 13. The "Second Party" reserves the right to demand the immediate replacement of any chauffeur without the need of a written explanation.
- 14. The full amount of the actual compensation based on actual use, as proposed by "First Party", shall be paid to the "First Party" within fifteen (15) days from receipt of the Invoice.

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By the Authority of Assistant Secretary By: HON, TERESITA V. G. BARSANA, Office of ASEAN Affairs:

MS MARY ANNE A PADUA CARMIN, DIRECTOR-ASEAN Department of Foreign Affairs

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LUIS MANUELT, BANSON PRESIDENT

Nissan Car Lease Phils. Inc.

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Signed in the presence of:

<u>ALVAR E. ROSALES</u> Acting Chief Accountant, OFM

基础方法证的:

LOIDA G. QUINTOS (Name and Signature of Contractor's Witness)

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ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES } City } S.S.

BEFORE ME, a Notary Public for and in Manila, Philippines on this _______day of February 2014, personally appeared Ms. MARY ANNE A. PADUA, CARMIN, DIRECTOR of OFFICE OF ASEAN AFFAIRS and LUIS MANUEL T. BANSON, President of NISSAN CAR LEASE PHILIPPINES, INC. known to me to be the same persons who executed the foregoing Agreement for Car Rental Services, which instrument consists of FOUR (4) pages including the page on which this Acknowledgement is written, which pages are all signed at the left hand margin of each and every page by the parties executing this instrument and their witnesses, and sealed with my notarial seal and aforesaid parties acknowledge to me that the same is their free act and deed. The Community Tax Certificates/Passports of the parties were exhibited to me, the same bearing:

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Ms. MARY ANNE A. PAD	UA.	PMAA093	DFA Manila 02 Aug. 1	999
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POUR A TRACT PRACTICATION By the Authority of Assistant Secretary By: HON. TERESITA V. G. BARSANA. Office of ASEAN Affairs:

MS. MARY ANNE A. PADUA CARMIN, DIRECTOR-ASEAN Department of Foreign Affairs

CT PLANSOW

LUIS MANUEL T. BANSON PRESIDENT

Nissan Car Lease Phils. Inc.

Water.

Mr. May M. TA

Signed in the presence of:

ALVAR E. ROSALES Acting Chief Accountant, OFM

2 /W

LOIDA G. QUINTOS (Name and Signature of Contractor's Witness)