



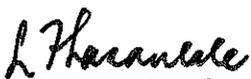
NOTICE OF AWARD

07 April 2014

Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department as contained in its Resolution No. 146-14, the Department of Foreign Affairs is awarding the procurement for the transportation services during the commemoration of the Araw ng Kagitingan on 09 April 2014 to your firm, **Enterprise Leasing Corporation**, in the amount of *Twenty Thousand Pesos (Php 20,000.00)* only, inclusive of all taxes and other lawful charges, subject to the signing of the Contract.

Very truly yours,


LINGLINGAY F. LACANLALE
Undersecretary for Administration
and Head of the Procuring Entity

MS. ANNA N. SY
Sales Marketing Manager
ENTERPRISE LEASING CORP.
2317 Aurora Blvd. (formerly Tramo)
Pasay City

*received by: Jan Louy Pinyen
June 09, 2014*



BIDS AND AWARDS COMMITTEE

BAC Resolution No. 146 -14

RESOLUTION RECOMMENDING, BY REFERENDUM, NEGOTIATED PROCUREMENT (SMALL VALUE PROCUREMENT) AS ALTERNATIVE METHOD OF PROCUREMENT FOR THE TRANSPORTATION SERVICES DURING THE COMMEMORATION OF THE ARAW NG KAGITINGAN ON 09 APRIL 2014

WHEREAS, the Office of Protocol (OP) intends to procure the transportation services during the commemoration of the Araw ng Kagitingan on 09 April 2014 for its official use;

WHEREAS, the Office of Fiscal Management (OFM) issued a certificate indicating the availability of funds to cover the expenses for the transportation services during the event, chargeable to OP's MOOE;

WHEREAS, the Project Procurement Management Plan (PPMP) of OP for CY 2014 includes the lease of vehicles; however, the Department's Annual Procurement Plan is yet to be finalized;

WHEREAS, Section 53 of the Revised Implementing Rules and Regulations (IRR) of R.A. 9184, otherwise known as the Government Procurement Reform Act of 2003, allows an agency to resort to Negotiated Procurement;

WHEREAS, further, Section 53.9 of the said IRR allows an agency to resort to Small Value procurement where the procurement does not fall under Shopping as defined in Section 52 of the said IRR provided that the amount involved does not exceed the threshold amount of Five Hundred Thousand Pesos (Php 500,000.00). Provided further, that the procuring entity shall draw up a list of at least three suppliers which will be invited to submit proposals and to directly negotiate a contract with a technically, legally and financially capable supplier;

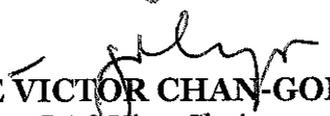
NOW THEREFORE, we, the members of the Bids and Awards Committee of the Department, **RESOLVE** to **RECOMMEND** to the Head of Procuring Entity (HOPE) the resort to Negotiated Procurement (Small Value Procurement) as an alternative method of procurement for the transportation services during the commemoration of the Araw ng Kagitingan on 09 April 2014, subject to the above-mentioned requirements and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED this 07th day of April 2014, Pasay City.

A handwritten signature in black ink, appearing to be 'Jm'.



EVELYN D. AUSTRIA-GARCIA
BAC Chairperson



JOSE VICTOR CHAN-GONZAGA
BAC Vice-Chairman

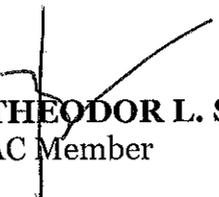
EDWARD C. YULO
BAC Member



GERARDO P. ABIOG
BAC Member



GONARANO B. MUSOR
BAC Member

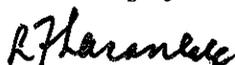


BERTRAND THEODOR L. SANTOS
BAC Member

EVELYN D. AUSTRIA-GARCIA
BAC Provisional Member
Representative of the End-user

Approved:

By the Authority of the Secretary of Foreign Affairs:



LINGLINGAY F. LACANLALE
Undersecretary for Administration
and Head of the Procuring Entity

BIDS AND AWARDS COMMITTEE

BAC Resolution No. 14-14

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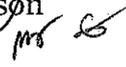
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ADOPTED this 07th day of April 2014, Pasay City.





EVELYN D. AUSTRIA-GARCIA
BAC Chairperson



JOSE VICTOR CHAN-GONZAGA
BAC Vice-Chairman

EDWARD C. YULO
BAC Member



GERARDO P. ABIOG
BAC Member



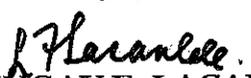
GONARANO B. MUSOR
BAC Member

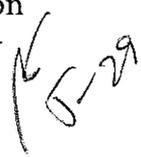


BERTRAND THEODOR L. SANTOS
BAC Member

EVELYN D. AUSTRIA-GARCIA
BAC Provisional Member
Representative of the End-user

Approved:
By the Authority of the Secretary of Foreign Affairs:


LINGLINGAY F. LACANLALE
Undersecretary for Administration
and Head of the Procuring Entity





BIDS AND AWARDS COMMITTEE

BAC Resolution No. 146 -14

RESOLUTION RECOMMENDING, BY REFERENDUM, NEGOTIATED PROCUREMENT (SMALL VALUE PROCUREMENT) AS ALTERNATIVE METHOD OF PROCUREMENT FOR THE TRANSPORTATION SERVICES DURING THE COMMEMORATION OF THE ARAW NG KAGITINGAN ON 09 APRIL 2014

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ADOPTED this 07th day of April 2014, Pasay City.

A handwritten signature in black ink, appearing to be the initials "JM".



EVELYN D. AUSTRIA-GARCIA
BAC Chairperson



JOSE VICTOR CHAN-GONZAGA
BAC Vice-Chairman

EDWARD C. YULO
BAC Member



GERARDO P. ABIOG
BAC Member



GONARANO B. MUSOR
BAC Member



BERTRAND THEODOR L. SANTOS
BAC Member

EVELYN D. AUSTRIA-GARCIA
BAC Provisional Member
Representative of the End-user

Approved:

By the Authority of the Secretary of Foreign Affairs:



LINGLINGAY F. LACANLALE
Undersecretary for Administration
and Head of the Procuring Entity



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Very truly yours,

A handwritten signature in cursive script, reading "L. Lacanlale".

LINGLINGAY F. LACANLALE
Undersecretary for Administration
and Head of the Procuring Entity

MS. ANNA N. SY
Sales Marketing Manager
ENTERPRISE LEASING CORP.
2317 Aurora Blvd. (formerly Tramo)
Pasay City

NOTICE OF AWARD

07 April 2014

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department as contained in its Resolution No. 146-14, the Department of Foreign Affairs is awarding the procurement for the transportation services during the commemoration of the Araw ng Kagitingan on 09 April 2014 at Mt. Samat, Pilar, Bataan to your firm, **Enterprise Leasing Corporation**, in the amount of **Twenty Thousand Pesos (Php 20,000.00)**, inclusive of all taxes and other lawful charges, subject to the signing of the Contract.

Very truly yours,

LINGLINGAY F. LACANLALE
Undersecretary for Administration
and Head of the Procuring Entity

MS. ANNA N. SY
Sales and Marketing Manager
ENTERPRISE LEASING CORP.
2317 Aurora Blvd. (formerly Tramo)
Pasay City

Sr. Sp. Asst. N. Servigon _____
BAC Chairman E.D. Austria-Garcia _____
BAC Vice-Chairman J.V.Chan-Gonzaga _____
BAC Members: E.C. Yulo _____
G.P. Abiog _____
G.B. Musor _____
B.T. L. Santos _____

BAC Secretariat:
Head - A.O. Vallespin _____
A. De Asis-Del Mundo _____
S.P. Toledo _____
G.C. Fernandez _____

DEPARTMENT OF FOREIGN AFFAIRS
2330 Roxas Boulevard, Pasay City

ANNUAL PROCUREMENT PLAN FOR 2014

CODE (PSP)	PROGRAM / ACTIVITY / PROJECT	PMO / END-USER	MODE OF PROCUREMENT	SCHEDULE OF EACH PROCUREMENT ACTIVITY										SOURCE OF FUNDS	PS	ESTIMATED BUDGET (PSP)		REMARKS/ACTIVITY (BRIEF DESCRIPTION)			
				PRE-BIDDING CONFERENCE	ASS / POSTING OF TDS	PRE-BID CONF	SUB / OPENING OF BIDS	POST-QUAL CONF	NOTICE OF AWARD	CONTRACT SIGNING	NOTICE TO PROCEED	DELIVERY / COMPLETION	ACCEPTANCE / TURNOVER			AMOUNT	CC				
	OFFICE AND STAFF HOUSE ROOS	CCA	ALTERNATIVE MODE																		
	MOTOR VEHICLE (2 OFFICIAL CARS - OUP AND WSPQ)	OUP	ALTERNATIVE MODE																		
	TOYOTA INNOVA CAR RENTAL	OFM	ALTERNATIVE MODE																		
	HP LASER PRINTER (5 UNITS)	OFM	ALTERNATIVE MODE																		
	SONY SMART TV	OFM	ALTERNATIVE MODE																		
	SONY SOUND SYSTEM PACKAGE	OFM	ALTERNATIVE MODE																		
	MULTIMEDIA PROJECTOR, 2000 ANSI LUMEN	OFM	ALTERNATIVE MODE																		
	ERECTORIVE SWIVEL CHAIRS (50 PCS)	OFM	ALTERNATIVE MODE																		
	TO COVER PROJECTS FOR THE IMPLEMENTATION OF THE DEPARTMENTS KNOWLEDGE MANAGEMENT PROGRAM	OSPPC	ALTERNATIVE MODE																		
	SERVER (DEPTWMA PROJECTS)	OSPPC	ALTERNATIVE MODE																		
	OSPPC CAR SERVICE CAR	OSPPC	ALTERNATIVE MODE																		
	ASSISTANT SECRETARY'S VEHICLE	UNIO	ALTERNATIVE MODE																		
	OFFICE EQUIPMENT	UNIO	ALTERNATIVE MODE																		
	MOTOR VEHICLE	IAS	ALTERNATIVE MODE																		
	MOTOR VEHICLES	OUER	ALTERNATIVE MODE																		
	COMPUTERS	OUER	ALTERNATIVE MODE																		
	VAN RENTALS	DIUJ	ALTERNATIVE MODE																		
	MOTOR VEHICLE RENTAL	QUINWA	ALTERNATIVE MODE																		
	LEASE OF COMPUTERS	QUINWA	ALTERNATIVE MODE																		
	LEASE OF PRINTER	QUINWA	ALTERNATIVE MODE																		
	MOTOR VEHICLES	PSUJ	ALTERNATIVE MODE																		
	RENTAL OF 3 CARS	OP	ALTERNATIVE MODE																		
	RENTAL OF HANDHELD RADIO	OP	ALTERNATIVE MODE																		
	CAR RENTAL FOR ASSEC	OEI	ALTERNATIVE MODE																		
	TRANSPORTATION RENTAL FOR MEETINGS	OEI	ALTERNATIVE MODE																		
	ASSISTANT SECRETARY'S CAR	ASBAN	ALTERNATIVE MODE																		
	VEHICLE FOR 1 YEAR LEASE @ PHP 40,000/MONTH INCLUSIVE OF GASOLINE (FOR SAAS OFFICIAL CAR)	OSPC	ALTERNATIVE MODE																		
	BACKUP VEHICLE FOR LEASE @ PHP50,000/MONTH WITH GAS	OSPC	ALTERNATIVE MODE																		
	VEHICLE FOR 1 YEAR LEASE @ PHP 20,000/DAY/ DRIVER & GASOLINE FOR DELIVERY OF COMMUNICATION AND OFFICIAL TRAVEL	OSPC	ALTERNATIVE MODE																		
	CARS	FD	ALTERNATIVE MODE																		
	FAX MACHINE	FD	ALTERNATIVE MODE																		
	COMPUTER W/ LASER PRINTER	FD	ALTERNATIVE MODE																		

ANNUAL PROCUREMENT PLAN FOR 2014

CODE (PPAP)	PROGRAM / ACTIVITY / PROJECT	PMO / END-USER	MODE OF PROCUREMENT	SCHEDULE OF EACH PROCUREMENT ACTIVITY										ESTIMATED BUDGET (PPAP)		REMARKS / ACTIVITY / BRIEF DESCRIPTION		
				PRE-PROC CONFERENCE	ADS / POSTING OF ITB	PRE-BID CONF	SUB / OPENING OF BIDS	BID EVAL	POST-QUAL CONF	NOTICE OF AWARD	CONTRACT SIGNING	NOTICE TO PROCEED	DELIVERY / COMPLETION	ACCEPTANCE / SIGNOFF	SOURCE OF FUNDS		IS	CO

We hereby warrant that the total amount reflected in this Annual Procurement Plan (APP) for CY 2014 to procure the listed goods, services, consultancy and infrastructure projects has been included in or is within our

Prepared by:

Head
Bids and Awards Committee (BAC) - Secretariat

Reviewed by:

PROPERTY/SUPPLY OFFICER

Office of Personnel and Administrative Services

ASSISTANT SECRETARY
MELITA S. STA. MARIALTHODICEK

Certified Funds Available /
Certified Appropriate Funds Available:

LOCAL BUDGET OFFICER
ALVARO E. ROSALES

Noted by:

Chairman, DFA-BAC
EVALYN D. AUSTRIAL GARCIA

Approved:

Vice-Chairman, DFA-BAC
JOSE VICENTE CHANG SANZAGA

Member, DFA-BAC
EDWARD C. YELLO

Undersecretary for Administration and
Head of the Procuring Entity
LINGLING F. PACHAVALA

Member, DFA-BAC
GERARDO E. MISJOR

Member, DFA-BAC
GERARDO P. ABJOG

Member, DFA-BAC
BERTRAND THEOPHIL SANTOS



OFFICE OF PROTOCOL

URGENT

MEMORANDUM FOR THE BIDS AND AWARDS COMMITTEE

From : 
EVELYN D. AUSTRIA-GARCIA
Assistant Secretary

Subject : Request for Notice of Award

Date : 08 May 2014

In connection with the DFA participation in the Commemoration of Araw ng Kagitingan on 09 April 2014 at Mt. Samat, Pilar, Bataan, OP respectfully requests issuance of the Notice of Award in favor of Enterprise Leasing Corporation, for the use of two (2) Tourist Coasters, having presented the lowest rate among the three (3) bidders, in the amount of Php 20,000.00 per unit inclusive of Tax, Fuel, Toll Fees and Passenger's Insurance.

Attached, for reference, is a copy of OSEC's approval of funds for the DFA participation in the Commemoration of the 2014 Araw ng Kagitingan, Sales Invoice, three (3) quotations and Certificate of Availability of Funds.

Enclosure: as stated

DEPARTMENT OF FOREIGN AFFAIRS
BIDS AND AWARDS COMMITTEE
RECEIVED
MAY 08 2014
SUBMISSION OF BIDS
BY: Sherrin TIME: 1:25 pm

Office of the Secretary

OR THE UNDERSECRETARY

OUP OUA OUIER OUMWA OUSOC

THE ASSISTANT SECRETARY/HEAD

<input type="checkbox"/> ASEAN	<input type="checkbox"/> IAS	<input checked="" type="checkbox"/> OEM	<input type="checkbox"/> UNACOM
<input type="checkbox"/> ASPAC	<input type="checkbox"/> OIS	<input type="checkbox"/> OLA	<input type="checkbox"/> UNIO
<input type="checkbox"/> BFSAC	<input type="checkbox"/> LIBRARY	<input type="checkbox"/> OMEAA	<input type="checkbox"/> VEACOM
<input type="checkbox"/> BFSE	<input type="checkbox"/> OGO	<input type="checkbox"/> OPAS	<input type="checkbox"/> WPSC
<input type="checkbox"/> CDU	<input type="checkbox"/> OAA	<input type="checkbox"/> OSPPC	
<input type="checkbox"/> CMISD	<input type="checkbox"/> OAVS	<input type="checkbox"/> PISU	
<input type="checkbox"/> DLLU	<input type="checkbox"/> OCA	<input checked="" type="checkbox"/> PROTOCOL	
<input type="checkbox"/> FSI	<input type="checkbox"/> OEA	<input type="checkbox"/> TCCP	

SPECIAL ASSISTANTS

AA NAYAN
 RLORONCE
 LBUSTOS

Very

UNACOM

ACTION *gl.* COMMENT

INFO / FILE

Remarks

Please you



OFFICE OF PROTOCOL

RECEIVED BY: *ADD* 0 *2014*
DATE: *11/03/14*

Department of Foreign Affairs

LOCAL MANAGEMENT

OFFICE OF FOREIGN AFFAIRS

Office of Administration

Office of the Secretary, OSEC
Office of the Secretary, OP

SCO

Participation in the Commemoration
Activity

OP in its memorandum dated 11 March 2014

of Php65,814.00 to cover the payment for two
days of all fees and snacks for the Diplomatic Corps
for various expenses. The amount is recommended
from the Contingency Fund.

DATE: *11/03/14*

ma
MA. THERESA D. DE VEGA
Chief Coordinator

Approved Disapproved

Albert F. Del Rosario
ALBERT F. DEL ROSARIO
Secretary of Foreign Affairs



OFFICE OF FISCAL MANAGEMENT

MEMORANDUM FOR THE SECRETARY OF FOREIGN AFFAIRS

Through : The Undersecretary for Administration

Cc : The Chief Coordinator, OSEC
The Assistant Secretary, OP

FROM : 
DOMINGO P. NOLASCO
Assistant Secretary

SUBJECT : Funding for the DFA Participation in the Commemoration
of 2014 Araw ng Kagitingan

DATE : 19 March 2014

OFM respectfully refers to the request of OP in its memorandum dated 11 March 2014 on the above subject.

OFM recommends funding in the amount of PhP65,814.00 to cover the payment for two (2) coasters, chauffer service, roundtrip toll fees and snacks for the Diplomatic Corps including protocol officers, and miscellaneous expenses. The amount is recommended to be chargeable against the Foreign Dignitaries Fund.

For the Secretary's consideration.

Approved Disapproved


ALBERT F. DEL ROSARIO
Secretary of Foreign Affairs

OFFICE OF FISCAL MANAGEMENT

MEMORANDUM FOR THE SECRETARY OF FOREIGN AFFAIRS

Through : The Undersecretary for Administration *[Signature]*

Cc : The Chief Coordinator, OSEC
The Assistant Secretary, OP

FROM : *[Signature]*
DOMINGO P. NOLASCO
Assistant Secretary *[Signature]*

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For the Secretary's consideration.

Approved Disapproved

ALBERT F. DEL ROSARIO
Secretary of Foreign Affairs

ENTERPRISE Leasing Corporation

2317 Aurora Boulevard (formerly Tramo), Pasay City
Sale and Marketing: Tel No. (02) 855-7734
Accounting: Tel. No. (02) 855-7735
Operations: Tel. No. (02) 855-7731
Auto Fax: (02) 851-4291
E-mail: elc.operations@yahoo.com

March 18, 2014

PROTOCOL OFFICE
DEPARTMENT OF FOREIGN AFFAIRS
DFA Bldg. Roxas Boulevard, Pasay City
Telephone No.: 834-4337

Attention: **Mr. JEFFERSON B. TALAM**
Protocol Officer

Dear Mr. Talam,

We submit herewith our proposal for **PACKAGE RENTAL SERVICES** (Chauffeur-Driven) scheduled on April 09, 2014 at the following rates:

CAR MAKE	DAILY (1 ST 12 HRS.)	EXCESS HOUR
Tourist Bus (49 Seater)	Php 31,000.00	Php 1,700.00/hour
Tourist Bus (45 Seater)	Php 31,000.00	Php 1,700.00/hour
Tourist Coaster (25 Regular Seat) + 8 Jump Seat	Php 20,000.00	Php 1,500.00/hour

- Above rates includes Chauffeur Service within Metro Manila and Mt. Samat, Bataan.
- Inclusive of Tax, Fuel, Toll Fees and Passenger's Insurance.
- Fully Air Condition, Clean, Good Running Condition, With Audio Video and Microphone.
- Validity Period is 60 days.
- Payment shall be made thru government payment system.

Should you have further queries, please feel free to contact the undersigned at telephone numbers (02) 855-7731, 855-7735 and 855-7734. We look forward to serving your needs.

Thank you.

Very truly yours,


ANNA N. SY
Sales & Marketing Manager

18 March 2014

Mr. JEFFERSON TALAM

Protocol Officer

DEPARTMENT OF FOREIGN AFFAIRS

2330 Old Asian Development Bank Building

Roxas Boulevard Pasay City

E-Mail Add.: mitmikeljeff@gmail.com

Dear Mr. Talam,

We, at **NISSAN CAR LEASE PHILIPPINES, INC. (NCLPI)** are pleased to offer you our transportation services for your Transportation Requirements on April 9, 2014. Following are the rental rates with its terms and conditions:

I. CAR HIRE RATES PER UNIT - (going to Mt. Samat, Bataan)

Date	Vehicle	No. of Units	Rate per Unit (1 st 14 Hours)	Excess Hour
April 9, 2014	Coaster	2	P 20,950.00	P 1,457.00

II. TERMS AND CONDITIONS

1. Above quoted rates are inclusive of use of the vehicle, chauffeur service at above destination, fuel, Round Trip Toll Fee's, auto passenger insurance and 3% Common Carrier's Tax.
2. The **NCLPI** vehicles are equipped with air-condition, stereo, glass tint and seat cover. The Chauffeurs are equipped with mobile phone for easy communication.
3. Car Hire Service starts upon dispatch of vehicle from our base outlet and upon return of the vehicle to the base outlet.
4. **DFA** to provide the Parking area for the vehicles.
5. Reservation should be made at least two (2) weeks before actual transaction date.
6. Cancellation Fee equivalent to the full rental charges will be imposed if no advice of cancellation is received at least three (3) days before the transaction.

7. The **Department of Foreign Affairs** must issue a **Certificate of Availability of Fund (CAF) and Bidding & Awards Committee Resolution / Notice of Award** to NCLPI upon confirmation of reservation.

Payment should be made within fifteen (15) days, after receipt by the **Department of Foreign Affairs** of NCLPI Statement of Account. A penalty charge of three percent (3%) per month on past due account shall be charged.

8. Rates are pre-discounted.

We will glad to meet you at your most convenient time to discuss the above proposal. Please feel free to call us at telephone numbers; 854-8331; 854-7099; 854-6941 and telefax number; 852-6599 or e-mail us at lgq-sales@nissanrentacar.com

Thank you and we look forward to serving your transportation requirements.

Very truly yours,

RUTH B. LOBERIANO

Sales Supervisor

Noted By:

LOIDA G. QUINTOS

Sales Manager

19 March 2014

Mr. JEFFERSON TALAM
DEPARTMENT OF FOREIGN AFFAIRS

Dear MR. Talam,

Thank you for considering AVIS Rent a Car and we value your business.

We are pleased to extend to you our rates to meet your requirements on APRIL 9, 2014

AVIS SERVICE RATES

Car Make	Package	Rate	Excess Hours
COASTER (24 seater)	Workday Package (14 hours) Mt. Samat, Pilar Bataan	Php 25,463.00	Php 2,000.00
	ROUND TRIP TOLL FEE'S	Php 2,000.00	-

Terms and Conditions:

- Above rate is inclusive of chauffeur service, insurance, fuel, and 3% sales tax.
- Parking is not included in the rate.
- The amount of payment refund for cancelled reservations would vary on when the booking was called off.

*Within 48 hours from scheduled time of use- no cancellation fee
Less than 48 hours-50% cancellation fee*

AVIS

We try
harder.

- Terms of payment should be made before the transaction. 100% of the total transaction if possible. You can also deposit the payment thru our bank account in BPI with Account Number 3911-0021-07, please make cheque payable to **G & S Transport Corp.**

Should you be amenable to the proposal, kindly affix your signature on the conforme space provided below and fax it back to us at **(+632) 867-33-42.**

Thank you for your interest in **AVIS**. We look forward to serving your needs.

Sincerely yours,


Jenniebeth Santos
Area Station Manager

Conforme:

(Signature over Printed Name)

AVIS

We try
harder.

**2014 Araw ng Kagitingan
Mt. Samat, Pilar, Bataan
0800h, 09 April 2014**

ENTERPRISE LEASING CORPORATION	CAR MAKE	Daily (1st 12 hrs.)	Excess Hour
	Tourist Bus (49 Seater)	Php 31,000.00	Php 1,700.00/hour
	Tourist Bus (45 Seater)	31,000.00	1,700.00/hour
	Tourist Coaster (25 Regular Seat + 8 Jump Seat)	20,000.00	1,500.00/hour
NISSAN CAR LEASE PHILIPPINES, INC. (NCLPI)	Tourist Coaster	Rate per Unit (1st 14 hours) Php 20,950.00	Excess Hour Php 1,457.00
	AVIS RENT A CAR	Tourist Coaster	Rate per Unit (1st 14 hours) Php 25,463.00

***all rates inclusive of Tax, Fuel, Toll Fees and Passenger's Insurance**

Office of the Secretary

FOR THE UNDERSECRETARY

OUP OUA QUIER OUMWA OUSOC

THE ASSISTANT SECRETARY/HEAD

ASEAN IAS OEM UNACOM
 ASPAC OIS OLA UNIO
 BESA LIBRARY OMEAA VEACOM
 BESE OGO OPAS WRSC
 CDU OAA OSPPC
 CMISD OAVS PISU
 DLLU OCA PROTOCOL
 RSI OEA TCPC

SPECIAL ASSISTANTS

*cc: Mr. Fry de los
Lantos, SPO-0000*

ANAYAN
 ORONCE
 LBUSTOS

U.R. to GMA

ACTION, pl. COMMENT INFO/FILE

Remarks

*for assistant secretary matters
Re: May we request guidance
if this could be changed to
the Foreign Significance Fund*

*for assistant secretary matters
Re: May we request informa-
tion on cost of the event for
DFA. Thank you *mind**

MA. THERESA D. DE VEGA

DATE: *13 Jan 04* Chief Coordinator

MAR 14 2014
RECEIVED BY: [Signature]
DATE/TIME: [Signature]



Kagawaran ng Ugayang Panlabas

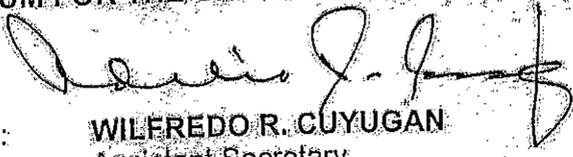
Department of Foreign Affairs

OFFICE OF PROTOCOL

DEPARTMENT OF FOREIGN AFFAIRS
CHIEF COORDINATOR

MEMORANDUM FOR THE CHIEF COORDINATOR, OSEC

RECORDED
MAR 13 2014

FROM : 
WILFREDO R. CUYUGAN
Assistant Secretary

NO: 0039166

SUBJECT : DFA Participation in the Commemoration of 2014 *Araw ng Kagitingan*

DATE : 11 March 2014

This refers to the attached letter from the Technical Working Committee for the 2014 *Araw ng Kagitingan* and Philippine Veterans Week inviting the Honorable Secretary and the members of the Diplomatic Corps to the main event on 9 April 2014 at the Mount Samat Shrine in Pilar, Bataan with the President as the Guest of Honor.

In previous commemorations, OP provided protocol assistance to the diplomats who attended the event, while the Department of National Defense (DND) shouldered the cost of logistics (transportation, food, police escorts and cellphone load for protocol officers).

For this year's event, however, DND is requesting the DFA to shoulder the Manila-Bataan-Manila transport costs for the diplomats and protocol officers plus the snacks in the buses *en route* to Bataan. Mode of transport is usually in the form of two (2) buses or coasters.

OP, therefore, wishes to be guided on where to source the necessary funds to cover the said request.

For the Chief Coordinator's information and consideration.

ARAW NG KAGITINGAN

09 April 2014, 0800H

Mt. Samat Pilar, Bataan

The estimated budget for the event amounts to **Php 65, 814.00** to include the following:

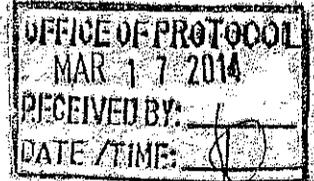
Araw ng Kagitingan Transportation and Snacks for the Diplomatic Corps	Estimated Cost
Transportation (2 coasters rate inclusive of use of the vehicle, chauffer service, roundtrip toll fees, auto passenger insurance and 3% Common Carrier's Tax) P 20,950.00 + 1,457.00 charge for the excess hour each unit x 2 coasters.	P 44, 814.00
Snacks for 60 pax @300 including assigned protocol officers in the event for back-and-forth	18, 000.00
Miscellaneous	3,000.00
TOTAL	Php 65, 814.00



TECHNICAL WORKING COMMITTEE
2014 Araw ng Kagitingan and Philippine Veterans Week

Pursuant to AO No. 25 dated November 10, 2011 and NHCP MC No. 01, s. 2014

13 MAR 2014



The Honorable
ALBERT F. DEL ROSARIO
Secretary
Department of Foreign Affairs
2330 Roxas Boulevard
Pasay City

Dear **Secretary Del Rosario**,

Pursuant to Executive Order No. 203, series of 1987 and Presidential Proclamation No. 466, series of 1989, the whole nation observes April 9 of every year as *Araw ng Kagitingan* and the period April 5 to 11 as *Philippine Veterans Week*.

Relative to this, the Technical Working Committee for the 2014 Observance of *Araw ng Kagitingan* and *Philippine Veterans Week*, in coordination with various national government agencies and non-government organizations, have planned a series of meaningful events which are meant to promote, preserve and memorialize the ideals and heroic deeds of Filipino war veterans. We hope to make this year's commemorative events successful and meaningful by enjoining the participation of various sectors of the society in our activities.

The main event is a commemorative program on April 9, 2014 9:00 A.M. at the **Mount Samat Shrine, Pilar Bataan** where the President of the Republic of the Philippines is the Guest of Honor.

In this regard, may I have the honor of inviting the Honorable Secretary as one of the distinguished guests during the event. Your favorable response would serve as a great contribution to the successful celebration of the *Araw ng Kagitingan*.

As traditionally and faithfully done in the past, we are also requesting the Honorable Secretary to **provide back-and-forth transportation service as well as the food that will be served on the way to the venue** for the members of the Diplomatic Corps who will be attending the commemorative event.

As we look forward to the Honorable Secretary's usual support, Ms. Teresita C. Cuevas, Chief of the Veterans Memorial and Historical Division, PVAO, our focal person/secretariat on this activity, will coordinate with your office. She may be reached at Telephone No. (02) 9114296.

Thank you very much for your usual support and cooperation to this national observance as we look forward to a successful commemoration of the greatness and heroism of our Filipino war veterans.

With high esteem and warm regards,

Very truly yours,

EDUARDO G. BATAc
Undersecretary/

Chairperson, Technical Working Committee



OFFICE OF FISCAL MANAGEMENT

CERTIFICATE OF AVAILABILITY OF FUNDS

This is to certify that the amount of **SIXTY FIVE THOUSAND EIGHT HUNDRED FOURTEEN PESOS ONLY (PhP 65,814.00)** is available to cover the payment for two (2) coasters, chauffer service, roundtrip toll fees and snacks for the Diplomatic Corps including protocol officers, and miscellaneous expenses in connection with the DFA's Participation in the Commemoration of the 2014 Araw ng Kagitingan, chargeable against the Foreign Dignitaries Fund, subject to existing accounting and auditing rules and regulations.

Funds provided for the purpose will be valid up to 31 December 2014.

This Certification is issued for whatever lawful purpose it may serve.

For the Assistant Secretary:


ALVAR E. ROSALES
Acting Chief Accountant

02 April 2014